



**ADDISON PARK DISTRICT**  
**REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS**  
**MAY 22, 2017**  
**COMMUNITY RECREATION CENTER**  
**ANNUAL MEETING**  
**6:00 P.M.**

*Our Mission: The Addison Park District exists to provide the community recreation opportunities through quality recreation programs, facilities and open space.*

**AGENDA**

**Board of Park Commissioners**

Tina Towns, President  
Michael Capizzano, Secretary  
Ronald Maxwell, Treasurer  
Deborah Gayon, Commissioner  
Thomas Reed, Commissioner

**Executive Director**

Geri Estvanik

1. Call to Order: Roll Call/Establish a Quorum
2. Change in Agenda
3. Pledge of Allegiance By President Towns
4. Public Comment
5. Recognition
  - A. Addison Park District Inauguration and Oath of Office of Commissioner Michael Capizzano and Commissioner Frank Angiulo, conducted by the Honorable Judge Karen Wilson
  - B. Recognition of Joyce Reid for her retirement and service of 30 years as Pre School teacher for the Addison Park District
  - C. Presentation of service award to outgoing Commissioner Ron Maxwell for his 6 year term as Commissioner for the Addison Park District.
6. Annual Meeting Consent Agenda – All items in Section 6 are included in the Consent Agenda and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member so requests. A motion to approve is requested.
  - A. Annual Appointments
    - a. Legal Counsel – Law firm of Bond, Dickson & Associates
    - b. Ethics Advisor – Law firm of Bond, Dickson & Associates
    - c. Financial Advisor – Thomas L. Chapman
    - d. Property and Casualty Liability Coverage/Insurance – Park District Risk Management Agency (PDRMA)
    - e. Health and Benefit Insurance Provider – PDRMA Health
    - f. Professional Audit Services - Selden Fox
    - g. Addison Consortium Legal Counsel for Tax Objections – Robbins Schwartz

- h. Bank Depository for Investments and Accounts Payable Funds – Illinois Portfolio (IPDLAF – Illinois Park District Liquid Asset Fund)
  - i. Bank Depository for Revenue and Payroll Funds – Oxford Bank and Trust, Addison, Illinois
  - j. Procurement Card Vendor – BMO Harris Bank
  - k. Freedom of Information Act Officers (FOIA) – Geri Estvanik, Andrea Pindak, Lisa Jeffers
  - l. Open Meetings Act Officers (OMA) – Michael Capizzano, Geri Estvanik, Lisa Jeffers
  - m. Recording Secretary – Lisa Jeffers
  - n. Recording Secretary Pro Tem – Geri Estvanik
  - o. Secretary Pro Tem – Geri Estvanik
  - p. Assistant Treasurer – Andrea Pindak
- B. Appointments to Committees, Other Groups, Village Organizations - President to Appoint Board Member)
- a. Elementary School District 4 (Tina Towns & Geri Estvanik)
  - b. DuPage High School District 88 (Michael Capizzano & Geri Estvanik)
  - c. Village of Addison (Frank Angiulo & Geri Estvanik)
  - d. IAPD/NRPA (Tom Reed & Geri Estvanik)
  - e. Citizens Advisory Committee (Debbi Gayon & Steve Muenz)
  - f. Addison Tax Consortium (TIF) (Tom Reed & Geri Estvanik)
  - g. Township of Addison (Michael Capizzano)
  - h. Community Youth Organizations (Michael Capizzano & Geri Estvanik)
  - i. Addison Park District Foundation (Tina Towns & Geri Estvanik)
  - j. PDRMA, Park District Risk Management Agency (Geri Estvanik)
  - k. Senior Citizen Commission/Club (Tom Reed & Recreation Manager)
  - l. IMRF, Illinois Municipal Retirement Fund (Geri Estvanik)
  - m. Community Civic Organizations - Lions Club, Kiwanis, Addison Chamber, Women's Club, etc. (Debbie Gayon, Geri Estvanik, Steve Muenz)
  - n. Army Trail Nature Center (Debbi Gayon, Geri Estvanik, Ray Chaussey)
  - o. NEDSRA (Frank Angiulo, Geri Estvanik, Steve Muenz)
7. Election of Officers – A motion to approve is requested
- A. Slate of Candidates
    - President
    - Vice-President
    - Treasurer
    - Secretary
    - Commissioner
  - B. Committee Appointments by Board President
    - a. Finance and Administration – Treasurer
    - b. Building, Grounds and Facilities – Vice President
    - c. Recreation – Commissioner
    - d. Community Relations – Secretary
- \*8. Approval of Minutes  
Approval of Minutes – April 24, 2017, Regular Board Meeting – A motion to approve is requested.

9. New Business

- \*A. Resolution 17-R-01 : A Resolution to Consolidate Recreation, Golf, Club Fitness and Senior Club Funds into One Recreation Fund Effective August 2017.
- \*B. Engagement Letter for Professional Auditing Services from Selden Fox for the Fiscal Year 2017 beginning May 1, 2016 and ending April 30, 2017. Signature of Board President is Requested as approval to engage Selden Fox to complete annual audit.
- \*C. Approval of Accounts Payable for May 22, 2017 in the amount of \$97,434.15 - A Motion to Approve is Requested.
- \*D. Approval of Payables for Ratification through May 22, 2017 in the amount of \$318,902.78 - A Motion to Approve is Requested.
- E. Executive Director’s Annual Review – to accept the Executive Director’s review that was performed during Closed Executive Session on April 24, 2017. All terms of the current contractual agreement with the Executive Director remain the same. A motion to approve is requested

10. Committee Reports

- A. **Finance and Administration** - Treasurer
  - a. Revenue and Expense Summary
  - b. Combined Statement of Revenues and Expenditures and Changes in Fund Balances
  - c. Combined Balance Sheet
- B. **Recreation** – Commissioner  
Calendar of Events
- C. **Building, Grounds and Facilities** – Vice President
- D. **Community Relations** – Secretary

11. Liaison With Other Public Agencies

- A. Update provided by Commissioners

12. Executive Reports and Commissioner Comments

- A. Executive Director’s Report
- B. Board Member Comments

13. Communications Received for Board of Commissioners

- A. Board and Administrator’s Newsletter

14. Executive Session (Closed Meeting)

- A. Possible Litigation Pursuant to 5 ILCS 120/2 (c)(11)
- B. Personnel Pursuant to 5 ILCS 120/2 (c)(1)
- C. Land Acquisition Pursuant to 5 ILCS 120/2 (c)(5)

15. Adjournment

Upcoming Meetings of the Board of Commissioners:		
Meeting Type	Date	Time
Committee of the Whole Annual Park Tour	June 12, 2017	4:30 p.m.
Regular Board Meeting	June 26, 2017	6:00 p.m.

\* Indicates report Included in Board Packet to Commissioners and Staff.

In compliance with the Americans with Disabilities Act and other applicable federal and state laws, Addison Park District meetings will be accessible to individuals with disabilities. Persons requiring auxiliary aids and services call (630) ADDPARK (233-7275) or email [gestvanik@addisonparks.org](mailto:gestvanik@addisonparks.org) five (5) days prior to the meeting to inform of their anticipated attendance.