

ADDISON PARK DISTRICT
REGULAR BOARD MEETING
DECEMBER 18, 2017

1. CALL TO ORDER

The Regular Meeting of the Addison Park District, Board of Commissioners was called to order at 6:00 p.m. by President Capizzano on December 18, 2017 in the Board Room of the Addison Park District Community Recreation Center, 120 East Oak Street, Addison, and DuPage County, Illinois. Those in attendance were Commissioners Frank Angiulo, Tom Reed, Tina Towns and President Michael Capizzano.

Commissioner Gayon was absent

Also in attendance were Geri Estvanik, Executive Director; Andrea Pindak, Manager of Finance; Erin Chapa, Manager of Fitness & Aquatics Operations; Ray Chaussey, Manager of Parks & Planning; Steve Muenz, Manager of Recreation; and Lisa Jeffers, Executive Administrative Assistant & Recording Secretary.

Attorney Patrick Bond of Bond Dickson & Associates was also present.

Public in Attendance: Resident Greg Miller, and members of the Addison Cowboys Bandit Squad

2. CHANGE OF AGENDA

3. PLEDGE OF ALLEGIANCE Led by members of the Addison Cowboys Bandit Squad

4. PUBLIC COMMENT

President Capizzano introduced members of the Addison Cowboys Bandit Squad and recognized them for their recent accomplishment of qualifying for the championship game at a tournament in St. Louis.

Resident Greg Miller asked that we put some of the mirrors back in the multipurpose rooms, which were removed after the remodel at the Community Rec center. He stated that they are useful for our dance programs which he has participated in and expressed how much he enjoys the programs.

5. APPROVAL OF MINUTES

A motion to approve the November 13, 2017 board meeting is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE THE MINUTES
FROM THE BOARD MEETING OF NOVEMBER 13, 2017. IT WAS SECONDED BY
COMMISSIONER ANGIULO

ROLL CALL

AYES: Commissioners Angiulo, Reed, Towns
and President Capizzano

NAYS: None

6. RECOGNITION

Introduction of Danielle Strohmer the new Marketing Supervisor for the Addison Park District. Manager of Recreation, Steve Muenz introduced Danielle and gave a brief background on her experience and what her responsibilities will be with the district.

7. UNFINISHED BUSINESS

- A. 2017 Tax Levy Ordinance 17-06 – An Ordinance Levying taxes for the Addison Park District for the Fiscal Year Beginning May 1, 2018 and ending April 30, 2019. A motion to approve is requested

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE TAX LEVY ORDINANCE 17-06. IT WAS SECONDED BY COMMISSIONER ANGIULO

ROLL CALL

AYES: Commissioners Angiulo, Reed,
Towns, and President Capizzano

NAYS: None

MOTION CARRIED.

- B. 2017 Annual Abatement Ordinance 17-07 -An Ordinance abating the tax hereto levied for the year 2017 to pay the principal and interest on \$9,955,000 general Obligation Refunding Park Bonds(Alternate Revenue Source), Series 2010, of the Addison Park District, DuPage County, Illinois – A motion to approve is requested

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE THE 2017 ANNUAL ABATEMENT ORDINANCE 17-07. IT WAS SECONDED BY COMMISSIONER ANGIULO

ROLL CALL

AYES: Commissioners Angiulo, Reed,
Towns, and President Capizzano

NAYS: None

MOTION CARRIED.

- C. 2018 Meeting Schedules for Committee of the Whole and Regular Board meetings – A motion to approve is requested

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE THE 2018 COMMITTEE OF THE WHOLE AND REGULAR BOARD MEETING SCHEDULES IT WAS SECONDED BY COMMISSIONER ANGIULO

ROLL CALL

AYES: Commissioners Angiulo, Reed,
Towns, and President Capizzano

NAYS: None

MOTION CARRIED.

- D. Pool Update

Steve Muenz, Manger of Recreation gave the latest update on the Frogs swim team. He noted that the contract is currently at the attorney, and we should have it back this week to review. He also spoke briefly about some possible locations for public swim next year.

8. NEW BUSINESS

- A. Resolution17-R-05 – Authorizing the execution of a Memorandum Of Understanding between the Addison Park District and HSRE Addison, LLC for a walk path access to Centennial Park. A motion to approve is requested
- B. Memorandum Of Understanding (MOU) dated December 18, 2017 between the Addison Park District and HSRE for a pathway between Centennial Park and HSRE Property – A motion to approve is requested

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE RESOLUTION 17-R-05 AND THE MEMORANDUM OF UNDERSTANDING (MOU) DATED DECEMBER 18, 2017 BETWEEN THE ADDISON PARK DISTRICT AND HSRE FOR A PATHWAY BETWEEN CENTENNIAL PARK AND HSRE PROPERTY, IT WAS SECONDED BY COMMISSIONER ANGIULO

ROLL CALL

AYES: Commissioners Angiulo, Reed,
Towns, and President Capizzano

NAYS: None

MOTION CARRIED.

- C. Organization Restructure - Executive Director Geri Estvanik gave a brief comment on how we are working to make the structure of the district better.
- D. Approval of Accounts Payable for December 18, 2017 in the amount of \$289,530.45- A Motion to approve is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE ACCOUNTS PAYABLE IN THE AMOUNT OF \$289,530.45 REPRESENTING PAYABLES THROUGH DECEMBER 18, 2017. THIS MOTION WAS SECONDED BY COMMISSIONER ANGIULO.

ROLL CALL

AYES: Commissioners Angiulo, Reed, Towns
and President Capizzano

NAYS: None

MOTION CARRIED.

- E. Approval of Payables for Ratification through December 18, 2017 in the amount of \$308,945.82. A motion to approve is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE THE PAYABLES FOR RATIFICATION THROUGH DECEMBER 18, 2017 IN THE AMOUNT OF \$308,945.82. THE MOTION WAS SECONDED BY COMMISSIONER ANGIULO.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed, Towns
and President Capizzano

NAYS: None

MOTION CARRIED.

9. COMMITTEE REPORTS

- A. Finance and Administration (Frank Angiulo)
Manager of Finance, Andrea Pindak reviewed the following financial reports, with the board of commissioners and staff:
 - a. Revenue and Expense Summary
 - b. Statement of Revenues, Expenditures, Changes in Fund Balances
 - c. Balance Sheet

B. Community Relations

Geri stated that with Deb Pfaff's departure, Steve Muenz will be giving the community relations report going forward. He noted that the new Marketing Supervisor, Danielle Strohmer will be officially starting her new position on January 2nd. Staff is in the process of creating the spring brochure and meetings will be held to review the content before going to the publisher. One of our goals moving forward is to work on creating a stronger presence in social media along with working on obtaining more sponsorships.

C. Building, Grounds and Facilities (Commissioner Towns)

Ray Chaussey, Manager of Parks & Planning

Ray reported that there has not been too much winter maintenance of parking lots due to the lack of snow recently. He gave an update on some projects at the golf dome and how they are looking to replace the lighting with all LED lights through a grant offered by ComEd which will help save on costs. His team is working to clean up the shop and doing maintenance on equipment to make spring preparations easier.

D. Erin Chapa, Manager of Fitness Operations

Erin reported that we are promoting gift card sales at all of our facilities during the holidays. Other updates included the filming of Inside the Parks, the upcoming flash sale at Club Fitness, along with the announcement of member appreciation week the first week of January.

Recreation (Commissioner Reed)

Commissioner Reed read the calendar of events and highlighted the upcoming events for the remainder of December and early January.

Steve Muenz, Manager of Recreation

Steve highlighted the some of the events that were recently held. The Polar Express Story Train was held on Sunday, December 3rd with all four trains sold out. Breakfast with Santa was also held this past weekend with a great turnout. He noted that the second annual craft beer and wine fest had a great turnout. In closing he reported that rentals are on the increase for our facilities.

10. EXECUTIVE REPORTS AND COMMISSIONER COMMENTS

A. Executive Director's Report

Geri Estvanik provided the finance and administration update to the board of commissioners.

B. Board Member Comments

11. **EXECUTIVE SESSION (Closed Meeting)**
 - A. Personnel Pursuant to 5 ILCS 120/2 (c)(1)
 - B. Possible Litigation Pursuant to 5 ILCS 120/2 (c)(11)
 - C. Land Acquisition Pursuant to 5 ILCS 120/2 (c)(5)

12. **ADJOURNMENT**

A MOTION WAS MADE BY COMMISSIONER TOWNS TO ADJOURN THE COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF COMMISSIONERS AND TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF PERSONNEL PURSUANT TO (5 ILCS 120/2 (c)(1) and LAND ACQUISITION PURSUANT TO 5 ILCS 120/2 (c)(5). THE MOTION WAS SECONDED BY COMMISSIONER ANGIULO.

ROLL CALL

AYES: Commissioners Angiulo, Reed,
Towns and President Capizzano

NAYS: None

MOTION CARRIED.

The regular meeting of the board of commissioners was adjourned at 7:40 pm.

Respectfully Submitted

By

Lisa Jeffers

Recording Secretary



Michael Capizzano, Board President
Approved this 22nd of January, 2018



Deborah Gayon, Secretary