

Addison Park District
November 5, 2018
Committee of the Whole Meeting
Minutes

1. CALL TO ORDER

The Committee of the Whole Meeting of the Addison Park District was called to order at 4:30 p.m. by President Capizzano on November 5, 2018 in the conference room at the Community Rec Center, 120 E. Oak Street, DuPage County, Illinois. Those in attendance were Commissioners: Gayon, Reed, and President Capizzano.

**ROLL CALL: PRESENT: Commissioners Gayon, Reed, and
President Capizzano**

Absent: Commissioners Angiulo and Towns

Also in attendance: Waseem Khan, Interim Executive Director/IT Manager, Erin Chapa, Superintendent of Facilities; Adam Vasquez, Rental & Special Event Supervisor; Dennis Meschnig, District Accountant, Lisa Jeffers, Executive Administrative Assistant/Recording Secretary.

2. CHANGE OF AGENDA

No Change to the agenda

3. PUBLIC COMMENT

None

4. APPROVAL OF MINUTES

- a) Committee of the Whole meeting minutes, October 15, 2018– A motion to approve is requested

**MOTIONED BY COMMISSIONER REED TO APPROVE MINUTES FOR THE
COMMITTEE OF THE WHOLE MEETING ON OCTOBER 15, 2018, SECONDED BY
COMMISSIONER GAYON.**

ROLL CALL

**AYES: Commissioners Gayon, Reed,
and President Capizzano**

NAYS: NONE

MOTION CARRIED

UNFINISHED BUSINESS

- a) November Bond Sale of \$1,575,000.00 – President Capizzano mentioned that we had previous discussion about the bond sale and spoke with Tom Chapman from Raymond James. He had Dennis Meshnig review and explain the process again. He noted that Mr. Chapman recommended the amount, and we will approve the bond sale at the November board meeting. President Capizzano thanked Mr. Meshnig for his efforts to complete this.

- b) Thornton's Gas Station – President Capizzano explained that Attorney Bond has revisited this issue again. It is regarding a clean-up that is involved with compliance with the EPA. Information was given so the board has an update on the issue.

6. NEW BUSINESS

- a) Proposed 2018 Tax Levy Abatement – Dennis Meshnig explained the tax levy process and reviewed the document he prepared regarding the levy process. He answered questions from the board. Formal discussion and approval will take place in December.
- b) Personnel Policy 5.8 Travel & Vehicle Use- Waseem explained that there was a proposal recently to clarify the travel and vehicle usage in the district. He reviewed the proposed changes that would eliminate the personal car allowance stipend for upper management.

President Capizzano explained the mileage reimbursement policy. A consensus of the three board members was to take this to the board for approval or denial at the November board meeting.

- c) LED Grant – Erin Chapa passed out a memo and grant proposals for the board. She stated that this is nothing that needed to be voted on right now but she wanted to share all of the information. This was an efficiency program that ComEd started and is available to us. Recommendation by staff was that we focus on the golf dome, up lighting in the pool, and all of the parking lots. She went into details on the expectations and what projects can be done by vendors and what can be done in house with consideration for certain projects that need to be done to be covered by the grant.
- d) Resolution18-R-04 – Approval of individuals designated to serve as delegate(s) to the annual Business Meeting of the Illinois Association of Park Districts Conference on January 26, 2019. Approval will be at the November board meeting.

7. DISTRICT UPDATE

Waseem gave a brief update on the district.

8. EXECUTIVE SESSION

- a) Personnel Pursuant to 5 ILCS 120/2 (c)(1)
- b) Possible Litigation Pursuant to 5 ILCS 120/2 (c)(11)
- c) Land Acquisition Pursuant to 5 ILCS 120/2 (c)(5)

9. ADJOURNMENT

A MOTION WAS MADE BY COMMISSIONER REED TO ADJOURN THE COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF COMMISSIONERS. THE MOTION WAS SECONDED BY COMMISSIONER GAYON.

**VOICE VOTE: ALL AYES
NO NAYS
MEETING ADJOURNED**

Meeting adjourned at 5:19 p.m.

Respectfully Submitted By
Lisa Jeffers
Recording Secretary



Tina Towns, Acting President
Approved this 3th day of December, 2018



Deborah A. Gayon, Secretary