

**ADDISON PARK DISTRICT**  
**REGULAR BOARD MEETING**  
**July 30, 2018**

**1. CALL TO ORDER**

The Regular Meeting of the Addison Park District, Board of Commissioners was called to order at 6:14 p.m. by President Capizzano on July 30, 2018 in the Craft Room of the Addison Park District Community Recreation Center, 120 East Oak Street, Addison, and DuPage County, Illinois. Those in attendance were Commissioners Frank Angiulo, Deborah Gayon, Tom Reed, Tina Towns and President Michael Capizzano.

Also in attendance were Andrea Pindak, Superintendent of Finance & Human Resources; Erin Chapa, Superintendent of Facilities; Ray Chaussey, Superintendent of Parks & Planning; Steve Muenz, Interim Executive Director/Superintendent of Recreation; and Lisa Jeffers, Executive Administrative Assistant & Recording Secretary.

Attorney Patrick Bond of Bond, Dickson & Conway was also present.

Guest: Mr. Robert Wujek from Selden Fox

**2. CHANGE OF AGENDA**

President Capizzano asked to remove item 6C – Army Trail Nature Center. He explained that Ms. Ford was unable to attend the meeting today and that we are looking forward to an update at another time.

**3. PLEDGE OF ALLEGIANCE** Led by President Capizzano

**4. PUBLIC COMMENT**

There was no public comment

**5. APPROVAL OF MINUTES**

A motion to approve, as a consent agenda, the meeting minutes from:

- Regular Board Meeting – June 25, 2018
- Committee of the Whole Meeting – May 21, 2018, June 4, 2018 & June 11, 2018
- Special Committee of the Whole Meeting – May 28, 2018
- Special Board Meeting June 18, 2018 & June 21, 2018

A MOTION TO APPROVE, AS A CONSENT AGENDA, THE MINUTES OF THE REGULAR BOARD MEETING JUNE 25<sup>TH</sup>, COMMITTEE OF THE WHOLE MEETING MAY 21<sup>ST</sup>, JUNE 4<sup>TH</sup>, & JUNE 11<sup>TH</sup>, SPECIAL COMMITTEE OF THE WHOLE MEETING MAY 28<sup>TH</sup>, AND SPECIAL BOARD MEETING JUNE 18<sup>TH</sup>, AND JUNE 21<sup>ST</sup>, 2018 WAS MADE BY COMMISSIONER TOWNS, AND WAS SECONDED BY COMMISSIONER REED

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed,  
and President Capizzano

NAYS: None

ABSTAIN: Commissioner Towns

MOTION CARRIED.

**6. NEW BUSINESS**

- a) Presentation of Annual Audit – Mr. Bob Wujek from the audit firm of Selden Fox, Ltd., was in attendance to review the annual financial report for the year ended April 30, 2018 – A motion to approve is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE THE ANNUAL FINANCIAL REPORT FOR THE YEAR ENDED APRIL 30, 2018. THIS MOTION WAS SECONDED BY COMMISSIONER REED.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed,  
Towns and President Capizzano

NAYS: None

MOTION CARRIED.

- b) Certified Annual Finance Report -

MOTIONED BY COMMISSIONER TOWNS TO APPROVE THE CERTIFIED ANNUAL FINANCE REPORT, SECONDED BY COMMISSIONER REED

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed,  
Towns, and President Capizzano

NAYS: None

MOTION CARRIED

## 7. ACCOUNTS PAYABLE

- a) Approval of Accounts Payable for July 30, 2018 in the amount of \$182,374.36 - A Motion to approve is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE ACCOUNTS PAYABLE FOR JULY 30, 2018 IN THE AMOUNT OF \$182,374.36. THE MOTION WAS SECONDED BY COMMISSIONER REED.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed  
Towns and President Capizzano

NAYS: None

MOTION CARRIED

- b) Approval of Payables for Ratification through July 30, 2018 in the amount of \$314,493.05. A motion to approve is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE PAYABLES FOR RATIFICATION THROUGH JULY 30, 2018 IN THE AMOUNT OF \$314,493.05. THE MOTION WAS SECONDED BY COMMISSIONER REED.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed,  
Towns and President Capizzano

NAYS: None

MOTION CARRIED

## 8. UNFINISHED BUSINESS

- a) Flooring for Community Rec Center rooms A, B, C, D, Senior Center and Kitchen – A motion to approve the invoice for the flooring in the amount of \$62,454.43 is requested. Commissioner Towns explained how this was discussed at the prior Committee of the Whole meeting. President Capizzano explained how the improvements will enhance the Community Rec Center in many ways going forward.

MOTIONED BY COMMISSIONER TOWNS TO APPROVE THE FLOORING FOR THE COMMUNITY REC CENTER ROOMS A,B,C,D, SENIOR CENTER, AND KITCHEN IN THE AMOUNT OF \$62,454.473. SECONDED BY COMMISSIONER REED

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed,  
Towns and President Capizzano

NAYS: None

MOTION CARRIED

b) Bid recommendation for Club Fitness pool re-plastering – A motion to approve is requested. It was noted that a bid proposal was awarded to Aqua Pure Enterprises to re-plaster the pool. Commissioner Towns questioned if a final decision to move forward with the re-plastering was decided. President Capizzano clarified that it was discussed at the Committee of the Whole meeting prior to the board meeting. Several questions of concern regarding moving forward with the bid recommendation had been discussed at the meeting.

MOTIONED BY COMMISSIONER TOWNS TO APPROVE THE BID RECOMMENDATION TO RE-PLASTER THE POOL TO AQUA PURE ENTERPRISES IN THE AMOUNT OF \$64,973.90.  
MOTION SECONDED BY COMMISSIONER REED

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed,  
Towns and President Capizzano

NAYS: None

MOTION CARRIED

Commissioner Towns voted yes with the stipulation that a maintenance plan is in place.

After the approval, President Capizzano noted that staff will look into a continuous maintenance plan for the pool going forward which may require it to be closed more than once a year.

**9. OPERATIONAL REPORTS**

A. Finance and Administration

Andrea Pindak reviewed the following financial reports, with the board of commissioners and staff:

- a. Revenue and Expense Summary
- b. Statement of Revenues, Expenditures, Changes in Fund Balances
- c. Balance Sheet

B. Parks & Planning

Ray Chaussey, Superintendent of Parks & Planning reported that all of the fountains at all of the parks are working now. The fountains have cut down on

some of the algae that the warm weather has caused. We are currently grading Farmwood and hoping to get it paved in early August. The Army Trail Nature Center parking lot has been paved and striped. Both of the fountains located there are working well. With the lack of rain it has slowed the grass growth so we are taking on some more projects. We are in the process of getting equipment ready for the Onesti fest set up. It was also noted that all of our parks are being audited for safety testing.

In closing, he reported that the installation of the desert air unit will be moved up because the unit will be delivered earlier than scheduled. The duct sock work will be completed also and the whole project will be done by September.

#### Facilities

Erin Chapa, Superintendent of Facilities

Erin thanked Ray and the Parks Department for fixing the pump at the volcano at Putters Peak. Links & Tees recently hosted the Chip Evans Junior Golf Championship. Over 200 kids participated in the event. We are hosting another junior event on August 19<sup>th</sup>. Current statistics for golf and mini golf were given. She noted that on August 6<sup>th</sup> PDRMA will be out for a safety audit.

Updates on the Club Fitness open house were given. They have decided to move the open house dates to the week of September 16<sup>th</sup> instead of the last week of October. The annual Build-a-Boat event will be on Saturday, August 11<sup>th</sup>. There are 13 participants signed up. The Addison Trail/Willowbrook swim teams will be starting their practices in a few weeks. Totals for Personal Training were given. Erin added that she is working with Danielle to get a marketing campaign started for our personal training sessions. Membership sales numbers were also reported. In closing she mentioned that staff is working on updating our insurance memberships before the December deadline.

#### Recreation/Marketing & Communications

Steve Muenz, Interim Director/ Superintendent of Recreation

Steve reported that day camps have been doing very well with a significant increase from last year. Compliments were given to David and his camp counselors and noted that there were some great changes to the camp program this year.

In other recreation areas, the Active Adult club held their Hawaiian Luau and Pig Roast which reached a maximum number of participants. The junior golf program has 36 participants this year which is up from last year. On the rental side, rentals have increased this month at the Centennial Rec Center and Centennial fields.

The Frogs swim team completed their season this past Saturday with a win in the conference A championship.

A brief update on marketing and communications was given, along with a report on social media status. He also reviewed the calendar of events.

**10. EXECUTIVE DIRECTOR REPORT AND COMMISSIONER COMMENTS**

- A. Director's Report – Steve Muenz gave a brief update on current district meetings and events.
- B. Board Member Comments

**11. EXECUTIVE SESSION (Closed Meeting)**

- A. Personnel Pursuant to 5 ILCS 120/2 (c)(1)
- B. Possible Litigation Pursuant to 5 ILCS 120/2 (c)(11)
- C. Land Acquisition Pursuant to 5 ILCS 120/2 (c)(5)

**12. ADJOURNMENT**

A MOTION WAS MADE BY COMMISSIONER TOWNS TO ADJOURN THE REGULAR BOARD MEETING OF THE BOARD OF COMMISSIONERS AND TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF PERSONNEL PURSUANT TO (5 ILCS 120/2 (c)(1) THE MOTION WAS SECONDED BY COMMISSIONER REED.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed  
Towns and President Capizzano

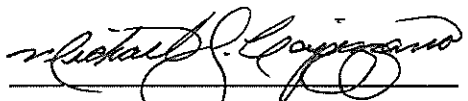
NAYS: None

MOTION CARRIED.

The regular meeting of the board of commissioners was adjourned at 7:24 pm.

Respectfully Submitted

By  
Lisa Jeffers  
Recording Secretary



Michael Capizzano, Board President  
Approved this 20<sup>TH</sup> of August, 2018

  
Deborah Gayon, Secretary