

Addison Park District  
July 30, 2018  
Committee of the Whole Meeting  
Minutes

**1. CALL TO ORDER**

The Committee of the Whole Meeting of the Addison Park District was called to order at 4:30 p.m. by President Capizzano on July 30, 2018 in the conference room at the Community Rec Center, 120 E. Oak Street, DuPage County, Illinois. Those in attendance were Commissioners: Angiulo, Gayon, Reed, Towns, and President Capizzano.

**ROLL CALL:   PRESENT: Commissioners Angiulo, Gayon,  
Reed, Towns, and President  
Capizzano**

**ABSENT:   None**

Also in attendance: Erin Chapa, Superintendent of Facilities; Ray Chaussey, Superintendent of Parks & Planning; Steve Muenz, Superintendent of Recreation; Lisa Jeffers, Executive Administrative Assistant/Recording Secretary.

Absent: Andrea Pindak, Superintendent of Finance

**2. CHANGE OF AGENDA**

Commissioner Towns asked to add three topics under item 4. New Business:

- g) Employee Evaluations
- h) Township Tractor Purchase
- i) Addison Park District in upcoming August parade

**3. PUBLIC COMMENT**

There was no public present at the meeting

**4. NEW BUSINESS**

- a) Cell Phone Cost Analysis – Discussion took place regarding the current cell phone policy and stipend that some employees are currently receiving. Questions on the usage of the phones by certain personnel and also what our current contract for the district entails were reviewed.

Discussion ended with requests from the board to provide more accurate reporting, provide justification on certain phone usage and the stipend, and to investigate if there is a cheaper plan that we can look into.

- b) Club Fitness Pool Bids for Pool Re-plastering – Erin Chapa, Superintendent of Facilities, noted that seven parties picked up the bid packet and that only one company submitted a bid on the project. A few companies stated that the project was too small to pursue. Aqua Pure Enterprises, Inc. was the sole bidder. References were done and they received good comments from each reference.

Erin answered questions from the board members. Approval on the bid recommendations will be at the regular board meeting.

- c) Community Rec Center Flooring for Multi-purpose rooms, Senior Center, and Kitchen – Steve showed the board samples of the flooring that will be installed in the multi-purpose rooms, the kitchen and room D for the dance room. Approval will be at the regular board meeting.
- d) Cricket Pitch at Tamara Heights Park – Information was handed out about installing a cricket pitch at Tamara Heights Park. A map of the park was reviewed along with what plans the cricket league are implementing. The increased popularity of the sport was discussed, along with the possible parking issues that may incur because the park does not have a parking lot.

Discussion took place, and it was suggested that we possibly get some guidance from the Village of Addison on where they think a good location for a parking lot in the park would be if we were to move forward.

- e) NRPA Conference Attendance – September 25<sup>th</sup>-27<sup>th</sup>, Indianapolis, IN – Discussion took place on current staff registrations for the upcoming NRPA conference and why they should be attending. The board reiterated as to why it was inappropriate to revisit this subject when it was decided prior that no one was to attend. It was upon consensus of 4 of 5 board members to cancel staff attendance to the NRPA conference.
- f) Links & Tees Top 50 Practice Facilities – The relevance of the award for top 50 golf facility was discussed along with the application process.

Consensus of the board was to continue to pursue the Top 50 Facility award.

- g) Employee Evaluations – Commissioner Towns asked for a status update on staff evaluations and if they have been given to all employees.

Andrea Pindak, Superintendent of Finance entered the meeting at 5:52 p.m.

- h) Township Tractor Purchase – Commissioner Towns asked about the tractor purchase from the village and asked Ray Chaussey, Superintendent of Parks & Planning about the purchase of the tractor through the third party. Andrea explained the purchase process of using capital funds for purchases and if we go over that amount.
- i) Addison Park District in Upcoming August 26<sup>th</sup> Parade – The application has been filled out and plans are being discussed about our participation. It was noted that some staff will participate in the parade along with the Addison Park dancers.

**5. DISTRICT UPDATE**

Steve Muenz reported that Onesti will begin setting up tomorrow. The deposit or rental fee has not been received yet. The fest begins on Thursday and runs through Sunday. Suggestions for next year will be discussed regarding the price for holding the fest on our property.

**6. EXECUTIVE SESSION**

- a) Personnel Pursuant to 5 ILCS 120/2 (c)(1)
- b) Possible Litigation Pursuant to 5 ILCS 120/2 (c)(11)
- c) Land Acquisition Pursuant to 5 ILCS 120/2 (c)(5)

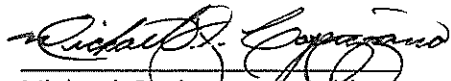
**7. ADJOURNMENT**

A MOTION WAS MADE BY COMMISSIONER TOWNS TO ADJOURN THE COMMITTEE OF THE WHOLE MEETING. THE MOTION WAS SECONDED BY COMMISSIONER REED.

**VOICE VOTE: ALL AYES  
NO NAYS  
MEETING ADJOURNED**

Meeting adjourned at 6:06 p.m.

Respectfully Submitted By  
Lisa Jeffers  
Recording Secretary



Michael Capizzano, President

Approved this 20<sup>th</sup> day of August, 2018



Deborah A. Gayon, Secretary