

Addison Park District
December 5, 2016
Committee of the Whole Meeting
Minutes

1. CALL TO ORDER

The Committee of the Whole Meeting of the Addison Park District was called to order at 4:30 p.m. by President Towns on December 5, 2016 in the Board Room of the Addison Park District, 120 E. Oak Street, DuPage County, Illinois. Those in attendance were Commissioners: Capizzano, Gayon, Reed and President Towns. Commissioner Maxwell called into the meeting via teleconference.

ROLL CALL: PRESENT: Commissioners Capizzano, Gayon, Reed, and President Towns

Attended via Teleconference: Commissioner Maxwell

Also in attendance: Geri Estvanik, Executive Director; Andrea Pindak, Manager of Finance, Charles Sims, Golf Operations Manager; Ray Chaussey, Manager of Parks & Planning; Steve Muenz, Manager of Recreation; Erin Chapa, Fitness Operations Manager; Lisa Jeffers, Executive Administrative Assistant/Recording Secretary.

2. CHANGE OF AGENDA

None

3. PUBLIC COMMENT

None

4. APPROVAL OF MINUTES

Committee of the Whole meeting minutes, November 7, 2016 – A motion to approve is requested.

MOTIONED BY COMMISSIONER CAPIZZANO TO APPROVE MINUTES FOR THE COMMITTEE OF THE WHOLE MEETING NOVEMBER 7, 2016 SECONDED BY COMMISSIONER CAPIZZANO

ROLL CALL

AYES: Commissioners Capizzano, Gayon, Maxwell (via teleconference), Reed, and President Towns

NAYS: NONE

MOTION CARRIED

5. UNFINISHED BUSINESS

- a) Community Rec Center Pool – President Towns noted that more discussion and specific financial information on a few items were previously requested by Commissioner Reed. Steve Muenz, Manager of Recreation reviewed new, detailed reports and answered questions by the board. Commissioner Maxwell commented, via teleconference. Discussion took place and specifics for more detailed reports were requested for the next committee meeting.

Commissioner Capizzano left the meeting at 5:20 p.m.

- b) Grant Update – Executive Director, Geri Estvanik highlighted the letter from the IDNR that we have been approved to receive reimbursement on OSLAD Phase 1. We should receive the check before the end of the year.

6. NEW BUSINESS

- a) 2016 Tax Levy Ordinance 16-05 - An Ordinance Levying Taxes for the Addison Park District for the Fiscal Year Beginning May 1, 2017 and ending April 30, 2018 – Andrea Pindak, Manager of Finance explained the current tax levy and gave statistics on the numbers that it was based on. She continued to review the funds and reports, and fielded questions from the board. It was noted that this will be up for approval at the upcoming board meeting.

- b) 2016 Annual Abatement Ordinance 16-07

An Ordinance abating the tax hereto levied for the year 2016 to pay the principal of and interest on \$9,955,000 general Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2010, of the Addison Park District, DuPage County, Illinois – Ms. Pindak explained the ordinance on the 2015 bonds and noted that it was a yearly process that we conduct.

- c) Review of 2017 meeting schedule for Committee of the Whole and Regular Board

Meetings – President Towns asked the commissioners if there were any changes to the proposed meeting schedules for 2017.

The only noted changes for revision was to move the October committee meeting date to the following week. The schedule will be amended and presented for approval at the board meeting.

- d) Ordinance 16-06 Travel Expense Policy – An ordinance regulating the reimbursement of all travel, meal, and lodging expenses of Commissioners and Employees of the Addison Park District in accordance with the Local Government Travel Expense Control Act – Andrea Pindak, Manager of Finance explained the current policy and that it is government mandated so that we can be in compliance.

7. COMMISSIONER COMMENTS & DISTRICT UPDATE

Geri Estvanik, Executive Director gave the following updates

- Erin was recently awarded the rising star award for Rec section
- The Park District was notified that at the upcoming IPRA conference we will be recognized as a healthy and exceptional workplace
- The Polar Express event had over 400 people attend
- Upcoming holiday parties were mentioned

Charles, Links & Tees

- Discount card sales are up this year compared to last year
- Membership numbers are about even to a year ago
- The pro rental fees collected are off to a good start

Ray Chaussey, Parks

- We're ready for the next step with ComEd regarding the power at the nature center for the transformer

Steve Muenz, Recreation

- The turkey trot went very well
- We had 174 people attend the first annual craft beer fest

8. EXECUTIVE SESSION

None

9. ADJOURNMENT

Commissioner Reed motioned to adjourn the Committee of the Whole Meeting, Commissioner Gayon seconded the motion.

**VOICE VOTE: ALL AYES
NO NAYS
MEETING ADJOURNED**

Meeting adjourned at 6:20 p.m.

Respectfully Submitted By
Lisa Jeffers
Recording Secretary



Tina Towns, President
Approved this 9th day of January, 2017



Deborah A. Gayon, Secretary