

Addison Park District  
April 10, 2017  
Committee of the Whole Meeting  
Minutes

**1. CALL TO ORDER**

The Committee of the Whole Meeting of the Addison Park District was called to order at 4:30 p.m. by President Towns on April 10, 2017 in the Board Room of the Addison Park District, 120 E. Oak Street, DuPage County, Illinois. Those in attendance were Commissioners: Capizzano, Gayon, Reed, and President Towns. Commissioner Maxwell was absent.

**ROLL CALL: PRESENT: Commissioners Capizzano, Gayon,  
Reed, and President Towns**

**ABSENT: Commissioner Maxwell**

Also in attendance: Geri Estvanik, Executive Director; Andrea Pindak, Manager of Finance, Charles Sims, Golf Operations Manager; Ray Chaussey, Manager of Parks & Planning; Steve Muenz, Manager of Recreation; Erin Chapa, Fitness Operations Manager; Waseem Khan, Manager of Information Technology; Lisa Jeffers, Executive Administrative Assistant/Recording Secretary.

**2. PUBLIC COMMENT**

None

**3. CHANGE OF AGENDA**

None

**4. APPROVAL OF MINUTES**

Committee of the Whole meeting minutes March 6, 2017 – A motion to approve is requested.

**MOTIONED BY COMMISSIONER CAPIZZANO TO APPROVE MINUTES FOR THE  
COMMITTEE OF THE WHOLE MEETING MARCH 6, 2017 SECONDED BY  
COMMISSIONER GAYON**

**ROLL CALL**

**AYES: Commissioners Capizzano, Gayon,  
and President Towns**

**NAYS: NONE**

**ABSTAIN: Commissioner Reed**

**MOTION CARRIED**

**5. UNFINISHED BUSINESS**

- a) OSLAD Phase 2 Update – Executive Director, Geri Estvanik stated that she and Manger of Parks, Ray Chaussey met to discuss the OSLAD phase 2 project. It was verified that the grant will not be accepted. Mr. Chaussey noted that they are in the process of removing the asphalt path in the center of the ball fields and will begin to add electrical and sprinkler pipes. He explained the plan for installing the pipes along with future plans for the site and how it will be developed.

He answered questions from the board and concluded his report.  
Ray then gave a brief update on the Farmwood project, which will be starting this spring.

- b) Budget Documents FY2018 – Andrea Pindak, Manager of Finance, noted that there were updated pages for the current budget book that were handed out. President Towns verified that there were no other changes. The Auditors will be here on May 1<sup>st</sup> & 2<sup>nd</sup>, and then back in June to perform the annual audit.

Ms. Pindak also mentioned that she met with Erin regarding the ADA fund reimbursement from NEDSRA from the Club Fitness renovation.

The public hearing for the budget will be held at the April 24<sup>th</sup> board meeting.

- c) Pool Status Update – Steve Muenz, Manager of Recreation, gave an update on the opening of the pool for the final season. We are updating violations from the health department from last year for licensing. All of the information for pool events will be in the summer brochure.

Discussion of the referendum election dates, and when to start putting information out took place, as well as when to put the referendum on the ballot.

### **NEW BUSINESS**

- a) Technology Update – Vermont Systems RecTrac Update - Waseem Khan, Manager of Information Technology, presented a current report on the progress of the installation of the new registration software upgrade to RecTrac. He explained that our current software, CLASS, will no longer be supported after the end of the year, and that we decided to go with RecTrac on staff recommendation as the better registration system. Training sessions have begun for most areas and departments. Completion for the project and tentative launch date is August 1<sup>st</sup>.

### **6. COMMISSIONER COMMENTS & DISTRICT UPDATE**

Erin Chapa, Club Fitness

- The Club Fitness annual survey went out to members and we are tallying the results

Charles Sims, Links & Tees

- Thank you to everyone that helped with getting mini golf open this past weekend  
We opened a week early this year, and will only be open on weekends for now.
- The PDRMA project from the wind damage last year will begin when the site is dried out more

### **7. EXECUTIVE SESSION**

None

### **8. ADJOURNMENT**

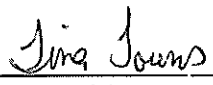
Commissioner Capizzano motioned to adjourn the Committee of the Whole Meeting, Commissioner Gayon seconded the motion.


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**VOICE VOTE: ALL AYES  
NO NAYS  
MEETING ADJOURNED**

Meeting adjourned at 6:25 p.m.

Respectfully Submitted By  
Lisa Jeffers  
Recording Secretary

  
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Tina Towns, President  
Approved this 8<sup>th</sup> day of May, 2017

  
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Deborah A. Gayon, Secretary