



ADDISON PARK DISTRICT
REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS
MAY 23, 2016
COMMUNITY RECREATION CENTER
ANNUAL MEETING
6:00 P.M.

Our Mission: The Addison Park District exists to provide the community recreation opportunities through quality recreation programs, facilities and open space.

AGENDA

Board of Park Commissioners

Tina Towns, President
Michael Capizzano, Secretary
Ronald Maxwell, Treasurer
Deborah Gayon, Commissioner
Thomas Reed, Commissioner

Executive Director

Geri Estvanik

1. Call to Order: Roll Call/Establish a Quorum
2. Change in Agenda
3. Pledge of Allegiance By President Towns
4. Public Comment
5. Recognition
 - a) Staff Anniversaries – Recognition of Staff Kelly Sisco, Youth & Leisure Supervisor 15 years, and Charles Sims, Golf Operations Manager, 10 years
 - b) Guest Donna Sebok from Healthy Minds, Healthy Bodies
 - c) Introduction of new employee Keith Trowbridge, Athletic Supervisor.
- *6. Annual Meeting Consent Agenda – A motion to approve is requested.
 - A. Annual Appointments
 - a) Attorney, Bond, Dickson & Associates
 - b) Financial Advisor, Thomas L. Chapman
 - c) Ethics Advisor, Bond, Dickson & Associates
 - d) Park District Risk Management Agency (PDRMA)
 - e) Auditor, Seldon Fox
 - f) Tressler LLP – Property Assessment Objective
 - g) Purchasing Card Policies
 - h) Health and Benefit Insurance Provider, PDRMA
 - i) FOIA appointees (Freedom of Information Act)
 - j) OMA appointees (Open Meetings Act)
 - k) Recording Secretary

- l) Secretary Pro Tem
 - m) Assistant Treasurer
- B. Appointments to committees, other groups, intergovernmental agreements (President to appoint Board Member)
- a) Elementary School District 4 (Board Member & Staff Member)
 - b) DuPage High School District 88 (Board Member & Staff Member)
 - c) Village of Addison (Board Member & Staff Member)
 - d) IAPD/NRPA (Board Member & Director)
 - e) Citizens Advisory Committee (Board Member & Staff)
 - f) Addison Tax Consortium (TIF) (Board Member & Staff)
 - g) Township of Addison (Board Member)
 - h) Community Organizations (Board Member & Staff Member)
 - i) Addison Park District Foundation (Board Member & Staff Member)
 - j) Safety Coordinator Intergovernmental Agreement (Staff Member)
 - k) Information Services Intergovernmental Agreement (Staff Member)
 - l) PDRMA, Park District Risk Management Agency (Staff Member)
 - m) Senior Citizen Commission/Club (Board Member & Staff Member)
 - n) IMRF, Illinois Municipal Retirement Fund (Staff Member)
 - o) Army Trail Nature Center (Staff Member)
 - p) NEDSRA (Board Member & Staff Member)
- *7. New Business
- a) Election of Officer
 - a) President – Tina Towns
 - b) Vice-President – Michael Capizzano
 - c) Treasurer – Ron Maxwell
 - d) Secretary – Deborah Gayon
 - e) Commissioner – Tom Reed
 - b) Committee Appointments by Board President
 - a) Finance & Administration – Ron Maxwell
 - b) Building, Grounds & Facilities – Michael Capizzano
 - c) Recreation – Tom Reed
 - d) Community Relations – Deborah Gayon
 - *c) Approval of minutes from April 25, 2016, Regular Board Meeting - A motion to approve is requested.
 - *d) Executive Director's Contract - Resolution 16-R-03, a Resolution Authorizing the Execution of an Agreement with Geri Estvanik as Executive Director for the Addison Park District – A motion to approve is requested.
 - *e) Intergovernmental agreement for Loss Prevention and Safety Coordination services - An agreement is presented for the Board's consideration starting June 20, 2016 - A motion to approve is requested.
 - *f) Approval of Accounts Payable for May 23, 2016 in the amount of \$83,815.98 - A motion to approve is requested.
 - *g) Approval of Payables for Ratification through May 23, 2016 in the amount of \$306,155.99 - A motion to approve is requested.

8. Committee Reports

- *a) Finance & Administration Ron Maxwell
 - Revenue & Expense Summary
 - Combined Statement of Revenues & Expenditures & Changes
 - Cash Balance Report
- *b) Recreation Tom Reed
 - Calendar of Events
- c) Building, Ground & Facilities Michael Capizzano
- d) Community Relations Debbi Gayon

*9. President/Director Report and Commissioner Comments

- a) Director's Report
- b) Commissioners Comments

*10. Written Correspondence or Communications Received

- a) Board & Administrator's Newsletter

11. Executive Session

- a) Possible Litigation pursuant to 5 ILCS 120/2(C)(11)
- b) Personnel pursuant to 5 ILCS 120/2(C)(1)
- c) Land Acquisition pursuant to 5 ILCS 120/2(C)(5)

12. Adjournment

Upcoming Meetings of the Board of Commissioners:		
Meeting Type	Date	Time
Committee of the Whole Annual Park Tour	June 13, 2016	4:30 p.m.
Regular Board Meeting	June 27, 2016	6:00 p.m.

*** Indicates report Included in Board Packet to Commissioners and Staff in compliance with the Americans with Disabilities Act and other applicable federal and state laws, Addison Park District meetings will be accessible to individuals with disabilities. Persons requiring auxiliary aids and services should contact Geri Estvanik, Executive Director, Addison Park District, 120 East Oak Street, Addison, Illinois 60101, or call (630) ADDPARK (233-7275) or email gestvanik@addisonparks.org five (5) days prior to the meeting to inform of their anticipated attendance.**