ADDISON PARK DISTRICT
REGULAR BOARD MEETING
FEBRUARY 25, 2013

1. **CALL TO ORDER**
The Regular Meeting of the Addison Park District, a Distinguished Accredited Agency, and Board of Commissioners was called to order at 8:30 p.m. by President Towns on February 25, 2013 in the Board Room of the Addison Park District Community Recreation Center, 120 East Oak Street, Addison DuPage County, Illinois. Those in attendance were Commissioners: Maxwell, Reed, Welkomer, and President Towns.

ROLL CALL:	**PRESENT:**	**Commissioners Maxwell, Reed, Welkomer and President Towns**
	ABSENT:	**Commissioner Capizzano**

Also in attendance were: Mark McKinnon, Executive Director; Janis Jordan, Director of Finance; Noel Rolle, Director of Parks and Planning; Michael Walaszek, Director of Recreation; Greg Vitale, Club Fitness Facilities Manager; Charles Sims, Golf Operations Manager; Geri Estvanik, Manager of Development and Community Relations; Deb Pfaff, Marketing and Communications Coordinator and Pat Bond, Attorney.

Visitors: Marian Estvanik, Teresa Grodsky, Karen Miller, and Lisa Zucchero

2. **CHANGE IN AGENDA**
Remove 6c (Payables for Ratification) from the Consent Agenda and move it under New Business.

3. **PLEDGE OF ALLEGIANCE BY PRESIDENT TOWNS**

4. **RECOGNITION**
   a) Recognition of Geri Estvanik, Manager of Development and Community Relations, for her 25 years of service to the Addison Park District. Meeting was recessed for 15 minutes to celebrate Geri's anniversary. Mark McKinnon, Executive Director, congratulated Geri on behalf of the staff. She is one of our gems at the park district and we are so proud of her. She is a valuable employee and she represents us well in the community. Congratulations Geri!

5. **PUBLIC COMMENT**
None

6. **CONSENT AGENDA**
   a) Program Brochure Bid from Action Printing in the amount of $34,075.00 – A motion to approve is requested.

b) Approval of Accounts Payable for February 25, 2013 in the amount of $89,690.40.

d) Approval of minutes from January 21, 2013, Regular Board Meeting.

ON MOTION BY COMMISSIONER WELKOMER, SECONDED BY COMMISSIONER REED, TO APPROVE ITEMS A, B, and D IN THE CONSENT AGENDA.

ROLL CALL **AYES: Commissioners Maxwell, Reed, Welkomer and President Towns**
NAYES: None

MOTION CARRIED.

7. **UNFINISHED BUSINESS**

None

8. **NEW BUSINESS**

a) Approval of Payables for Ratification for February 25, 2013 in the amount of $1,452,871.37.

ON MOTION BY COMMISSIONER WELKOMER, SECONDED BY COMMISSIONER REED, TO APPROVE ABOVE ITEM UNDER NEW BUSINESS.

ROLL CALL **AYES: Commissioners Maxwell, Reed, and Welkomer**
NAYES: President Towns

MOTION CARRIED.

9. **COMMITTEE REPORTS**

a) Committee of the Whole

President Towns reported from the Committee of the Whole meeting that we reviewed the Master Plan. Executive Director, Mark McKinnon, reviewed chapters Maintenance and Planning, Park & Facility Enhancement and Acquisition Programs. Mr. McKinnon also reviewed with the Board the Goals & Objectives preliminary review for FY13-14.

b) Facilities, Building, and Parks

Commissioner Capizzano invited Greg Vitale, Club Fitness Manager, to report on Club Fitness. Mr. Vitale reported that Club Fitness has been very busy getting ready for spring. We offer kids fit camps, swim camps, 5K and 10K training, 3 week triathlon program, small group training. Also enjoy swim lessons, egg hunt in the pool, and kettle ball classes. We received over 300 followers on Facebook.

Charles Sims, Golf Operations Manager, is excited about spring but we would like to hang on to winter for our users in the dome. We can accommodate any weather, inside or outside. It has been busy the last 4 to 6 weeks. Check out the spring fun guide which includes discounts for high school

teams and college teams. Check us out on Facebook or on our website to see what we have to offer. We are also having specials on golf equipment, gloves and remember we always have gift cards available.

c) Finance & Administration
Commissioner Reed stated that the committee met earlier this evening to discuss account payables and ratification amounts. The Director of Finance, Janis Jordan, gave a financial commentary report for eight months ending January 30, 2013.

d) Commissioner Welkomer introduced Geri Estvanik, Manager of Development and Community Relations. The Foundation supported our scholarship program and Park Pride Day. The big annual golf event is June 26th at the Bloomingdale golf course. Park Pride event is scheduled for May 11th, looking for volunteers. This Park Pride we are adding a recycling event with SCARCE and partnering with a conservation partnership working with rain barrels. A big thank you to Oxford Bank for their sponsorship on the back cover of the brochure.

e) Recreation
Commissioner Maxwell introduced Michael Walaszek, Director of Recreation. March Madness is here and good luck to the Addison Trail High School in their tournament basketball during March. We will have open gym at Centennial and Army Trail. Teams are forming for 2013 softball season, we have 4 new leagues. A new session of our Karate Club begins. Job openings for the summer in our pool and camps. Check out our website for information. We have a great, active adult club; we offer great trips and special events. Commissioner Maxwell read the events for March.

10. **LIAISON WITH OTHER PUBLIC AGENCIES**

a) IAPD/NRPA – IAPD represents park districts throughout the state, for legislative issues and they offer great training for the Board and staff. The Legislative Conference will be held in Springfield on April 30th. – Report by Mark McKinnon

b) Community Organizations – Plan to have a spring tour of all the organizations to promote our spring Park Pride event and working with the high school. The high school becomes fully engaged for Park Pride and recycling. We also support the Lions Club for their fundraising. March 12th they will be at the Pyramid Club for their fundraiser. – Report by Geri Estvanik

c) Citizens Advisory Committee – Currently CAC has seven members on their committee. They attended the goals meeting and volunteer at park district events. Information can be found on the website if you are interested in joining. Member service is two years. - Report given by Michael Walaszek.

d) Parks & Rec Foundation – The foundation is our supporting element for fundraising for scholarships. Looking for new members, Don Jessen was newly appointed as president. The big event is the golf outing on June 26th. – Report given by Mark McKinnon.

11. **PRESIDENT/DIRECTOR REPORT AND COMMISSIONER COMMENTS**

Mark McKinnon

The Park District is installing a new phone system in March. It will have the capability to transfer to different buildings, it is an exciting upgrade. Our new phone number will be: 630-Add-Parks. February is budget time for us, March we will have the first draft of the budget to deliver to our Board.

Ron Maxwell

Congratulations to Geri. I got to know Geri from being on the Board and she is a terrific person, congratulations for 25 years of service.

Joe Welkomer

Congratulations to Geri, I have worked with her for over 20 years, she might be small in stature but a giant around the park district. I know some residents were disappointed that we did not have an ice rink this winter. We hope to try it again next year and hope that the weather cooperates.

Tom Reed

Congratulations to Geri, I have enjoyed working with her for 12 years and I can say that about all the staff at the park district. I encourage the residents to come out and enjoy our facilities.

Tina Towns

The brochures were delivered last weekend, if you did not receive it, please let us know.

12. **WRITTEN CORRESPONDENCE OR COMMUNICATIONS RECEIVED**

a) Board & Administrator Newsletter
b) NEDSRA

13. **EXECUTIVE SESSION**

None

14. **ADJOURNMENT**

ON MOTION BY COMMISSIONER WELKOMER TO ADJOURN THE REGULAR MEETING, SECONDED BY COMMISSIONER REED. VOICE VOTE, ALL AYES. MOTION CARRIED, MEETING WAS ADJOURNED AT 9:40 P.M.

Respectfully Submitted
Jo Ellen Gisler
Recording Secretary

Tina Towns

Tina Towns, Board President

Michael J. Capizzano

Michael Capizzano, Secretary

Approved this 18TH day of March, 2013