

ADDISON PARK DISTRICT
REGULAR BOARD MEETING
DECEMBER 17, 2018

1. CALL TO ORDER

The Regular Meeting of the Addison Park District, Board of Commissioners was called to order at 6:00 p.m. by President Capizzano on December 17, 2018 in the Board Room of the Addison Park District Community Recreation Center, 120 East Oak Street, Addison, and DuPage County, Illinois. Those in attendance were Commissioners Frank Angiulo, Deborah Gayon, Tom Reed, Tina Towns, and President Capizzano.

Also in attendance were Jennifer Hermonson, Executive Director; Waseem Khan, IT Manager; Ray Chaussey, Superintendent of Parks & Planning; Dennis Meschnig, Staff Accountant; Lisa Jeffers, Executive Administrative Assistant & Recording Secretary; Adam Vasquez, Rental & Special Events Supervisor; Joe Patterson, Youth & Leisure Program Supervisor.

Attorney Pat Bond was also in attendance

2. CHANGE OF AGENDA

No change to the agenda

3. PLEDGE OF ALLEGIANCE Led by President Capizzano

4. PUBLIC COMMENT

No Public was present

5. APPROVAL OF MINUTES

A motion to approve the minutes of the Regular Board Meeting November 12, 2018 is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE THE MINUTES FROM THE REGULAR BOARD MEETING OF NOVEMBER 12, 2018. IT WAS SECONDED BY COMMISSIONER REED

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed,
Towns and President Capizzano

NAYS: None

MOTION CARRIED.

6. UNFINISHED BUSINESS

- a) 2018 Tax Levy Ordinance 18-05 – An Ordinance Levying taxes for the Addison Park District for the Fiscal Year Beginning May 1, 2019 and ending April 30, 2020. A motion to approve is requested.

COMMISSIONER TOWNS MOTIONED TO APPROVE TAX LEVY ORDINANCE 18-05.
COMMISSIONER REED SECONDED THE MOTION.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed
Towns, and President Capizzano

NAYS: None

MOTION CARRIED.

- b) 2018 Annual Abatement Ordinance 18-06 -An Ordinance abating the tax hereto levied for the year 2018 to pay the principal and interest on \$9,955,000 general Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2010, of the Addison Park District, Du Page County, Illinois – A motion to approve is requested.

COMMISSIONER TOWNS MOTIONED TO APPROVE THE ANNUAL ABATEMENT
ORDINANCE 18-06. COMMISSIONER REED SECONDED THE MOTION.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed
Towns, and President Capizzano

NAYS: None

MOTION CARRIED.

- c) 2019 Meeting Schedules for Committee of the Whole and Regular Board meetings – A motion to approve is requested

COMMISSIONER TOWNS MOTIONED TO APPROVE THE 2019 MEETING
SCHEDULES. COMMISSIONER REED SECONDED THE MOTION.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed
Towns, and President Capizzano

NAYS: None

MOTION CARRIED.

7. NEW BUSINESS

- a) Resolution 18-R-07 - IMRF Notice of Appointment of Authorized Agent – Approval to update the authorized agent on record for IMRF – A motion to approve is requested.

COMMISSIONER TOWNS MOTIONED TO APPROVE RESOLUTION 18-R-07 IMRF NOTICE OF APPOINTMENT OF AUTHORIZED AGENT. COMMISSIONER REED SECONDED THE MOTION.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed
Towns, and President Capizzano

NAYS: None

MOTION CARRIED.

8. ACCOUNTS PAYABLE

- a) Approval of Accounts Payable for December 17, 2018 in the amount of \$183,671.28
A Motion to approve is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE ACCOUNTS PAYABLE FOR DECEMBER 17, 2018 IN THE AMOUNT OF \$183,671.28. THE MOTION WAS SECONDED BY COMMISSIONER REED.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed
Towns and President Capizzano

NAYS: None

MOTION CARRIED

- b) Approval of Payables for Ratification through December 17, 2018 in the amount of \$278,177.01 - A motion to approve is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE PAYABLES FOR RATIFICATION THROUGH DECEMBER 17, 2018 IN THE AMOUNT OF \$278,177.01. THE MOTION WAS SECONDED BY COMMISSIONER REED.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed,
Towns and President Capizzano

NAYS: None

MOTION CARRIED

9. OPERATIONAL REPORTS

A. Finance and Administration

Dennis Meschnig, Staff Accountant reviewed the following financial reports, with the board of commissioners and staff:

- a. Revenue and Expense Summary
- b. Statement of Revenues, Expenditures, Changes in Fund Balances
- c. Balance Sheet

B. Parks & Planning

Ray Chaussey, Superintendent of Parks & Planning gave an update on the parks department. Ray wanted to thank the public for reporting any problems throughout our parks. Parks staff has been working on going out to do some cleaning and repairing in the parks since the weather has been cooperating. They are currently doing inventory on equipment for operation and evaluation of its use and working condition. He stated that they will be spending more time at the Army Trail Nature Center and utilizing the help of the village to complete some projects there.

Facilities

Waseem Khan, IT Manager gave a brief report on facilities. He noted that Links & Tees is ending the month of December on a positive note now that the dome is in full force. Memberships at Club Fitness are up from last year along with personal training sessions. The recent Black Friday sale promotion had a great response because of early promotions for the sale.

On the marketing side, we are currently on schedule with our publications. The expected delivery of the spring brochure is February 1st. Francesco is doing a great job and is keeping up with all of the social media promotions in addition to

all of the other needs for the marketing department. In closing he mentioned that we are having a meeting to let our community know what amenities Club Fitness offers. This is to keep up with the current competition within the village.

Recreation/Marketing & Communications

Adam Vasquez, Rental & Special Events Supervisor gave an update on Recreation. He thanked staff for their help at recent events. The active adults club held their annual holiday party at the Empress Banquets last week. The number of attendees increased from last year. Our open gym attendance is going great and keeps growing. We have added additional hours on the weekend for pickleball open play. Turkey Trot was a success this year with 77 participants. We worked with the Henry Hyde Center and donated a portion of the proceeds from the event to them. The Polar Express Story Train was another success again this year. All trains were sold out both weekends. Breakfast with Santa had 80 people in attendance.

The upcoming calendar of events was reviewed.

10. EXECUTIVE DIRECTOR REPORT AND COMMISSIONER COMMENTS

- A. Executive Director's Report – Executive Director, Jennifer Hermonson gave a brief update on current district meetings and events.
- B. Board Member Comments

11. EXECUTIVE SESSION (Closed Meeting)

- A. Personnel Pursuant to 5 ILCS 120/2 (c)(1)
- B. Possible Litigation Pursuant to 5 ILCS 120/2 (c)(11)
- C. Land Acquisition Pursuant to 5 ILCS 120/2 (c)(1)
- D. Review Executive Session Minutes Pursuant to 5 ILCS 120/2(c)(21)

12. ADJOURNMENT

A MOTION WAS MADE BY COMMISSIONER TOWNS TO ADJOURN THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF PERSONNEL PURSUANT TO (5 ILCS 120/2 (c)(1) and REVIEW EXECUTIVE SESSION MINUTES PURSUANT TO 5 ILCS 120/2(c)(21). THE MOTION WAS SECONDED BY COMMISSIONER REED.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed
Townes, and President Capizzano

NAYS: None

MOTION CARRIED.

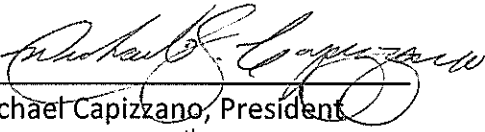
The regular meeting of the board of commissioners was adjourned at 6:47 p.m.

Respectfully Submitted

By

Lisa Jeffers

Recording Secretary



Michael Capizzano, President
Approved this 28th of January, 2019



Deborah Gayon, Secretary