

**ADDISON PARK DISTRICT**  
**REGULAR BOARD MEETING**  
**SEPTEMBER 25, 2017**

**1. CALL TO ORDER**

The Regular Meeting of the Addison Park District, Board of Commissioners was called to order at 6:00 p.m. by President Capizzano on September 25<sup>th</sup>, 2017 in the Board Room of the Addison Park District Community Recreation Center, 120 East Oak Street, Addison, DuPage County, Illinois. Those in attendance were Commissioners Deborah Gayon, Tom Reed, Tina Towns and President Michael Capizzano.

Commissioner Frank Angiulo was absent.

Also in attendance were Geri Estvanik, Executive Director; Andrea Pindak, Manager of Finance; Erin Chapa, Manager of Fitness & Aquatics Operations; Ray Chaussey, Manager of Parks & Planning; Steve Muenz, Manager of Recreation; Deb Pfaff, Marketing & Communications Supervisor and Lisa Jeffers, Executive Administrative Assistant & Recording Secretary.

Attorney Patrick Bond of Bond Dickson & Associates was also present.

**2. CHANGE OF AGENDA**

There were no changes made to the agenda.

**3. PLEDGE OF ALLEGIANCE** Led by President Capizzano

**4. PUBLIC COMMENTS**

There was no public in attendance

**5. APPROVAL OF MINUTES**

Commissioner Reed requested a change in wording in item 8B to amend the minutes.

A motion to approve the amended minutes of the August 21, 2017 board meeting is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE THE AMENDED  
MINUTES FROM THE BOARD MEETING OF AUGUST 21, 2017. IT WAS SECONDED  
BY COMMISSIONER GAYON

ROLL CALL

AYES: Commissioners Gayon, Reed, Towns  
and President Capizzano

NAYS: None

MOTION CARRIED.

## 6. RECOGNITION

- A. Introduction of Joe Patterson, the new Athletic Supervisor for the Addison Park District. Manager of Recreation, Steve Muenz, gave a brief background on Joe and introduced him to the board.

## 7. UNFINISHED BUSINESS

- A. Personnel Policy Revisions as previously discussed – A motion to approve is requested
- 1.8 Classification, Definitions, and Status of Employees
  - 3.5 Illness Leave

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE PERSONNEL POLICIES 1.8 CLASSIFICATION, DEFINITIONS, AND STATUS OF EMPLOYEES AND 3.5 ILLNESS LEAVE. IT WAS SECONDED BY COMMISSIONER GAYON

### ROLL CALL

AYES: Commissioners Angiulo, Gayon,  
and President Capizzano

NAYS: None

MOTION CARRIED.

## B. POOL UPDATE

- I. Frogs Update – Manager of Recreation, Steve Muenz gave an update on the recent meeting with Mike Sampey and the Bensenville Park District staff at their pool. They looked at the storage locations and space that would be available for use. Staff at Bensenville was on board with working with us, and if and when we are ready to move forward with a contract it will be forwarded to the frogs as they get their schedules ready for the 2018 season.
- II. Pool Update – Executive Director, Geri Estvanik updated the board as to where we are at currently with the pool. We have investigated the demolition of the area, but will hold off until we find a new site and also as a precaution to any damage to current pipes. Equipment has been removed and the splash pad has been winterized for potential use next year if we need to open it. The pump room will remain for that use. Ray Chaussey, Manager of Parks & Planning noted that they are still in the process of winterizing the pool itself, and the water that is being pumped out is being routed out to the fields in the back.

In regards to our search for other locations, we will meet with the village and the mayor to review any potential sites.

**8. NEW BUSINESS**

- A. Approval of Accounts Payable for September 25, 2017 in the amount of \$109,495.44. A Motion to Approve is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE ACCOUNTS PAYABLE IN THE AMOUNT OF \$109,495.44 REPRESENTING PAYABLES THROUGH SEPTEMBER 25, 2017. THIS MOTION WAS SECONDED BY COMMISSIONER GAYON.

ROLL CALL

AYES: Commissioners Gayon, Reed, Towns  
and President Capizzano

NAYS: None

MOTION CARRIED.

- B. Approval of Payables for Ratification through September 25, 2017 in the amount of \$342,001.00 is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE THE PAYABLES FOR RATIFICATION THROUGH SEPTEMBER 25, 2017 IN THE AMOUNT OF \$342,001.00 THE MOTION WAS SECONDED BY COMMISSIONER GAYON.

ROLL CALL

AYES: Commissioners Gayon, Reed, Towns  
and President Capizzano

NAYS: None

MOTION CARRIED.

- C. Golf Dome Status – Executive Director, Geri Estvanik gave a brief update on the dome. She and President Capizzano met with the village manager and mayor to potentially partner in with some programs. We will look into it further to see what opportunities we have. The dome is set to open on November 1<sup>st</sup>.
- D. Referendum Status – Ms. Estvanik noted that at our committee meeting we have a plan to meet with Baum & Associates and to also meet with surrounding districts to share their challenges and successes with referendums that they handled. We are looking to do this at a future meeting.

## 9. COMMITTEE REPORTS

- A. Finance and Administration (President Capizzano for Frank Angiulo)  
Andrea Pindak, Manager of Finance & Human Resources reviewed the following financial reports with the board of commissioners and staff:
- a. Revenue and Expense Summary
  - b. Statement of Revenues, Expenditures, Changes in Fund Balances
  - c. Balance Sheet
- B. Recreation (Commissioner Reed)  
Steve Muenz, Manager of Recreation updated the public on the calendar of events for the remainder of October and November. New Rec staff members, David MacDonald (Youth & Leisure Supervisor) and Amy Housley (Preschool Coordinator) are in the process of implementing a new STEM program in the preschool classes to stay in line with schools in the district. He noted that the current dance program is doing well, along with the fall soccer program which has seen an increase in enrollment this year. Because of the popularity of some programs we are looking to add more classes to them. The active adult annual variety show was held recently at the Empress Banquets with a great turnout for both performance days. He stated that Teresa Grodsky, the active adult coordinator, will be leading a session at the upcoming NRPA conference on senior programming. Before concluding, just a reminder that registrations for Turkey trot, Craft Beer Fest, and the Polar Express Story Train are being taken now.
- C. Community Relations (Commissioner Gayon) Deb Pfaff, Marketing Supervisor  
Deb reported that the recent Foundation Swing for Scholarships golf outing was successful and noted that the upcoming Foundation senior golf open will be held on Saturday, October 1<sup>st</sup> at Links & Tees. Park Pride was held this past Saturday at the Army Trail Nature Center. We had a great turnout and accomplished a lot of tasks throughout the nature center. She noted that the annual fall recycling extravaganza is coming up on Saturday, October 28<sup>th</sup> from 9 a.m. until noon. The event will be held here in the Community Rec Center parking lot. New items will be added to the list of what can be brought to recycle. Tickets are now available for 2018 Mayor's Charity Ball which will be held on Saturday, November 11<sup>th</sup> at the Alta Villa banquets. The foundation will be participating again this year at the ball.
- D. Building, Grounds and Facilities (Commissioner Towns)  
Ray Chaussey, Manager of Parks & Planning  
Ray Chaussey informed the board and the public that they have been working on several different projects. The multi-purpose field is coming along well. He reviewed a handout with pictures of what the field looks like to date. He reported that the French drain project at Farmwood will begin on Wednesday of this week, and added that they also will be working with the village on the design of the walking path. To close, Ray gave an update on what will be done at the Army Trail nature center pond.

- E. Erin Chapa, Manager of Fitness Operations  
Erin Chapa gave the updates for Club Fitness, and Links & Tees. She reported that the Addison Trail and Willowbrook High School girls swim teams started to do workouts in the P.I.T. and we are trying to recruit other teams to start working out there. Club Fitness was part of a job fair at ATHS recently. We also have a table at the high school on Wednesday mornings for anyone interested in applying for open positions we have to fill. Fall swim lessons begin on October 2<sup>nd</sup>, and open swim will also begin in October. She announced that Athletico has hired a massage therapist, and appointments can be made directly through Athletico. Our annual Haunted Health fair will be held the last week in October with a variety of vendors participating.

**10. LIAISON WITH OTHER PUBLIC AGENCIES**

- A. Update provided by Commissioners

**11. EXECUTIVE REPORTS AND COMMISSIONER COMMENTS**

- A. Executive Director's Report  
Geri Estvanik provided the finance and administration update to the board of commissioners.
- B. Board Member Comments

**12. COMMUNICATIONS RECEIVED FOR BOARD OF COMMISSIONERS**

- A. Board and Administrator's Newsletter

**13. EXECUTIVE SESSION (Closed Meeting)**

- A. Personnel Pursuant to 5 ILCS 120/2 (c)(1)
- B. Possible Litigation Pursuant to 5 ILCS 120/2 (c)(11)
- C. Land Acquisition Pursuant to 5 ILCS 120/2 (c)(5)

**14. ADJOURNMENT**

A MOTION WAS MADE BY COMMISSIONER TOWNS TO ADJOURN THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF POSSIBLE LITIGATION PURSUANT TO (5 ILCS 120/2 (c)(11)). THE MOTION WAS SECONDED BY COMMISSIONER GAYON.

ROLL CALL

AYES: Commissioners Gayon, Reed, Towns  
and President Capizzano

NAYS: None

MOTION CARRIED.

The regular meeting of the board of commissioners was adjourned at 7:42 pm.

Respectfully Submitted

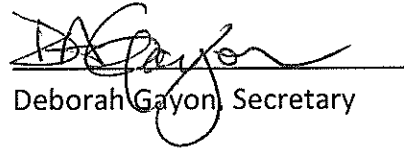
By

Lisa Jeffers

Recording Secretary



Michael Capizzano, Board President  
Approved this 23<sup>rd</sup> of October, 2017



Deborah Gayon, Secretary