

ADDISON PARK DISTRICT
REGULAR BOARD MEETING
APRIL 25, 2016

1. CALL TO ORDER

The Regular Meeting of the Addison Park District, a Distinguished Accredited Agency, and Board of Commissioners was called to order at 6:00 p.m. by President Towns on April 25, 2016 in the Board Room of the Addison Park District Community Recreation Center, 120 East Oak Street, Addison, DuPage County, Illinois. Those in attendance were Commissioners: Capizzano, Gayon, Maxwell, Reed and President Towns

Also in attendance were Geri Estvanik, Executive Director; Laurie Woods, Director Finance & Administration; Charles Sims, Golf Operations Manager; Ray Chaussey, Manager of Parks & Planning; Steve Muenz, Manager of Recreation; Deb Pfaff, Marketing & Communications Supervisor; Erin Chapa, Fitness & Aquatic Operations Manager.

**ROLL CALL: PRESENT: Commissioners Capizzano, Gayon, Maxwell
Reed, and President Towns**

2. CHANGE OF AGENDA

None

3. PLEDGE OF ALLEGIANCE by President Towns

4. PUBLIC COMMENT

None

5. PUBLIC HEARING WAS CALLED TO ORDER AT 6:04 P.M.

**ROLL CALL: PRESENT: Commissioners Capizzano, Gayon, Maxwell,
Reed, and President Towns**

ABSENT: None

- a) Combined Budget and Appropriation Ordinance 16-01 for Purposes of the Addison Park District for the year beginning May 1, 2016 and ending April 30, 2017 was discussed by Laurie Woods, Director of Finance and Administration. An explanation was given for the public hearing to approve Ordinance 16-01 and file it with DuPage County.

The budget has been on display at the Addison Library, Community Rec Center and the Addison Park District website for 30 days. We have not received any written correspondence or questions from the public. No Commissioners commented.

8. NEW BUSINESS

- a) Intergovernmental Agreement – Resolution 16-R-02 Tax Consortium agreement between Intergovernmental agencies – A motion to approve is requested.

MOTIONED BY COMMISSIONER CAPIZZANO TO APPROVE RESOLUTION 16-R-02 TAX CONSORTIUM AGREEMENT BETWEEN INTERGOVERNMENTAL AGENCIES, SECONDED BY COMMISSIONER REED.

**ROLL CALL AYES: Commissioners Capizzano, Gayon, Maxwell,
Reed, and President Towns**

NAYS: None

MOTION CARRIED.

9. ACCOUNTS PAYABLE

- a) Approval of Accounts Payable for April 25, 2016 in the amount of \$68,648.16.

MOTIONED BY COMMISSIONER CAPIZZANO TO APPROVE ACCOUNTS PAYABLE IN THE AMOUNT OF \$68,648.16 THROUGH APRIL 25, 2016 SECONDED BY COMMISSIONER REED

**ROLL CALL AYES: Commissioners Capizzano, Gayon, Maxwell,
Reed, and President Towns**

NAYS: None

MOTION CARRIED.

- b) Approval of Payables for Ratification through April 25, 2016 in the amount of \$221,267.68

MOTIONED BY COMMISSIONER CAPIZZANO TO APPROVE PAYABLES FOR RATIFICATION THROUGH APRIL 25, 2016, IN THE AMOUNT OF \$221,267.68 SECONDED BY COMMISSIONER REED

**ROLL CALL AYES: Commissioners Capizzano, Gayon, Maxwell,
Reed and President Towns**

NAYS: None

MOTION CARRIED.

10. OPERATIONAL REPORTS

a) Finance & Administration

Laurie Woods reviewed the financial reports

The following reports were reviewed:

- Revenue & Expense Summary
- Combined Statement of Revenue & Expenditures & Changes
- Cash Balance Report

b) Building, Grounds, and Facilities

Erin Chapa, Fitness Operations Manager

- We are in the middle of our indoor triathlon and have nine participants completing the indoor challenge.
- We have partnered with FPM, a business in Addison, for a corporate membership
- Weight Watchers is still meeting here weekly with good response.
- Club Fitness will close in August for maintenance. Signs are posted in the facility and letters will be sent out to members to inform them.
- We had a Cub Scout group come through to get their merit badge in safety in aquatics.
- Indoor swim lessons are now complete and outdoor lessons are filling up quickly
- We're looking forward to our summer programming with some new programs that will be held outside.

Charles Sims, Golf Operations Manager

- The great weather has been good for Links & Tees. Because of the steady business at the range and mini golf, it's brought our revenue up past what we were at last year.
- The driving range hours and course will be open soon.
- The wooden poles at the driving range that broke during the recent wind storms are going to be repaired soon
- The tee stations on the 9th hole have been split seeded to repair the turf and the tee of markers have been moved temporarily
- Some new items and equipment will be arriving after May 1st and some new projects will be underway this summer
- There are a lot of new golf opportunities coming out in the new summer brochure that will be out soon.
- April group lesson programs went very well and there are still some programs available in May

Ray Chaussey, Manager of Parks & Planning

- We're happy with the new staff we hired and have built a great crew
- The new mowers we ordered have been received.
- We've been setting up for baseball, soccer, and putting up all the tennis nets.
- We're also getting everything ready for park pride.

c) Community Relations

Deb Pfaff, Marketing & Communications Supervisor

- A reminder that park pride is on Saturday, May 7th along with our annual recycling event.
- We are looking for volunteers for the event.
- Thank you to the Parks & Rec foundation for their contribution to the event
- Thank you to everyone that ordered rain barrels this year through the Conservation Foundation. They can be picked up on May 7th during park pride.

Questions regarding the rain barrels and the foundation golf outing were answered by Deb Pfaff.

d) Recreation

Commissioner Reed read the calendar of events.

Steve Muenz, Manager of Recreation

- Pool passes are now on sale
- Registration for day camps is open
- Teresa held a new program hosted by the Addison police and other utilities to give seniors different things to look for in scanning.
- The event maxed out at 125 people. It was a great program and very informative to our senior community
- Athletics is doing very well with their spring revenues up 71% in youth athletics. Facility and field rentals are also up over last year.
- Family bingo night has grown in popularity
- Kelly has combined some events together and has had a great response.
- Geri, Kelly, and I met with John Langton about future keyper sites. The program is growing so we're looking at additional locations.
- There was a CAC meeting on April 7th, and we discussed operations for the upcoming season at the outdoor pool.
- CAC member Mark Butler will be leaving, and Barry Gilbert who is a former member, will be attending some future meetings and may be joining again.
- We are starting the process of getting the pool ready for the season.

11. PRESIDENT/DIRECTOR REPORT AND COMMISSIONER COMMENTS

Geri Estvanik, Executive Director, gave the following district updates:

- We have been meeting with Superintendent John Langton to try and connect NEDSRA with school District 4
- Ann Santucci, who works in the front office at Community, has been overseeing our district wide savings on the contract for all of our printers.
- Some of the staff will be attending the IAPD Legislative conference in Springfield next week.
- Teresa has her tap group performing in the dance recital on May 6th & 7th
- The annual NESDRA event Reach for the Stars is coming up on June 8th
- Acknowledgement to AthletiCo

12. WRITTEN CORRESPONDENCE OR COMMUNICATIONS RECEIVED

- a) Board & Administrator Newsletter
- b) Thank you letter from the Addison Police Department
- c) Thank you letter to Links & Tees

13. EXECUTIVE SESSION

- b) Personnel pursuant to 5 ILCS 120/2(C)(1)

14. ADJOURNMENT

MOTIONED TO ADJOURN THE MEETING BY COMMISSIONER CAPIZZANO TO EXECUTIVE SESSION, PERSONNEL PURSUANT TO 5 ILCS 120/2(C)(1), SECONDED BY COMMISSIONER MAXWELL.

ROLL CALL

VOICE VOTE: ALL AYES

NO NAYS

MEETING ADJOURNED

MEETING ADJOURNED AT 6:58 P.M.

Respectfully Submitted
Lisa Jeffers
Recording Secretary



Tina Towns, Board President
Approved this 23rd of May, 2016



Deborah A. Gayon, Secretary