

Addison Park District
September 12, 2016
Committee of the Whole Meeting
Minutes

1. CALL TO ORDER

The Committee of the Whole Meeting of the Addison Park District was called to order at 4:30 p.m. by President Towns on September 12, 2016 in the Board Room of the Addison Park District, 120 E. Oak Street, DuPage County, Illinois. Those in attendance were Commissioners: Capizzano, Gayon, Maxwell, Reed, and President Towns.

ROLL CALL: PRESENT: Commissioners Capizzano, Gayon, Maxwell, Reed, and President Towns

Also in attendance: Geri Estvanik, Executive Director; Laurie Woods, Director of Finance; Andrea Pindak, Manager of Finance, Charles Sims, Golf Operations Manager; Ray Chaussey, Manager of Parks & Planning; Steve Muenz, Manager of Recreation; Erin Chapa, Fitness Operations Manager; Lisa Jeffers, Executive Administrative Assistant/Recording Secretary.

2. CHANGE OF AGENDA

None

3. PUBLIC COMMENT

None

4. APPROVAL OF MINUTES

Committee of the Whole meeting minutes, July 18, 2016 – A motion to approve is requested.

MOTIONED BY COMMISSIONER MAXWELL TO APPROVE MINUTES FOR THE COMMITTEE OF THE WHOLE MEETING JULY 18, 2016 SECONDED BY COMMISSIONER CAPIZZANO

ROLL CALL

AYES: Commissioners Capizzano, Gayon, Maxwell, Reed, and President Towns

NAYS: NONE

MOTION CARRIED

5. NEW BUSINESS

- a) Introduction of Andrea Pindak, Manager of Finance & Administration – Executive Director, Geri Estvanik introduced Andrea and gave a brief background of her career and welcomed her to the park district.
- b) Personnel Policy Revisions- Current revisions to personnel policies 3.6 Child Bereavement Leave, 4.3 Purchasing Policy, 3.2 Vacation Leave & 4.2 Insurance Plans. Laurie Woods presented and explained the policies up for revisions. Laurie answered questions pertaining to the policy changes.

It was concluded that policies 3.6 and 4.3 will be up for approval at the September board meeting. Policies 3.2 and 4.2 will be revised by Laurie and Andrea and further discussion will take place at a future committee meeting.

- c) Grant Discussion – OSLAD 1 & 2, PARC – Executive Director, Geri Estvanik stated that letters were received from the IDNR indicating that the three grants that were suspended were being put back to active status. She then introduced Laura Stewart who is our grant consultant.

Laura gave an overview of each grant situation, its current status of plans, and options to move forward. OSLAD Phase I was received and we should be receiving our reimbursement check.

Discussion took place, and it was a consensus of the board to modify the original OSLAD Phase 2 plans to the plans previously discussed and a prior committee meeting, which were the soccer fields and amenities.

The board also came to a consensus to proceed with the PARC grant.

After no further discussion or questions, Ms. Stewart left the meeting.

- d) Legal Counsel Discussion – President Towns revisited the subject to have legal counsel attend every board meeting. She opened up the subject for comments and discussion.

It was agreed upon and a consensus of the board to use legal counsel on an as needed basis at a board meeting going forward.

6. OLD BUSINESS

- a) Pool Status Update – Manager of Recreation, Steve Muenz handed out a status report of the Family Aquatic Center and proceeded to review. He answered questions from the board regarding the outdoor pool.

7. COMMISSIONER COMMENTS & DISTRICT UPDATE

No comments from commissioners

Charles Sims - Links & Tees

- The wooden poles have been installed
- Tee line improvement update
- We are condensing the hours for mini golf
- Starting to prepare the golf dome for fall opening

Erin Chapa, Club Fitness – A report was handed out to review the project breakdown from the renovation at Club Fitness

Ray Chaussey, Parks & Planning

- Ideas were recommended for the Farmwood project

8. EXECUTIVE SESSION

None

9. ADJOURNMENT

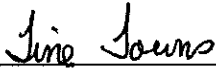
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Commissioner Maxwell motioned to adjourn the Committee of the Whole Meeting,
Commissioner Capizzano seconded the motion.

**VOICE VOTE: ALL AYES
NO NAYS
MEETING ADJOURNED**

Meeting adjourned at 7:00 p.m.

Respectfully Submitted By
Lisa Jeffers
Recording Secretary



Tina Towns
Tina Towns, President
Approved this 7th day of November, 2016



Deborah A. Gayon
Deborah A. Gayon, Secretary