

ADDISON PARK DISTRICT
REGULAR BOARD MEETING
AUGUST 20, 2018

1. CALL TO ORDER

The Regular Meeting of the Addison Park District, Board of Commissioners was called to order at 6:00 p.m. by President Capizzano on August 20, 2018 in the Craft Room of the Addison Park District Community Recreation Center, 120 East Oak Street, Addison, and DuPage County, Illinois. Those in attendance were Commissioners Frank Angiulo, Deborah Gayon, Tom Reed, Tina Towns and President Michael Capizzano.

Also in attendance were Erin Chapa, Superintendent of Facilities; Ray Chaussey, Superintendent of Parks & Planning; Steve Muenz, Interim Executive Director/Superintendent of Recreation; Lisa Jeffers, Executive Administrative Assistant & Recording Secretary; Dennis Meschnig, Staff Accountant, and Adam Vasquez, Rental & Special Event Supervisor.

Attorney Patrick Bond of Bond, Dickson & Conway was also present.

Several staff members from Club Fitness were in attendance.

2. CHANGE OF AGENDA

President Capizzano asked to remove item 6C – Army Trail Nature Center. He explained that Ms. Ford was unable to attend the meeting today and that we are looking forward to an update at another time.

3. PLEDGE OF ALLEGIANCE Led by President Capizzano

4. PUBLIC COMMENT

Resident Lauren Vanderkoon was in attendance to comment on the park district Dance Program.

5. APPROVAL OF MINUTES

A motion to approve as a consent agenda the meeting minutes from the Committee of the Whole meeting on July 30, 2018, the Regular Board Meeting on July 30, 2018, and the Emergency Special Board Meeting on August 10, 2018.

A MOTION TO APPROVE, AS A CONSENT AGENDA, THE MINUTES OF THE COMMITTEE OF THE WHOLE MEETING JULY 30, 2018, REGULAR BOARD MEETING JULY 30, 2018, AND THE EMERGENCY SPECIAL BOARD MEETING AUGUST 10, 2018 WAS MADE BY COMMISSIONER TOWNS, AND WAS SECONDED BY COMMISSIONER REED

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed,
Towns, and President Capizzano

NAYS: None

MOTION CARRIED.

6. NEW BUSINESS

- a) Resolution 18-R-03 IMRF Notice of Appointment of Authorized Agent – Approval to update the authorized agent on record for IMRF.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE THE AUTHORIZED AGENT ON RECORD FOR IMRF THIS MOTION WAS SECONDED BY COMMISSIONER REED.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed,
Towns and President Capizzano

NAYS: None

MOTION CARRIED.

7. UNFINISHED BUSINESS

- a) Pool Report – Steve Muenz noted that the board had requested a report to show the cost breakdown if the pool was closed twice a year for maintenance. He asked Erin Chapa to review the report. Erin detailed the cost of each line item to have the second cleaning factored in.

She took questions on the proposed process regarding the time line to choose to close the pool down.

The board asked for an update on where we are at with moving forward with plans for an outdoor pool. Steve noted that there will be an update in the future for information previously requested by the board.

Steve took questions from the board regarding the Frogs contract for the next year. He stated that they are in negotiations for next year

8. ACCOUNTS PAYABLE

- a) Approval of Accounts Payable for August 20, 2018 in the amount of \$77,871.75 - A Motion to approve is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE ACCOUNTS PAYABLE FOR AUGUST 20, 2018 IN THE AMOUNT OF \$77,871.75. THE MOTION WAS SECONDED BY COMMISSIONER REED.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed
Towns and President Capizzano

NAYS: None

MOTION CARRIED

- a) Approval of Payables for Ratification through August 20, 2018 in the amount of \$319,485.70. A motion to approve is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE PAYABLES FOR RATIFICATION THROUGH JULY 30, 2018 IN THE AMOUNT OF \$319,485.70. THE MOTION WAS SECONDED BY COMMISSIONER REED.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed,
Towns and President Capizzano

NAYS: None

MOTION CARRIED

9. OPERATIONAL REPORTS

A. Finance and Administration

Dennis Meschnig, Staff Accountant reviewed the following financial reports, with the board of commissioners and staff:

- a. Revenue and Expense Summary
- b. Statement of Revenues, Expenditures, Changes in Fund Balances
- c. Balance Sheet

B. Parks & Planning

Ray Chaussey, Superintendent of Parks & Planning reported that everything is going very well. All of the summer staff is now gone. The Farmwood path is paved and complete. We will plant trees along the path and add a picnic bench to

complete the projects. He gave an update on the multi-purpose field noting that the sprinkler system is complete. The Parks Department wants to thank the residents for letting them know about any trees that may need to be cut or pose to be a safety hazard. He reported that there is a bug that is killing some of the pine trees. We will go out with a tree company next week to remove the diseased trees. There are about 30-40. Trees that still need to be removed and we removed about 30 already. Byron Park and Oak Knoll along with a few other parks have been affected by this disease. He gave an update on an issue at Wesley school with the path. The village will be working with us to repair the path to raise and add a pipe to help drain the standing water that sits on the path.

Before concluding his report he answered questions from the board about Nike Park and the fountains at the Army Trail Nature Center.

Facilities

Erin Chapa, Superintendent of Facilities

Erin began by thanking her staff at Club Fitness for their help during the annual cleaning at the facility last week. She noted that each year since they started the cleaning the process has gotten faster. The pool is still in the process of being replastered, and will reopen on Sunday, August 26th. The ATWB swim team practices will begin on August 27th. Swim and private lessons open the first week of October. Our open house date has changed from the last week in October to the week of September 16th. We will have a variety of vendors on hand for our members. She reported that our personal training sessions are up this year compared to last year. Current Club Fitness Memberships are at 2,914.

Links & Tees will be holding the annual Sister City Event on Wednesday, August 29th. We hosted a junior golf tournament with over 200 participants. The high school teams have started practices already. Financials for the golf course were given.

Updates on maintenance at each of our facilities were given. Erin introduced Frank DiTuri who is our Lead Personal Trainer at Club Fitness. Frank briefly promoted the personal training program offered at Club Fitness. Erin introduced employees of Club Fitness that were in attendance at the meeting.

Recreation/Marketing & Communications

Steve Muenz, Interim Director/ Superintendent of Recreation

Steve reported that day camps officially ended last Friday. A total of 1162 campers attended our camps this year. Our Active Adult Brush with Art class is sold out again. This is one of our most popular classes, and on October 6th they will hold an art exhibit with the paintings they created in class. He mentioned that one of our senior club members donated a piano to the district.

Soccer registrations are at 103 in the current league. This is an increase from last year. Rentals increased also from last year. With the current renovations at the Community Rec Center we expect rentals to increase more. The Touch-A-Truck event was well attended. Final details for the Shriners parade are being worked on. We are expecting about 100 people to participate in the parade from the district. The 50th anniversary of the district next year and staff is working on details for a celebration.

The calendar of events was reviewed, and a brief update on marketing and communications was given.

President Capizzano noted that we will be using the dome more for other events. Thank you to the Addison Fire Protection district for their inspection to use the dome for other events.

10. EXECUTIVE DIRECTOR REPORT AND COMMISSIONER COMMENTS

- A. Director's Report – Steve Muenz gave a brief update on current district meetings and events.
- B. Board Member Comments

11. EXECUTIVE SESSION (Closed Meeting)

- A. Personnel Pursuant to 5 ILCS 120/2 (c)(1)
- B. Possible Litigation Pursuant to 5 ILCS 120/2 (c)(11)
- C. Land Acquisition Pursuant to 5 ILCS 120/2 (c)(5)

12. ADJOURNMENT

A MOTION WAS MADE BY COMMISSIONER TOWNS TO ADJOURN THE REGULAR BOARD MEETING OF THE BOARD OF COMMISSIONERS AND TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF PERSONNEL PURSUANT TO (5 ILCS 120/2 (c)(1) WITH NO BOARD ACTION BEING TAKEN. THE MOTION WAS SECONDED BY COMMISSIONER REED.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed
Towns and President Capizzano

NAYS: None

MOTION CARRIED.

The regular meeting of the board of commissioners was adjourned at 7:11 pm.

Respectfully Submitted

By

Lisa Jeffers

Recording Secretary



Tina Towns, Board Vice President
Approved this 24TH of September, 2018



Deborah Gayon, Secretary