

**ADDISON PARK DISTRICT**  
**REGULAR BOARD MEETING**  
**JANUARY 28, 2019**

**1. CALL TO ORDER**

The Regular Meeting of the Addison Park District, Board of Commissioners was called to order at 5:00 p.m. by President Capizzano on January 28, 2019 in the Board Room of the Addison Park District Community Recreation Center, 120 East Oak Street, Addison, and DuPage County, Illinois. Those in attendance were Commissioners Frank Angiulo, Deborah Gayon, Tom Reed, Tina Towns, and President Capizzano.

Also in attendance were Jennifer Hermonson, Executive Director; Ray Chaussey, Superintendent of Parks & Planning; Waseem Khan, IT Manager; Dennis Meschnig, Staff Accountant; Lisa Jeffers, Executive Administrative Assistant & Recording Secretary; Adam Vasquez, Rental & Special Events Supervisor; Joe Patterson, Youth & Leisure Program Supervisor.

Attorney Pat Bond was also in attendance

**2. CHANGE OF AGENDA**

No change to the agenda

**3. PLEDGE OF ALLEGIANCE** Led by President Capizzano

**4. PUBLIC COMMENT**

No Public was present

**5. APPROVAL OF MINUTES**

A motion to approve the minutes of the Regular Board Meeting December 17, 2018 is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE THE MINUTES FROM  
THE REGULAR BOARD MEETING OF DECEMBER 17, 2018. IT WAS SECONDED BY  
COMMISSIONER REED

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed,  
Towns and President Capizzano

NAYS: None

MOTION CARRIED.

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ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed,  
Towns and President Capizzano

NAYS: None

MOTION CARRIED.

**6. UNFINISHED BUSINESS**

- a) Annual Meeting Appointments – Updates to the existing annual meeting appointments as discussed at the Committee of the Whole meeting. A motion to approve is requested.

COMMISSIONER TOWNS MOTIONED TO APPROVE THE UPDATES TO THE EXISTING ANNUAL MEETING APPOINTMENTS. COMMISSIONER REED SECONDED THE MOTION.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed  
Towns, and President Capizzano

NAYS: None

MOTION CARRIED.

- b) Resolution 19-R-01 Developer Donation Fund Consolidation – Resolution to provide for the consolidation of the Developer Donation fund into the Capital Projects fund. A motion to approve is requested.

COMMISSIONER TOWNS MOTIONED TO APPROVE RESOLUTION 19-R-01 DEVELOPER DONATION FUND CONSOLIDATION. COMMISSIONER REED SECONDED THE MOTION.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed  
Towns, and President Capizzano

NAYS: None

MOTION CARRIED.

- c) PPACA Resolution 19-R-02 – Pay or Play Affordable Care Act Resolution which the district is required to establish an administrative period, look-back period and stability period within guidelines set forth by the PPACA. A motion to approve is requested.

COMMISSIONER TOWNS MOTIONED TO APPROVE THE PPACA RESOLUTION 19-R-02. COMMISSIONER REED SECONDED THE MOTION.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed  
Towns, and President Capizzano

NAYS: None

MOTION CARRIED.

## 7. NEW BUSINESS

- a) IAPD Soaring to New Heights Conference Summation by attendees – President Capizzano gave a brief background on the recent IAPD conference downtown, and how staff and commissioners attended sessions over the course of three days. He opened discussion to the commissioners for any comments on takeaways from the sessions they attended.

## 8. ACCOUNTS PAYABLE

- a) Approval of Accounts Payable for January 28, 2019 in the amount of \$132,942.95  
A Motion to approve is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE ACCOUNTS PAYABLE FOR JANUARY 28, 2019 IN THE AMOUNT OF \$132,942.95. THE MOTION WAS SECONDED BY COMMISSIONER REED.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed  
Towns and President Capizzano

NAYS: None

MOTION CARRIED

- b) Approval of Payables for Ratification through January 28, 2019 in the amount of \$2,157,204.32 - A motion to approve is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE PAYABLES FOR RATIFICATION THROUGH JANUARY 28, 2019 IN THE AMOUNT OF \$2,157,204.32. THE MOTION WAS SECONDED BY COMMISSIONER REED.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed,  
Towns and President Capizzano

NAYS: None

MOTION CARRIED

## 9. OPERATIONAL REPORTS

### A. Finance and Administration

Dennis Meschnig, Staff Accountant reviewed the following financial reports, with the board of commissioners and staff:

- a. Revenue and Expense Summary
- b. Statement of Revenues, Expenditures, Changes in Fund Balances
- c. Balance Sheet

### B. Parks & Planning

Ray Chaussey, Superintendent of Parks & Planning gave an update on the parks department. They are working with the Village of Addison and he elaborated on what a great relationship we have with them. They are a great help to us and we reciprocate when we can. We are keeping up with the snow, so please let us know if there is something that needs to be cleared. Our priority is to tend to the facilities and paths near the schools to keep our patrons and kids safe. He noted that they continue to work on projects at the facilities.

#### Facilities

Waseem Khan, IT Manager gave a brief report on facilities. He stated that the dome sales are up from last year at this time. On Friday, February 15<sup>th</sup> is the For the Love of Golf event at the dome. There will be promotions, vendors and some cross promoting from club fitness and AthletiCo will be on site to do chair massages. Commissioner Towns asked a question regarding the feedback from the Comcast commercial that ran.

Mr. Khan noted that in the board packet he included an extra breakdown of reports from Club Fitness. Revenue is up from last year at this time, along with member accounts and daily visits. On the marketing side Francesco is doing a great job of keeping our social media inlet going around town. The spring brochure will be out the first week of February and delivered to homes on Friday, February 1<sup>st</sup>.

#### Recreation/Marketing & Communications

Adam Vasquez, Rental & Special Events Supervisor gave an update on Recreation programs. The winter break camp had 61 kids participate over winter break. He updated the board on some senior club events and news. Open pickle ball play has been extended to the weekends depending on the availability of the gym on the weekend. So far we have had a good turnout. Their tournament will be held on Saturday, February 23<sup>rd</sup> and we are close to filling all of the spots. He gave an update on rental revenue as well as swim lesson statistics.

The upcoming calendar of events was reviewed.

**10. EXECUTIVE DIRECTOR REPORT AND COMMISSIONER COMMENTS**

- A. Executive Director's Report – Executive Director, Jennifer Hermonson gave a brief update on current district meetings and events.
- B. Board Member Comments

**11. EXECUTIVE SESSION (Closed Meeting)**

- A. Personnel Pursuant to 5 ILCS 120/2 (c)(1)
- B. Possible Litigation Pursuant to 5 ILCS 120/2 (c)(11)
- C. Land Acquisition Pursuant to 5 ILCS 120/2 (c)(

**12. ADJOURNMENT**

A MOTION WAS MADE BY COMMISSIONER TOWNS TO ADJOURN THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS AND TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF PERSONNEL PURSUANT TO (5 ILCS 120/2 (c)(1). THE MOTION WAS SECONDED BY COMMISSIONER REED.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed  
Towns, and President Capizzano

NAYS: None

MOTION CARRIED.

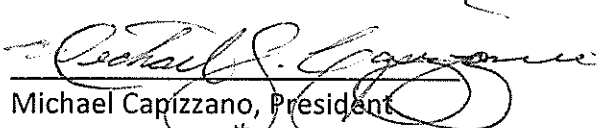
The regular meeting of the board of commissioners was adjourned at 5:50 p.m.


Respectfully Submitted

By

Lisa Jeffers

Recording Secretary

  
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Michael Capizzano, President  
Approved this 25<sup>th</sup> of February, 2019

  
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Deborah Gayon, Secretary