

ADDISON PARK DISTRICT
REGULAR BOARD MEETING
FEBRUARY 19, 2018

1. CALL TO ORDER

The Regular Meeting of the Addison Park District, Board of Commissioners was called to order at 6:00 p.m. by President Capizzano on February 19, 2018 in the Board Room of the Addison Park District Community Recreation Center, 120 East Oak Street, Addison, and DuPage County, Illinois. Those in attendance were Commissioners Frank Angiulo, Deborah Gayon, Tom Reed, Tina Towns and President Michael Capizzano.

Also in attendance were Geri Estvanik, Executive Director; Erin Chapa, Superintendent of Fitness & Aquatics Operations; Ray Chaussey, Superintendent of Parks & Planning; Steve Muenz, Superintendent of Recreation; and Lisa Jeffers, Executive Administrative Assistant & Recording Secretary.

Attorney Patrick Bond was also present

Public Present: Members of Boy Scout Troop #410 & Cub Scout Troop #420 and their families.

2. CHANGE OF AGENDA

There was no change to the agenda

3. PLEDGE OF ALLEGIANCE Led by Boy Scout Troop #410 & Cub Scout Troop #420

4. BOARD COMMENT

President Capizzano introduced and thanked the scout troops for coming in and leading our pledge.

5. PUBLIC COMMENT

No Public was present at the meeting

6. APPROVAL OF MINUTES

A motion to approve the minutes of the January 22, 2018 Regular Board Meeting is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE THE MINUTES FROM THE REGULAR BOARD MEETING OF JANUARY 22, 2018. IT WAS SECONDED BY COMMISSIONER ANGIULO

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed, Towns,
and President Capizzano

NAYS: None

7. NEW BUSINESS

- A. Approval of Accounts Payable for February 19, 2018 in the amount of \$76,054.40. A Motion to approve is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE ACCOUNTS PAYABLE IN THE AMOUNT OF \$76,054.40 THE MOTION WAS SECONDED BY COMMISSIONER ANGIULO.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed,
and President Capizzano

NAYS: None

ABSTAIN: Commissioner Towns

MOTION CARRIED.

- B. Approval of Payables for Ratification through February 19, 2018 in the amount of \$285,092.72. A motion to approve is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE ACCOUNTS PAYABLE IN THE AMOUNT OF \$285,092.72. THE MOTION WAS SECONDED BY COMMISSIONER ANGIULO.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed, Towns
and President Capizzano

NAYS: None

MOTION CARRIED.

8. COMMITTEE REPORTS

- A. Finance and Administration (Frank Angiulo)

Geri Estvanik reviewed the following financial reports, with the board of commissioners and staff:

- a. Revenue and Expense Summary
- b. Statement of Revenues, Expenditures, Changes in Fund Balances
- c. Balance Sheet

B. Building, Grounds and Facilities (Commissioner Towns)

Ray Chaussey, Superintendent of Parks & Planning

Ray reported that the renovation of the Community Rec Center front office is moving along very well, and they are also doing some cleaning at the parks shop. He noted that sled hill inspections were recently completed. He gave an update on the dome status after the pressurization incident last week. The company that constructed the dome came out to inspect for any damage. Staff did a great job keeping up with all of the plowing from the recent snow events.

Erin Chapa, Superintendent of Fitness Operations

Erin gave an update on the fitness and golf facilities. She thanked the parks department for plowing during the recent snow. A training session for front desk staff will be held on Sunday, March 4th. Our "Fall in Love with Fitness" event went very well, and the Silver Sneakers Valentine's Day Party had a great turnout. Local business SWD Inc. has started their employee weight loss challenge with us. Club Fitness will be participating in the health & wellness day at Addison Trail High School on Monday, March 12th.

The "For the Love of Golf" event was held on Tuesday, February 13th at the dome. Erin reported that 80 platinum cards were sold in the month of January. We are working with the Marketing Supervisor to send out post cards to promote Putters Peak. Questions were asked about the Silver Sneakers program and the hours at Club Fitness.

C. Recreation (Commissioner Reed)

Commissioner Reed read the calendar of events

Steve Muenz, Superintendent of Recreation

Steve highlighted the some of the events that were recently held. Our Youth & Leisure Supervisor, David MacDonald who oversees our day camp program is currently updating CPR certifications for summer camp staff. He noted that the district is offering preschool enrichment programs to extend time to their preschool day. The Daddy Daughter Date Night event held on February 2nd was well attended with over 60 participants. Updates on pickle ball enrollment and upcoming tournaments was given. The staff from athletics and golf is looking to expand on doing some joint programs. Steve gave a report on current rentals, and upcoming spring break camps.

D. Community Relations

Steve Muenz gave an update on current marketing projects in progress. The summer brochure content is due soon. We are looking to increase social media traffic outreach, and also working with Links & Tees staff to promote to outside areas. Discussions have been held to work on increasing sponsorships for the district. We are currently working with some companies here in Addison.

9. EXECUTIVE REPORTS AND COMMISSIONER COMMENTS

- A. Executive Director's Report
Geri Estvanik provided the administration update to the board of commissioners.
- B. Board Member Comments

10. EXECUTIVE SESSION (Closed Meeting)

- A. Personnel Pursuant to 5 ILCS 120/2 (c)(1)
- B. Possible Litigation Pursuant to 5 ILCS 120/2 (c)(11)
- C. Land Acquisition Pursuant to 5 ILCS 120/2 (c)(5)

11. ADJOURNMENT

A MOTION WAS MADE BY COMMISSIONER TOWNS TO ADJOURN THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF PERSONNEL PURSUANT TO (5 ILCS 120/2 (c)(1)). THE MOTION WAS SECONDED BY COMMISSIONER ANGIULO.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed,
Towns and President Capizzano

NAYS: None

MOTION CARRIED.

The regular meeting of the board of commissioners was adjourned at 7:05 pm.

Respectfully Submitted

By
Lisa Jeffers
Recording Secretary



Michael Capizzano, Board President
Approved this 19th of March, 2018



Deborah Gayon, Secretary