

Addison Park District
July 18, 2016
Committee of the Whole Meeting
Minutes

1. CALL TO ORDER

The Committee of the Whole Meeting of the Addison Park District was called to order at 4:30 p.m. by President Towns on July 18, 2016 in the Board Room of the Addison Park District, 120 E. Oak Street, DuPage County, Illinois. Those in attendance were Commissioners: Capizzano, Gayon, Maxwell, Reed, and President Towns.

**ROLL CALL: PRESENT: Commissioners Capizzano, Gayon,
Maxwell, and President Towns**

Absent: Commissioner Reed

Also in attendance: Geri Estvanik, Executive Director; Charles Sims, Golf Operations Manager; Ray Chaussey, Manager of Parks & Planning; Steve Muenz, Manager of Recreation; Deb Pfaff, Marketing & Communications Supervisor; Erin Chapa, Fitness Operations Manager.

2. CHANGE OF AGENDA

Remove item 5C – Audit Financial Predictions.

3. PUBLIC COMMENT

None

4. CONSENT AGENDA - APPROVAL OF MINUTES

Committee of the Whole meeting minutes, May 9, 2016 and Committee of the Whole regular meeting and Park Tour, June 13, 2016 – A motion to approve is requested.

A separate motion and approval was taken for each set of minutes.

**MOTIONED BY COMMISSIONER CAPIZZANO TO APPROVE MINUTES FOR THE
COMMITTEE OF THE WHOLE MEETING MAY 9, 2016 SECONDED BY COMMISSIONER
GAYON.**

ROLL CALL

**AYES: Commissioners Capizzano, Gayon,
and Maxwell**

NAYS: NONE

President Towns abstained because she did not attend the meeting

MOTION CARRIED.

**MOTIONED BY COMMISSIONER CAPIZZANO TO APPROVE MINUTES FOR THE
COMMITTEE OF THE WHOLE REGULAR MEETING AND PARK TOUR JUNE 13, 2016
SECONDED BY COMMISSIONER GAYON.**

ROLL CALL

**AYES: Commissioners Capizzano, Gayon,
Maxwell, and President Towns**

NAYS: NONE

MOTION CARRIED

5. UNFINISHED BUSINESS

- a) Plan for Farmwood Park – Executive Director Estvanik gave a brief overview of the recent meetings with the public in Farmwood. Ray Chaussey, Manager of Parks & Planning spoke about some ideas for the area. He met with the village regarding installation of a drainage system, and explained the type they would like to put in. He gave an estimate as to how much it would cost to do the project in house. Discussion took place regarding the area. If approved he will meet with the residents to share the plan.

Commissioner Reed arrived at 4:47 p.m.

President Towns asked Mr. Chaussey to get a plan together and move forward with the project.

- b) Capitol Priority List – President Towns asked Ms. Estvanik to review the list that Laurie prepared. It was stated that some projects on the list have not been completed yet because they are future projects. The priority was for items that are needed this year. The list was reviewed and discussion took place.

- d) OSLAD Phase II Update – Ms. Estvanik explained the minimal option to go with and the most economical option on Phase 2. We can do the project in house and use outsourced help. Different options were given and discussed.

Recommendation is to do the minimal of option one in the field. Consensus of the board was to move forward with the highlighted options in Option #1 with setup for future lighting.

- e) Staffing Update – Interviews are being conducted for the Finance Manager position. We have received some potential candidates.

Steve Muenz, Manager of Recreation announced that the new Athletic Supervisor, Todd Allen will be starting with us on August 1st. Steve gave a brief background on Todd's career and experience.

Deb Pfaff – Braulio accepted a full time position elsewhere. We have posted a marketing assistant position. First round interviews are done, and I will be holding second interviews next week to have the person in place in August.

Charles Sims – Mike the new grounds manager has been working on the irrigation system and getting it back to working order with discontinued/obsolete parts.

Information and updates on other maintenance repairs taking place, and current staff updates were given.

- f) Pool Status Update – The memo in the board packet was reviewed by Steve Muenz. Attendance and revenue were up from last year.

Steve answered questions from the board.

- g) Onesti Italian Fest Update – Executive Director Estvanik gave a current update on the upcoming festival in August. Steve, Ray, Mark Goode and myself along with other intergovernmental agencies met to discuss an evacuation plans. We will meet with Ron Onesti show to review the plan.

- h) District Updates – There was a meeting at the Army Trail Nature Center last week to discuss installing aerators and fix the path. Ray is waiting on ComEd to pull the electric.

Ray is looking to trade in a tractor. We just wanted to inform the board that this will be purchased.

6. EXECUTIVE SESSION

None

7. ADJOURNMENT

Commissioner Capizzano motioned to adjourn the Committee of the Whole Meeting, Commissioner Maxwell seconded the motion.

**VOICE VOTE: ALL AYES
NO NAYS
MEETING ADJOURNED**

Meeting adjourned at 6:40 p.m.

Respectfully Submitted By
Lisa Jeffers
Recording Secretary



Tina Towns, President
Approved this 12^h of September, 2016



Deborah A. Gayon, Secretary