

ADDISON PARK DISTRICT
REGULAR BOARD MEETING
MAY 21, 2018

1. CALL TO ORDER

The Regular Meeting of the Addison Park District, Board of Commissioners was called to order at 6:14 p.m. by President Capizzano on May 21, 2018 in the Board Room of the Addison Park District Community Recreation Center, 120 East Oak Street, Addison, and DuPage County, Illinois. Those in attendance were Commissioners Frank Angiulo, Deborah Gayon, Tom Reed, and President Michael Capizzano.

Commissioner Tina Towns was absent

Also in attendance were Geri Estvanik, Executive Director; Andrea Pindak, Superintendent of Finance & Human Resources; Erin Chapa, Superintendent of Facilities; Ray Chaussey, Superintendent of Parks & Planning; Steve Muenz, Superintendent of Recreation; and Lisa Jeffers, Executive Administrative Assistant & Recording Secretary.

2. CHANGE OF AGENDA

There was no change to the agenda

3. PLEDGE OF ALLEGIANCE Led by President Capizzano

4. PUBLIC COMMENT

There was no public comment

5. APPROVAL OF MINUTES

A motion to approve the minutes of the April 23, 2018 Regular Board Meeting is requested.

A MOTION WAS MADE BY COMMISSIONER ANGIULO TO APPROVE THE MINUTES FROM THE REGULAR BOARD MEETING OF APRIL 23, 2018. IT WAS SECONDED BY COMMISSIONER GAYON

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed,
and President Capizzano

NAYS: None

6. **Annual Meeting Consent Agenda** – All items in Section 6 are included in the Consent Agenda and will be enacted in one motion. There will be no separate discussion of these items unless a Board Member so requests. A motion to approve is requested.

A. **Annual Appointments**

- a. Legal Counsel – Law firm of Bond, Dickson & Associates
- b. Ethics Advisor – Law firm of Bond, Dickson & Associates
- c. Financial Advisor – Thomas L. Chapman
- d. Property and Casualty Liability Coverage/Insurance – Park District Risk Management Agency (PDRMA)
- e. Health and Benefit Insurance Provider – PDRMA Health
- f. Professional Audit Services - Selden Fox
- g. Addison Consortium Legal Counsel for Tax Objections – Robbins Schwartz
- h. Bank Depository for Investments and Accounts Payable Funds – Illinois Portfolio (IPDLAF – Illinois Park District Liquid Asset Fund)
- i. Bank Depository for Revenue and Payroll Funds – Oxford Bank and Trust, Addison, Illinois
- j. Procurement Card Vendor – BMO Harris Bank
- k. Freedom of Information Act Officers (FOIA) – Geri Estvanik, Andrea Pindak, Lisa Jeffers
- l. Open Meetings Act Officers (OMA) – Michael Capizzano, Geri Estvanik, Lisa Jeffers
- m. Recording Secretary – Lisa Jeffers
- n. Recording Secretary Pro Tem – Geri Estvanik
- o. Secretary Pro Tem – Geri Estvanik
- p. Assistant Treasurer – Andrea Pindak

MOTIONED BY COMMISSIONER ANGIULO AND SECONDED BY COMMISSIONER GAYON TO APPROVE ANNUAL APPOINTMENT ITEMS A-P.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed,
and President Capizzano

NAYS: None

MOTION CARRIED

- B. Appointments to Committees, Other Groups, Village Organizations - President to Appoint Board Member
- A. Elementary School District 4 (Tina Towns & Geri Estvanik)
 - B. DuPage High School District 88 (Michael Capizzano & Geri Estvanik)
 - C. Village of Addison (Frank Angiulo & Geri Estvanik)
 - D. IAPD/NRPA (Tom Reed & Geri Estvanik)
 - E. Citizens Advisory Committee (Debbi Gayon & Steve Muenz)
 - F. Addison Tax Consortium (TIF) (Tom Reed & Geri Estvanik)
 - G. Township of Addison (Michael Capizzano)
 - H. Community Youth Organizations (Michael Capizzano & Geri Estvanik)
 - I. Addison Park District Foundation (Tina Towns, Tom Reed & Geri Estvanik)
 - J. PDRMA, Park District Risk Management Agency (Geri Estvanik)
 - K. Senior Citizen Commission/Club (Tom Reed & Recreation Manager)
 - L. IMRF, Illinois Municipal Retirement Fund (Geri Estvanik)
 - M. Community Civic Organizations - Lions Club, Kiwanis, Addison Chamber, Women's Club, etc. (Debbie Gayon, Geri Estvanik, Steve Muenz)
 - N. Army Trail Nature Center (Debbi Gayon, Geri Estvanik and Ray Chaussey)
 - O. NEDSRA (Frank Angiulo, Geri Estvanik, Steve Muenz)
 - P. Safety Coordinator Intergovernmental Agreement (Geri Estvanik & Mark Goode)
 - Q. District 88 Boosters – (Debbi Gayon, Michael Capizzano)
 - R. Private Education Sector – (Frank Angiulo, Staff Member)

No approval for the appointments is needed.

7. **Election of Officers** – The slate of candidates was presented and the board of commissioners voted to assign a commissioner for each elected official officer position as follows:

- A. Slate of Candidates
 - President – Michael Capizzano
 - Vice-President – Tina Towns
 - Treasurer – Tom Reed
 - Secretary – Deborah Gayon
 - Commissioner – Frank Angiulo

A motion to approve is requested

MOTIONED BY COMMISSIONER ANGIULO, SECONDED BY COMMISSIONER GAYON TO APPROVE THE ELECTION OF OFFICERS

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed,
and President Capizzano

NAYS: None

MOTION CARRIED

UNFINISHED BUSINESS

- a) Ordinance 18-02 – An ordinance annexing certain property to the Addison Park District – A motion to approve is requested. Executive Director, Geri Estvanik gave a brief outline on the ordinance. Andrea gave more details on the regarding the certain properties we will re-annex in the area and how they will benefit the district with tax dollars.

A MOTION WAS MADE BY COMMISSIONER REED TO APPROVE ORDINANCE 18-02 AN ORDINANCE TO ANNEX CERTAIN PROPERTIES TO THE ADDISON PARK DISTRICT. THE MOTION WAS SECONDED BY COMMISSIONER GAYON.

ROLL CALL

AYES: Commissioners Angiulo, Gayon,
Reed and President Capizzano

NAYS: None

MOTION CARRIED

8. ACCOUNTS PAYABLE

- a) Approval of Accounts Payable for May 21, 2018 in the amount of \$36,818.20 - A Motion to approve is requested.

A MOTION WAS MADE BY COMMISSIONER REED TO APPROVE ACCOUNTS PAYABLE FOR MAY 21, 2018 IN THE AMOUNT OF \$36,818.20. THE MOTION WAS SECONDED BY COMMISSIONER GAYON.

ROLL CALL

AYES: Commissioners Angiulo, Gayon,
Reed and President Capizzano

NAYS: None

MOTION CARRIED

- b) Approval of Payables for Ratification through May 21, 2018 in the amount of \$376,779.10. A motion to approve is requested.

A MOTION WAS MADE BY COMMISSIONER REED TO APPROVE PAYABLES FOR RATIFICATION THROUGH MAY 21, 2018 IN THE AMOUNT OF \$376,779.10. THE MOTION WAS SECONDED BY COMMISSIONER GAYON.

ROLL CALL

AYES: Commissioners Angiulo, Gayon,
Reed and President Capizzano

NAYS: None

MOTION CARRIED

9. OPERATIONAL REPORTS

A. Finance and Administration (Frank Angiulo)

Andrea Pindak reviewed the following financial reports, with the board of commissioners and staff:

- a. Revenue and Expense Summary
- b. Statement of Revenues, Expenditures, Changes in Fund Balances
- c. Balance Sheet

B. Parks & Planning

Ray Chaussey, Superintendent of Parks & Planning gave an update on how the department has been very busy keeping up with all of the mowing. He commented on how quickly the grass has grown with all of the recent rain. When they are not out in the parks they are preparing for different projects that are coming up. President Capizzano brought up the question of the relocation of the existing shade structure at the pool and the possible relocation of it. Ray spoke about where they would like to move them.

C. Facilities

Erin Chapa, Superintendent of Facilities noted that after the Memorial Day holiday, Club Fitness will be going into their summer hours which are shorter. The club will be closed on Memorial Day, 4th of July, and Labor Day holidays. She mentioned that they are in the middle of the PDRMA review which will wrap up next week. The new summer class schedule will be out on June 1st, and we are currently running a student summer special.

Updates on Links and Tee's golf facility included a report that mini golf started off well in April. Beginning on June 1st we will be open for our regular operating hours. Birthday parties are being booked and the new arcade room is a big hit.

Maintenance updates at the facilities include updating all of the lighting at each building and LED lights are being installed on the fitness floor. Other updates included are installing new carpet and painting at the range building, and some roofing repairs will be done at Club Fitness.

D. Recreation/Marketing & Communications

Steve Muenz, Superintendent of Recreation introduced Austin Guirerra who will be the intern for the district this summer. Steve gave a brief background on Austin and mentioned that he is a former Club Fitness employee.

Steve gave his report on recreation. Discussion has taken place regarding the purchase of a batting cage and pitching machine in the future. The machine will be rented for use here at the community gym. The frogs swim team began training at Club Fitness today. There are 62 swimmers registered on the team. He also reported that the pickle ball tournament has sold out. It was announced that our Rec Supervisor, David and dance coordinator Jaime have created a dance program scholarship program for those in need of financial assistance that want to join dance. An update on some upcoming events was given.

On the marketing and communications side a social media update was given. The cold blooded creatures show was the top tweeted event and our top marketing promotion was the obstacle course, cold blooded creatures show and summer camps. He also mentioned that Danielle has created a new sponsorship packet.

10. EXECUTIVE DIRECTOR REPORT AND COMMISSIONER COMMENTS

A. Executive Director's Report

Geri Estvanik provided the administration update to the board of commissioners.

C. Board Member Comments

11. EXECUTIVE SESSION (Closed Meeting)

A. Personnel Pursuant to 5 ILCS 120/2 (c)(1)

B. Possible Litigation Pursuant to 5 ILCS 120/2 (c)(11)

C. Land Acquisition Pursuant to 5 ILCS 120/2 (c)(5)

12. ADJOURNMENT

A MOTION WAS MADE BY COMMISSIONER REED TO ADJOURN THE REGULAR BOARD MEETING OF THE BOARD OF COMMISSIONERS. THE MOTION WAS SECONDED BY COMMISSIONER GAYON.

ROLL CALL

AYES: Commissioners Angiulo, Gayon,
Reed and President Capizzano

NAYS: None

MOTION CARRIED.


The regular meeting of the board of commissioners was adjourned at 7:10 pm.

Respectfully Submitted

By

Lisa Jeffers

Recording Secretary



Michael Capizzano, Board President
Approved this 25TH of June, 2018



Deborah Gayon, Secretary