



FIELD/GYM PERMIT APPLICATION

RETURN TO: Community Rec Center, 120 E. Oak Street, Addison, IL, 60101

CONTACT INFORMATION: Office (630) 233-7272 | Fax (630) 833-6025 | addisonparks.org

Application Date: _____ Purpose of Rental: _____

Permit Date(s): _____

Time: Begin _____ am/pm End _____ am/pm # Of Participants: _____

CONTACT INFORMATION

Applicant: _____ Organization: _____

Address: _____ City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

***Is field/gym use for an organized team event/practice/game?** YES NO

If yes, renter must submit a certificate of liability insurance 14 days prior to rental, listing Addison Park District as additional insured.

***Please indicate any equipment/supplies and quantities that will be brought on site by renter or by individuals on the renter's behalf:**

FIELD/GYM FEES

Athletic Fields	Residents	Non- Residents
Community Park	\$35/hour	\$50/hour
Centennial Park	\$35/hour	\$50/hour
Byron Park	\$35/hour	\$50/hour
Foxdale Park	\$35/hour	\$50/hour
Highview Park	\$35/hour	\$50/hour
Nike Park	\$35/hour	\$50/hour
Oak Knoll Park	\$35/hour	\$50/hour
Light Fee (Comm,Cent,Nike: \$40 per hour)		

Gym	Resident Half/Full	Non- Residents Half/Full
Centennial Rec Center	\$45/\$80 hour	\$60/\$95 hour
Community Rec Center	\$45/\$80 hour	\$60/\$95 hour
Army Trail School	\$57/\$92 hour	\$72/\$107 hour



FIELD/GYM REQUESTED

Please check all that apply.

FIELD(S) REQUESTED

Location	Baseball		Soccer
Community Park	Field #1	Field #2	Field #1
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Location	Baseball			Soccer		
Centennial Park	Field #1	Field #2	Field #3	Field #1	Field #2	Field #3
	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Location	Baseball	Soccer
Byron Park	Field #1	Field #1
	<input type="checkbox"/>	<input type="checkbox"/>

Location	Baseball	Soccer		
Highview Park	N/A	Field #1	Field #2	Field #3
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Location	Baseball	Soccer
Nike Park	Field #1	N/A
	<input type="checkbox"/>	

Location	Baseball		Soccer
Oak Knoll Park	Field #1	Field #2	N/A
	<input type="checkbox"/>	<input type="checkbox"/>	

GYM(S) REQUESTED

Location	Half-Gym	Full-Gym
Community Gym	<input type="checkbox"/>	<input type="checkbox"/>
Centennial Gym	<input type="checkbox"/>	<input type="checkbox"/>
Army Trail Gym	<input type="checkbox"/>	<input type="checkbox"/>



GUIDELINES, RULES, AND REGULATIONS

Athletic Field Use Guidelines

The Addison Park District is committed to provide high quality, safe playing surfaces for our multi-use athletic facilities. In order to reach this goal, we need the cooperation of all user groups in protecting the field from excessive damage due to game and practice activities. By signing the rental agreement, you are agreeing to cancel or postpone scheduled games and practices if any of the following conditions occur.

- Standing water on the field of play.
- Soil saturation.
- Walking on field causes water to surface.
- Walking on field with the heels of your feet causes indentations.
- One inch or more of rain 48 hours prior to scheduled game or practice accompanied by steady rain on day of game or practice.
- Steady downpour of rain on day of game or practice which could cause damage to turf or injury to participants.
- Extreme drought conditions where 50% of the playing surface has turned dormant.
- Lightning is detected (must clear field and wait 15 minutes after the last bolt of lightning is seen or thunder is heard).
- Conditions inhibit visibility across the length of the field (darkness, fog, etc.).

All renters are responsible for ensuring the safety of field playing conditions at all times during scheduled play. Safety implies protection of the resource, as well as the participants. In addition to the above requirements, cancellations or suspensions of game play and practices will be enforced when:

- Players' footing becomes unstable, slipping 6" or greater.
- Holes 4" in diameter or 2" in depth or larger in field of play.
- Surface rocks 3" or greater exposed on playing field.
- Standing water in an area 3" or greater.
- Soccer/football standards are not securely anchored.

Park/Gym Rules and Regulations

- Soccer goals, picnic tables, bleachers, and garbage cans must remain in their designated location.
- If damage occurs in the field/gym it will result in loss of deposit and permit. The permit will be revoked for the remainder of the season and the party will be ineligible to reapply for a field permit for at least 1 year following the incident.
- Use of the field/gym is only valid if the permit holder and permit is kept on-site during games and practices .
- Automobiles must be parked in designated areas. No motorized vehicles in parks or on grass, pathways or playing fields.
- Alcohol, illegal substances, and smoking are strictly prohibited.
- Renters and all affiliated parties must clean and police the area; removing all refuse, litter, etc. that has accumulated as a result of use.
- All functions conducted on Park District property must be in accordance with the Addison Park District rules and regulations ordinances. Violations may result in revocation of the permit.
- The permit holder shall be completely responsible for the behavior of all participants and spectators and for the prompt departure at the end of stated facility use.
- The field/gym must be left in the original condition.
- The Addison Park District reserves the right to cancel any permits at any time.
- The Permit Holder is solely financially responsible for any damage that occurs on Park District property.
- **Special Requests:** Groups of 150+ people, the sale of goods/services, advertising/commercial activities, religious or partisan political events, amplified sound, tents/stages/stands/canopies/ scaffoldings/platforms/other structures, the use of any electrical or electronic device requiring auxiliary power, mechanical rides, inflated space walks, dunk tanks, and media (except news transmissions)/motion pictures/commercial photography all require approval by the Executive Director and possibly the Board of Park Commissioners. A minimum of \$1M in general liability coverage with a certificate of insurance naming Addison Park District as additional insure may be required for such special requests.
- If any of the above policies are not followed, part or all of the deposit and/or permit may be forfeited.

I have read and understand the Athletic Field Use Guidelines and Park/Gym Rules and agree that our group will follow them. I will inform and explain the guidelines to all the guests and participants. I also understand that if there is damage to the field or park the deposit will be forfeited. The Addison Park District and its employees will be held harmless for claims resulting from our use.

Renter Signature: _____

Date: _____