

PARK DISTRICT
REGULAR BOARD MEETING
APRIL 24, 2017

1. CALL TO ORDER

The Regular Meeting of the Addison Park District, a Distinguished Accredited Agency, and Board of Commissioners was called to order at 6:00 p.m. by President Towns on April 24, 2017 in the Board Room of the Addison Park District Community Recreation Center, 120 East Oak Street, Addison, Du Page County, Illinois. Those in attendance were Commissioners: Capizzano, Gayon, Reed, and President Towns.

Also in attendance were Geri Estvanik, Executive Director; Andrea Pindak, Manager of Finance; Ray Chaussey, Manger of Parks & Planning; Charles Sims, Manager of Golf Operations; Steve Muenz, Manger of Recreation; Erin Chapa, Fitness & Aquatics Operations Manager; Deb Pfaff, Marketing & Communications Supervisor; Lisa Jeffers, Executive Administrative Assistant & Recording Secretary.

ROLL CALL: **PRESENT: Commissioners: Capizzano, Gayon,
Reed, and President Towns**

ABSENT: Commissioner Maxwell

Public Attendance: Frank Angiulo; Mr. Onkar Singh Sangha

2. Change of Agenda

None

3. Pledge of Allegiance by President Towns

4. Public Comment

Mr. Onkar Singh Sangha requested to make a public comment. Mr. Sangha gave a brief statement regarding an event he would like to hold at Community park this summer.

5. Public Hearing - Combined Budget & Appropriation Ordinance 17-02

The public hearing was called to order at 6:09 p.m.

ROLL CALL: **PRESENT: Commissioners Capizzano, Gayon,
Reed, and President Towns**

ABSENT: Commissioner Maxwell

- a) Combined Budget and Appropriation Ordinance 17-02 for Purposes of the Addison Park District for the year beginning May 1, 2017 and ending April 30, 2018 was discussed by Andrea Pindak, Manager of Finance and Administration. An explanation was given for the public hearing to approve Ordinance 17-02 and file it with DuPage County.

The budget has been on display on the Addison Park District website for 30 days. We have not received any written correspondence or questions from the public. No Commissioners commented.

President Towns asked for a motion to adjourn the Public Hearing and reconvene to the Board meeting.

Commissioner Capizzano motioned to adjourn the Public Hearing, Commissioner Gayon seconded the motion.

ROLL CALL:	AYES:	Commissioners Capizzano, Gayon, Reed, and President Towns
	NAYES:	None
	ABSENT:	Commissioner Maxwell

President Towns asked for a roll call back to the Regular Board Meeting at 6:13 p.m.

ROLL CALL:	PRESENT:	Commissioners Capizzano, Gayon, Reed, and President Towns
	ABSENT:	Commissioner Maxwell

6. Approval of Minutes

- a) Approval of minutes from March 20, 2017 Board Meeting - A motion to approve is requested.

MOTIONED BY COMMISSIONER CAPIZZANO TO APPROVE THE MINUTES FROM THE REGULAR BOARD MEETING MARCH 20, 2017, SECONDED BY COMMISSIONER GAYON

VOICE VOTE	AYES:	Commissioners Capizzano, Gayon, Reed and President Towns
	NAYES:	None

MOTION CARRIED

7. Unfinished Business

- a) Ordinance 17-02 Combined Budget & Appropriation for purposes of the Addison Park District for the year beginning May 1, 2017 – April 30, 2018 - A motion to approve is requested

**MOTIONED BY COMMISSIONER CAPIZZANO TO APPROVE ORDINANCE 17-02
 COMBINED BUDGET & APPROPRIATION FOR PURPOSES OF THE ADDISON PARK
 DISTRICT FOR THE YEAR BEGINNING MAY 1, 2017 – APRIL 30, 2018, SECONDED BY
 COMMISSIONER GAYON**

**VOICE VOTE AYES: Commissioners Capizzano, Gayon,
 Reed and President Towns**

NAYES: None

MOTION CARRIED

- b) Fiscal Year 2018 Annual Operating Budget effective May 1, 2017 through April 30, 2018
 - A motion to approve is requested

**MOTIONED BY COMMISSIONER CAPIZZANO TO APPROVE THE FISCAL YEAR 2018
 ANNUAL OPERATING BUDGET EFFECTIVE MAY 1, 2017 – APRIL 30, 2018,
 SECONDED BY COMMISSIONER GAYON**

**VOICE VOTE AYES: Commissioners Capizzano, Gayon,
 Reed and President Towns**

NAYES: None

MOTION CARRIED

8. Accounts Payable

- a) Approval of Accounts Payable for April 24, 2017 in the amount of \$103,093.03 - A motion to approve is requested.

**MOTIONED BY COMMISSIONER CAPIZZANO TO APPROVE ACCOUNTS PAYABLE
 THROUGH APRIL 24, 2017, SECONDED BY COMMISSIONER GAYON**

**ROLL CALL AYES: Commissioners Capizzano, Gayon,
 Reed and President Towns**

NAYS: None

MOTION CARRIED

- b) Approval of Payables for Ratification through April 24, 2017 in the amount of \$303,775.67 - A motion to approve is requested.

MOTIONED BY COMMISSIONER CAPIZZANO TO APPROVE PAYABLES FOR RATIFICATION THROUGH, APRIL 24, 2017, SECONDED BY COMMISSIONER GAYON

**ROLL CALL AYES: Commissioners Capizzano, Gayon,
Reed and President Towns**

NAYS: None

MOTION CARRIED

9. Committee Reports

- a) Andrea Pindak, Finance & Administration

The following reports were reviewed:

- Combined Balance Sheet
- Statement of Cash Balances
- Combined Statement of Revenues, Expenditures & Changes in Fund Balance

- b) Building, Ground & Facilities

Charles Sims, Manager of Golf Operations

- Everything is open outdoors, with mini golf being open on the weekends only
- The nice weather has brought good business
- Our grounds supervisor is out working on the turf conditions
- We should have everything moved outdoors by the end of the week

Erin Chapa, Fitness Operations Manager

- In March we sold 161 memberships
- Personal training sessions are up from last year
- Our Farmers Fresh vending machine has been removed due to low sales
- They are looking to create a smaller fridge for the future that will possibly fit our needs better
- The summer fitness schedule is on the website
- This is the last month for indoor swim lessons
- We will hold our first prime members only Cinco de Mayo party on May 5th

Ray Chaussey, Manager of Parks & Planning

- The biggest problem we're tackling is the rain we've had recently
- We're working with soccer and baseball groups to help stay off the fields
- We're getting ready to grade the soccer field at Community Park and we'll be ready to start laying pipe
- All of the flowers have been ordered for park pride planting
- We will get to the Farmwood project this year

c) Recreation

Commissioner Reed read the calendar of events

Steve Muenz, Manager of Recreation

- Preschool and STEM classes are now being offered. We've seen increasing numbers as the program continues
- Camp registration is going on now
- We finished out open gym for the season at the end of March
- Our softball league is starting off soon, and has 8 leagues starting. It has Grown
- The indoor garage sale will be changed for next year and moved back to Centennial next year
- The Cold Blooded Creatures show was this past weekend with a good turnout
- Upcoming events for the senior club were highlighted
- The annual dance recital will be held on May 7th at Addison Trail
- The family aquatic center will be open on May 27th for the final season

d) Community Relations

Deb Pfaff, Marketing & Communications

- The summer fun guide will be on the website on May 1st and delivered to Addison residents on May 5th
- Our website is being revamped and will be available to view in its new look in May
- Park Pride is on Saturday May 15th
- Several volunteer groups will be participating again
- The recycling event is also the same day

10. Executive Director Report & Commissioner Comments

Geri Estvanik, Executive Director, gave the following updates:

- Thank you to the board for approval of the budget, and thank you to staff for their time spent working on it
- We had a walkthrough of the aquatic center and are underway to get it prepped to open
- Staff attended an election workshop last week to help get prepared for a referendum
- The community inauguration is on Thursday
- Deb and I will be attending parks day at the capitol next week in Springfield along with the legislative conference
- As the summer approaches, please call us if you need assistance and we'll get out and fix the problem

Tom Reed

- Thanks to staff for their hard work on the budget
- Get out and visit our facilities and look at our brochure

Michael Capizzano

- Kudos to the staff for their work on the budget
- Please come out for the park pride event

Debbi Gayon

- Get outside and be a part of our parks and programs

Tina Towns

- Everyone is welcome to come and interact with at our meetings if you have comments
- Thank you again to staff for their work on the budget
- There is a lot of activity in the parks, so please let us know if anything is suspicious

11. Written Correspondence or Communications Received

- a) Board & Administrator's Newsletter
- b) Thank you letter from Revelation Golf – Executive Director, Geri Estvanik addressed a letter from Revelation Golf that was sent to Links & Tees.

12. Executive Session

Item b) Personnel pursuant to 5 ILCS 120/2(C)(1)

13. Adjournment

MOTIONED TO ADJOURN THE MEETING BY COMMISSIONER CAPIZZANO TO EXECUTIVE SESSION, PERSONNEL PURSUANT to 5 ILCS 120/2(C)(1) SECONDED BY COMMISSIONER GAYON.

VOICE VOTE: ALL AYES

NO NAYS

MEETING ADJOURNED

MEETING ADJOURNED AT 7: 22 P.M.

Respectfully Submitted
Lisa Jeffers
Recording Secretary



Tina Towns, Board President
Approved this 22nd of May, 2017



Deborah A. Gayon, Secretary