

ADDISON PARK DISTRICT
REGULAR BOARD MEETING
JUNE 27, 2016

1. CALL TO ORDER

The Regular Meeting of the Addison Park District, a Distinguished Accredited Agency, and Board of Commissioners was called to order at 6:00 p.m. by President Towns on June 27th, 2016 in the Craft Room of the Addison Park District Community Recreation Center, 120 East Oak Street, Addison, DuPage County, Illinois. Those in attendance were Commissioners: Capizzano, Gayon, Maxwell, Reed, and President Towns.

Also in attendance were Geri Estvanik, Executive Director; Laurie Woods, Director of Finance; Charles Sims, Golf Operations Manager; Steve Muenz, Manger of Recreation; Erin Chapa, Fitness & Aquatics Operations Manager; Deb Pfaff, Marketing & Communications Supervisor.

**ROLL CALL: PRESENT: Commissioners: Capizzano, Gayon,
Maxwell, Reed, and President Towns.**

Public in attendance: Residents Mr. & Mrs. John Dumere

2. CHANGE OF AGENDA

Add item 4b – A representative for a partnership program, Jump Start Your Health, with Club Fitness.

3. PLEDGE OF ALLEGIANCE by President Towns

4. PUBLIC COMMENT

- a) Resident John Dumere gave his comments and concern regarding the prairie grass on the land next to his house in the Farmwood subdivision. Mr. Dumere gave his statement regarding the property. President Towns thanked him for his comments and concern, and stated that the district is working on improving the area.

After no other comments, Mr. & Mrs. Dumere left the meeting.

- b) Erin Chapa gave a brief overview of a partnership we have begun with a program Jump Start your Health a diabetes education program. She introduced Julie Sanfilippo a registered dietician from Elmhurst Hospital. Ms. Sanfilippo gave a brief outline of the program which is being offered at Club Fitness for residents and members. This is a no cost program that is offered.

After answering questions, Ms. Sanfilippo left the meeting.

5. Approval of minutes from May 23, 2016, Regular Board Annual Meeting - A motion to approve is requested.

MOTIONED BY COMMISSIONER CAPIZZANO TO APPROVE THE MINUTES FROM THE REGULAR BOARD ANNUAL MEETING MAY 23, 2016, SECONDED BY COMMISSIONER MAXWELL.

**ROLL CALL AYES: Commissioners Capizzano, Gayon, Maxwell,
Reed and President Towns**

NAYS: None

MOTION CARRIED.

6. NEW BUSINESS

- a) Resolution 16-R-04 Prevailing Wage Certificate Resolution – A motion to approve is requested.

Executive Director, Geri Estvanik gave a brief overview of the Prevailing Wage act.

MOTIONED BY COMMISSIONER CAPIZZANO TO APPROVE RESOLUTION 16-R-04 PREVAILING WAGE CERTIFICATE, SECONDED BY COMMISSIONER MAXWELL

**ROLL CALL AYES: Commissioners Capizzano, Gayon
Maxwell, Reed, and President Towns**

NAYES: None

MOTION CARRIED.

- b) 6.27 Boot Reimbursement Policy Change – Director of Finance, Laurie Woods gave a brief overview of the policy changes for a request to increase the amount allowed to purchase safety compliant work boots from \$100 to \$150. She explained that the cost for a good quality boot has gone up, but the need to purchase will be spaced because the better quality will last longer.

The board agreed with the request and the policy change will be up for approval at the July board meeting.

- c) Memo regarding Club Fitness renovation – Erin Chapa, Fitness & Aquatics Operations Manager explained the upcoming renovation process and what is going to be involved with the remodeling of the locker rooms. She noted that instead of doing a partial renovation of the floors in the locker rooms, they would like to do a full renovation with Sun Deck flooring which is special flooring.

Executive Directory, Geri Estvanik mentioned that she had gone along on visits to several other facilities in the area which currently had the flooring. The cost availability was discussed with Laurie Woods, Director of Finance.

Ms. Chapa answered questions from the board. Ms. Woods explained that the funds to complete the flooring throughout the locker rooms are available in the Capital budget.

After no further questions, President Towns stated that a consensus is needed amongst the board to move ahead with the Sundeck flooring. After asking each board member, a consensus to move forward with the flooring for the locker rooms was agreed upon.

- d) Approval of Accounts Payable for June 27, 2016 in the amount of \$83,915.98

MOTIONED BY COMMISSIONER CAPIZZANO TO APPROVE ACCOUNTS PAYABLE THROUGH JUNE 27, 2016, SECONDED BY COMMISSIONER MAXWELL

**ROLL CALL AYES: Commissioners Capizzano, Gayon, Maxwell,
Reed and President Towns**

NAYS: None

MOTION CARRIED.

- e) Approval of Payables for Ratification through June 27, 2016 in the amount of \$306,155.99.

MOTIONED BY COMMISSIONER CAPIZZANO TO APPROVE PAYABLES FOR RATIFICATION THROUGH, JUNE 27, 2016, SECONDED BY COMMISSIONER MAXWELL

**ROLL CALL AYES: Commissioners Capizzano, Gayon, Maxwell,
Reed and President Towns**

NAYS: None

MOTION CARRIED.

7. COMMITTEE REPORTS

- a) Laurie Woods, Finance & Administration

The following reports were reviewed:

- Revenue & Expense Summary
- Combined Statement of Revenue & Expenditures & Changes
- Cash Balance Report

b) Building, Grounds, and Facilities

Erin Chapa, Fitness Operations Manager

- This past Sunday we held a membership appreciation Luau, which turned out to be a big hit.
- We had a great turnout by members and their families.
- The Father's Day special event was also very successful
- We are reminding everyone about the closing in August, which was previously discussed.
- Club Fitness will be a stop on the upcoming IPRA fitness tour in September.
- Our student memberships are at 68 this year which is an increase from last year.

Commissioner Gayon relayed a compliment about the outdoor pool she received.

Charles Sims, Golf Operations Manager

- We have filled the position of building & grounds supervisor at Links & Tees.
- Links & Tees is off to a good start compared to last year.
- Golf is gaining back its reputation again. We're up 23 percent in revenue
- Daytime business on hot days is slow, but business picks up in the evenings when the temperatures go down.
- We'll start looking at future projects to start using the capital we have budgeted.

Parks & Planning – Executive Director, Geri Estvanik gave the report in Ray's absence.

- Ray had a meeting with the village regarding some possible solutions at Farmwood park.
- The parks department has been doing a lot at the pool
- Mulch has been spread at all of the playgrounds.
- They've been working on the aerators at Foxdale and Links & Tees.

c) Community Relations

Deb Pfaff, Marketing & Communications Supervisor

- Thank you to all of our sponsors for park district events.
- We received sponsorships for Hot Doggy Dash from Athletico of Addison, and Pin Stripes of Lombard.
- The new ADA stairs have been installed in the outdoor pool, and we will advertise to our residents that they are now available.
- Our annual foundation golf event is tomorrow. Thank you to our sponsors for that event. We are again partnered with the Addison Chamber for the event.
- The next Eagle Eye park meeting is Tuesday, July 12th at Oak Knoll park and starts at 6:00 p.m.

d) Recreation

Commissioner Reed read the calendar of events

Steve Muenz, Manager of Recreation

- Day camps are running through August 13th. All of the camps are having record numbers this year.
- The call all teens program are trips that run through the summer for teens and co-op'd with other park districts to keep the trips running.
- Some July events at the pool include Friendship day and Fourth of July at the pool.
- We are doing a new event called Flick and Float where you can watch a movie while in the pool
- The Frogs carwash was rescheduled to July 10th.
- Swibiru youth triathlon is Sunday, July 18th here at Community Park
- Our Senior Club luau had 117 registered for the event.
- The gymnastics program that moved is doing great, and revenue has doubled.
- The most recent pool audit received five out of five stars.
- Pool attendance has increased since last year. Events and weather have helped push the numbers up.

Commissioner Reed complimented the lifeguard staff at the pool.

8. PRESIDENT/DIRECTOR REPORT AND COMMISSIONER COMMENTS

Geri Estvanik, Executive Director gave the following updates:

- There is an upcoming meeting with Onesti for Italian fest. The police and fire department along with our Safety Coordinator Mark Goode will be there to go over an evacuation plan.
- There has been more vandalism in the parks this year than in the past. Please keep your eyes out for any suspicious activity. We have been responding very quickly to clean up and remove any damage done.
- Our marketing assistant Braulio Herrera has left us to pursue another job opportunity. We wish him all the luck in his new position.
- Teresa held a nifty nineties party for our seniors, and it had 17 people over 90 in attendance.

Michael Capizzano

- Regarding the issues at Farmwood park, we are taking appropriate action to get the problems fixed

Ron Maxwell

- The golfer appreciation day at Links & Tees was a great event. I'm looking forward to the event again next year.

Tina Towns

- Summer is here, so please take advantage of all of the amenities the park district has to offer.
- Please get out there because we take pride in our parks, and let us know of any problems you may see

9. WRITTEN CORRESPONDENCE OR COMMUNICATIONS RECEIVED

a) Board & Administrator Newsletter

10. EXECUTIVE SESSION

None

11. ADJOURNMENT

**MOTIONED TO ADJOURN THE MEETING BY COMMISSIONER CAPIZZANO,
SECONDED BY COMMISSIONER MAXWELL.**

MEETING ADJOURNED AT 8:05 P.M.

ROLL CALL

VOICE VOTE: ALL AYES

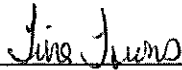
NO NAYS

MEETING ADJOURNED

Respectfully Submitted

Lisa Jeffers

Recording Secretary



Tina Towns, Board President
Approved this 25th of July, 2016



Deborah Gayon, Secretary