

ADDISON PARK DISTRICT
REGULAR BOARD MEETING
ANNUAL MEETING
MAY 22, 2017

1. CALL TO ORDER

The Regular Meeting of the Addison Park District, a Distinguished Accredited Agency, Board of Commissioners was called to order at 6:00 p.m. by President Towns on May 22nd, 2017 in the Board Room of the Addison Park District Community Recreation Center, 120 East Oak Street, Addison, DuPage County, Illinois. Those in attendance were Commissioners Capizzano, Gayon, Maxwell, Reed and President Towns.

Also in attendance were Geri Estvanik, Executive Director; Andrea Pindak, Manager of Finance; Ray Chaussey, Manager of Parks & Planning; Charles Sims, Manager of Golf Operations; Steve Muenz, Manger of Recreation; Erin Chapa, Fitness & Aquatics Operations Manager; Deb Pfaff, Marketing & Communications Supervisor; Lisa Jeffers, Executive Administrative Assistant & Recording Secretary.

ROLL CALL: PRESENT: Commissioners Capizzano, Gayon,
Maxwell, Reed and President Towns

2. CHANGE OF AGENDA

- a) President Towns asked to amend two items. On the list of Annual Appointments remove item 6n – Recording Secretary ProTem. On 6A the Appointments to Committees add item p) Safety Coordinator Intergovernmental Agreement (Geri Estvanik and Mark Goode)

3. PLEDGE OF ALLEGIANCE Led by President Towns

4. PUBLIC COMMENTS

None

5. RECOGNITION

- a) Addison Park District Inauguration of Commissioner Michael Capizzano and Commissioner Frank Angiulo conducted by the Honorable Judge Karen Wilson.

Before the ceremony began, Attorney Bond gave a brief background of Judge Wilson and verified her career accreditations.

Following the introduction Judge Wilson performed the inauguration ceremony with Commissioners Capizzano and Angiulo taking oath of office for the position of Commissioner with the Addison Park District. After the swearing in ceremony, Judge Wilson left the meeting.

- b) The board of commissioners recognized Ms. Joyce Reid for her service of 30 years as preschool teacher with the Addison Park District and wished her well on her retirement.

In addition, Executive Director, Geri Estvanik acknowledged Joyce and provided some highlights of Joyce's 30 year career with the Park District as our preschool coordinator.

- c) A service award was presented to outgoing board commissioner, Ron Maxwell, in recognition and appreciation of his six years of volunteer service to the Addison Park District.

6. ANNUAL MEETING CONSENT AGENDA

A. Annual Appointments

- a) Legal Counsel - Law Firm of Bond, Dickson & Associates
- b) Ethics Advisor – Law Firm of Bond, Dickson & Associates
- c) Financial Advisor – Raymond James & Associations, Mr. Thomas Chapman
- d) Property and Casualty Liability Coverage/Insurance - Park District Risk Management Agency (PDRMA)
- e) Health and Benefits Insurance Provider – Park District Risk Management Agency (PDRMA Health)
- f) Professional Audit Services – Selden Fox, Oak Brook, IL
- g) Addison Consortium Legal Counsel for Property Tax Objections – Robbins Schwartz Attorneys
- h) Bank Depository for Investments and Accounts Payable Funds – Illinois Portfolio (IPDLAF – Illinois Park District Liquid Asset Fund)
- i) Bank Depository for Revenue and Payroll Funds – Oxford Bank and Trust, Addison, Illinois
- j) Procurement Card Vendor – BMO Harris Bank
- k) Freedom of Information Act (FOIA) Officers – Geri Estvanik, Andrea Pindak, Lisa Jeffers
- l) Open Meetings Act (OMA) Officers – Michael Capizzano, Geri Estvanik, Lisa Jeffers
- m) Recording Secretary – Lisa Jeffers
- n) Secretary Pro-Tem – Geri Estvanik
- o) Assistant Treasurer – Andrea Pindak, Manager of Finance

MOTIONED BY COMMISSIONER CAPIZZANO, SECONDED BY COMMISSIONER GAYON TO APPROVE ITEMS A-O.

ROLL CALL AYES: Commissioners Angiulo, Gayon, Reed, Towns and President Capizzano

NAYES: None

MOTION CARRIED

- B. Appointments to Committees and Community Groups, Village Organization - President to appoint Board Member
- a) Elementary School District 4 (Tina Towns & Geri Estvanik)
 - b) DuPage High School District 88 (Michael Capizzano & Geri Estvanik)
 - c) Village of Addison (Frank Angiulo & Geri Estvanik)
 - d) IAPD/NRPA (Tom Reed & Geri Estvanik)
 - e) Citizens Advisory Committee (Debbi Gayon & Steve Muenz)
 - f) Addison Tax Consortium (TIF) (Tom Reed & Geri Estvanik)
 - g) Township of Addison (Michael Capizzano)
 - h) Community Youth Organizations (Michael Capizzano & Geri Estvanik)
 - i) Addison Park District Foundation (Tina Towns & Geri Estvanik)
 - j) PDRMA, Park District Risk Management Agency (Geri Estvanik)
 - k) Senior Citizen Commission/Club (Tom Reed & Steve Muenz)
 - l) IMRF, Illinois Municipal Retirement Fund (Geri Estvanik)
 - m) Community Civic Organizations - Lions Club, Kiwanis, Addison Chamber, Women's Club (Debbie Gayon, Geri Estvanik, Steve Muenz)
 - n) Army Trail Nature Center (Debbi Gayon, Geri Estvanik and Ray Chaussey)
 - o) NEDSRA (Frank Angiulo, Geri Estvanik, Steve Muenz)
 - p) Safety Coordinator Intergovernmental Agreement (Geri Estvanik & Mark Goode)

No approval for the appointments is needed.

7. ELECTION OF OFFICERS

- A. The slate of candidates was presented and the board of commissioners voted to assign a commissioner for each elected official officer position as follows:
- a) President – Michael Capizzano
 - b) Vice President – Tina Towns
 - c) Secretary – Deborah Gayon
 - d) Treasurer – Frank Angiulo
 - e) Commissioner – Tom Reed
- B. Committee Appointments by Board President – President Capizzano assigned the committee appointments as follows:
- a) Finance & Administration – Frank Angiulo
 - b) Building, Grounds & Facilities – Tina Towns
 - c) Recreation – Thomas Reed
 - d) Community Relations – Deborah Gayon

No approval is needed for committee appointments

MOTIONED BY COMMISSIONER REED TO ACCEPT THE EXECUTIVE DIRECTOR'S REVIEW THAT WAS PERFORMED DURING CLOSED EXECUTIVE SESSION ON APRIL 24, 2017. SECONDED BY COMMISSIONER TOWNS

ROLL CALL AYES: Commissioners Reed, Towns and President Capizzano

NAYS: None

ABSTAIN: Commissioner Angiulo

MOTION CARRIED

10. COMMITTEE REPORTS

A. Andrea Pindak, Manager of Finance & Administration

The following reports were reviewed:

- a. Revenue and Expense Summary
- b. Combined Statement of Revenues and Expenditures and Changes in Fund Balances
- c. Combined Balance Sheet

B. Steve Muenz, Manager of Recreation

Commissioner Reed mentioned a few brief items on the calendar of events

- a. Second interviews have been completed for the Youth & Leisure Supervisor position
- b. We hired a summer intern that will be starting soon
- c. Preschool graduation will be this Wednesday here at the Community Recreation Center. It is the largest graduating classes we have ever had.
- d. Amy Housley will be replacing Joyce Reid who is retiring. Amy will be starting on June 1st
- e. The pool opens on Saturday, May 24th
- f. We have expanded our public swim into most of the evenings
- g. Summer day camps begin on June 8th. All camps will now be here at the Community Recreation Center

C. Building, Grounds, and Facilities

Charles Sims, Golf Operations Manager

- Things are coming along well at Links & Tees
- The weather has been a factor in changing up the activities
- This past weekend we entertained 70 junior golfers as a host warm up facility before their tournament rounds

- Saturday, June 10th is golfer and customer appreciation day from 10 a.m. to 1 p.m.

Ray Chaussey, Manager of Parks & Planning

- We had a great park pride two weeks ago
- Everything went very well with organizing the parks
- All of the volunteers did a great job
- We have started 3 different projects at Community, Army Trail Nature Center, and Farmwood
- All of the summer staff has been hired, and the pool is ready to go
- We are taking care of a few issues with the concrete

Erin Chapa, Fitness Operations Manager

- People are transitioning with the weather which brings down traffic in the club.
- Memberships and personal training has picked up
- We are now doing personal training in the P.I.T.
- Club Fitness was recently awarded the "You Make a Difference" award from District 88
- Many of our seasonal employees are returning from college, so we will be holding an all staff meeting in June.
- The club is now closed on all major holidays
- The annual luau party is on Sunday, June 25th for all members and their families

d) Community Relations

Deb Pfaff, Marketing & Communications Supervisor

- We had a successful Park Pride and wanted to thank the Parks & Rec Foundation for sponsoring the event
- Thank you to all of the volunteers from the community that came out to help
- Our second installment of Trail Tails will be installed on Monday, June 5th at Centennial Park
- The Eagle Eye park meetings will begin in June starting with Lake Manor Park on Tuesday, June 27th

11. LIASON WITH OTHER PUBLIC AGENCIES

12. PRESIDENT/DIRECTOR REPORT AND COMMISSIONER COMMENTS

Geri Estvanik, Executive Director gave the following updates:

- State representative Kathy Willis also sponsored the park pride event.

13. WRITTEN CORRESPONDENCE OR COMMUNICATIONS RECEIVED

- a) Board & Administrator Newsletter

14. EXECUTIVE SESSION

None

15. ADJOURNMENT

MOTIONED TO ADJOURN THE MEETING BY COMMISSIONER TOWNS, SECONDED BY COMMISSIONER REED.

MEETING ADJOURNED AT 7: 56 P.M.


ROLL CALL

VOICE VOTE: ALL AYES

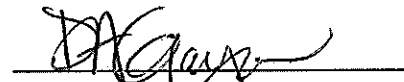
NO NAYS

MEETING ADJOURNED

Respectfully Submitted
Lisa Jeffers
Recording Secretary



Michael Capizzano, Board President
Approved this 26th of June, 2017



Deborah Gayon, Secretary