

ADDISON PARK DISTRICT
REGULAR BOARD MEETING
JUNE 26, 2017

1. CALL TO ORDER

The Regular Meeting of the Addison Park District, Board of Commissioners was called to order at 6:00 p.m. by President Capizzano on June 26th, 2017 in the Craft Room of the Addison Park District Community Recreation Center, 120 East Oak Street, Addison, DuPage County, Illinois. Those in attendance were Commissioners Frank Angiulo, Deborah Gayon, Tom Reed, Tina Towns and President Michael Capizzano.

Also in attendance were Andrea Pindak, Manager of Finance; Ray Chaussey, Manager of Parks & Planning; Steve Muenz, Manger of Recreation; Erin Chapa, Fitness & Aquatics Operations Manager; Deb Pfaff, Marketing & Communications Supervisor and Patrick Bond, Legal Counsel.

Attorney Patrick Bond with Bond Dickson & Associates served as Recording Secretary in the absence of Lisa Jeffers.

Residents Carol and James Knauf , Lisa Morrone and Matthew Seuter were in attendance at this meeting.

2. CHANGE OF AGENDA

There were no changes made to the agenda.

3. PLEDGE OF ALLEGIANCE Led by President Capizzano

4. PUBLIC COMMENTS

Mrs. Carol Knauf shared her concerns with the board regarding fitness classes available for active adults at Club Fitness. She explained that there are occasions when no instructor is available for programmed fitness classes. Ms. Erin Chapa, Facility Manager at Club Fitness addressed her concerns and explained that on rare occasions we have instructors get sick or have conflicts and we do not have a surplus of fitness instructors with the unique certifications that are required to teach fitness classes to our members aged over 55.

5. APPROVAL OF MINUTES

A motion to approve the minutes of the May 22, 2017 annual board meeting is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE THE MINUTES FROM THE ANNUAL BOARD MEETING OF MAY 22, 2017. IT WAS SECONDED BY COMMISSIONER ANGIULO.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed,
Towns and President Capizzano

NAYS: None

MOTION CARRIED.

6. NEW BUSINESS

- A. Ordinance 2017-03: An Ordinance of the Addison Park District Ascertaining the Prevailing Rate of Wages for Laborers, Workmen and Mechanics Employed on Public Works of Said Addison Park District was presented to the board for approval and adoption. This is an annual ordinance that is mandated via state statute (820 ILCS 130/0.01, et seq.) called the Prevailing Wage Act that requires laborers, workers and mechanics employed by or on behalf of a district engaged in the construction of public works not be paid less than the general prevailing rate of hourly wages for work of a similar character on public works in the locality in which the work is performed. During the month of June of each year, the park district must adopt a prevailing wage ordinance and file a certified copy of that ordinance with the Illinois Department of Labor.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE ORDINANCE 2017-03: AN ORDINANCE OF THE ADDISON PARK DISTRICT ASCERTAINING THE PREVAILING RATE OF WAGES FOR LABORERS, WORKMEN AND MECHANICS EMPLOYED ON PUBLIC WORKS OF SAID ADDISON PARK DISTRICT. THIS MOTION WAS SECONDED BY COMMISSIONER ANGIULO.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed,
Towns and President Capizzano

NAYS: None

MOTION CARRIED.

B. Cell Phone Policy – A motion to approve is requested.

The board of commissioners discussed the pros and cons of modifying the current personnel policy to include a monetary stipend for those employees whose supervisors allow it, to use their personal cell phones to conduct agency business. Staff recommends approval of this change to the current policy.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE THE UPDATED PERSONNEL POLICY REGARDING CELL PHONE USE BY EMPLOYEES TO INCLUDE A STIPEND FOR THOSE INDIVIDUAL EMPLOYEES WHO PREFER TO USE THEIR PERSONAL CELL PHONES TO CONDUCT AGENCY BUSINESS. THIS MOTION WAS SECONDED BY COMMISSIONER ANGIULO.

ROLL CALL

AYES: Commissioners Angiulo, Reed, Towns and
President Capizzano

NAYS: Commissioner Gayon

MOTION CARRIED.

C. Rezoning the Golf Dome at Links & Tees for Occupancy Purposes

The board and staff discussed the possibility of programming the current Golf Dome for annual usage. Some thoughts and ideas were shared regarding the possible uses for this facility in the summer months. The board and staff will continue to discuss this option and will meet with Village Officials regarding the feasibility of rezoning this property.

D. Recap of Vision 2040

President Capizzano provided the board and staff with a recap of the discussion and ideas that were generated at a recent meeting hosted by Village President, Rich Veenstra, regarding the future vision of the Village of Addison. Several government entities joined together to imagine what the vision of Addison in 2040 will be and how their business can participate in the overall vision.

E. Possible Outdoor Pool Sites for a new pool for the Addison Park District

As we anticipate the closing of the outdoor pool at Community, the board brainstormed ideas as to possible alternate locations for a new outdoor pool.

F. Non-Binding Discussion to Discuss Potential Partnership with the Village of Addison for Alternate Funding and Financial Options other than Tax Referendum Regarding Replacement of the Outdoor Pool for the Addison Park District.

The board and staff continued discussion as to who we may possibly partner with in an effort to replace the outdoor pool for the recreational use by our taxpayers. Ideas were shared to possibly work with the Village of Addison to secure funds to build a new pool.

- G. Approval of Accounts Payable for June 26, 2017 in the amount of \$77,034.26. A Motion to Approve is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE ACCOUNTS PAYABLE IN THE AMOUNT OF \$77,034.26 REPRESENTING PAYABLES THROUGH JUNE 26, 2017. THIS MOTION WAS SECONDED BY COMMISSIONER ANGIULO.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed, Towns and
President Capizzano

NAYS: None

MOTION CARRIED.

- H. Approval of Payables for Ratification through June 26, 2017 in the amount of \$512,424.98 is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE THE PAYABLES FOR RATIFICATION THROUGH JUNE 26, 2017 IN THE AMOUNT OF \$512,424.98. THE MOTION WAS SECONDED BY COMMISSIONER ANGIULO.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed, Towns
And President Capizzano

NAYS: None

MOTION CARRIED.

7. COMMITTEE REPORTS

- A. Finance and Administration (Commissioner Frank Angiulo)
Andrea Pindak, Manager of Finance & Human Resources reviewed the following financial reports with the board of commissioners and staff:
- a. Revenue and Expense Summary
 - b. Statement of Revenues, Expenditures, Changes in Fund Balances
 - c. Estimated Balance Sheet

- B. Recreation (Commissioner Tom Reed)
Steve Muenz, Manager of Recreation updated the public on the calendar of events for the remainder of June, July and early August.

- C. Building, Grounds and Facilities (Commissioner Tina Towns)
Ray Chaussey, Manager of Parks & Planning
Ray Chaussey informed the board and the public regarding the developments at Army Trail Nature Center and the other parks in our system. The maintenance staff is working hard to keep the grass cut, flowers watered and mulch restocked at each playground.

Erin Chapa, Fitness Operations Manager

Erin has been challenged with the operations management of the Links & Tees facility in addition to Club Fitness after the departure of our Golf Operations Manager on June 2nd. Erin is working to improve training and accountability at this operation. Some facility repairs and maintenance have been done at Putter's Peak and the bathrooms. She will be working with all Links & Tees staff to be sure that they are all adequately trained on our new RecTrac 3.1 program registration software.

- D. Community Relations (Commissioner Gayon)
Deb Pfaff, Marketing Supervisor
Deb provided updates as to the special events and marketing programs that are being worked on through the summer. Our Hot Doggy Dash to be held on Saturday, July 15th has garnered almost \$2,000 in sponsorships and we will have vendors on site serving hot dogs and dog treats. The Marketing Department continues to do their best to adequately inform our residents of programs, special events, and to respond to negative and positive feedback via social media outlets.

8. LIAISON WITH OTHER PUBLIC AGENCIES

- A. Update provided by Commissioners

9. EXECUTIVE REPORTS AND COMMISSIONER COMMENTS

- A. Executive Director's Report
In the absence of Geri Estvanik, Steve Muenz provided the finance and administration update to the board of commissioners.

- B. Board Member Comments

10. COMMUNICATIONS RECEIVED FOR BOARD OF COMMISSIONERS

- A. Board and Administrator's Newsletter

11. EXECUTIVE SESSION (Closed Meeting)

- A. Personnel Pursuant to 5 ILCS 120/2 (c)(1)
- B. Possible Litigation Pursuant to 5 ILCS 120/2 (c)(11)
- C. Land Acquisition Pursuant to 5 ILCS 120/2 (c)(5)

12. ADJOURNMENT

A MOTION WAS MADE BY COMMISSIONER TOWNS TO ADJOURN THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION PERSONNEL (5 ILCS 120/2 (c)(1)). THE MOTION WAS SECONDED BY COMMISSIONER ANGIULO.


ROLL CALL

AYES: Commissioners Towns, Angiulo, Gayon, Reed,
and President Capizzano

NAYS: None

MOTION CARRIED.

The regular meeting of the board of commissioners was adjourned at 8:20 pm.



Michael Capizzano, Board President
Approved this 24th of July, 2017



Deborah Gayon, Secretary