

ADDISON PARK DISTRICT
REGULAR BOARD MEETING
FEBRUARY 25, 2019

1. CALL TO ORDER

The Regular Meeting of the Addison Park District, Board of Commissioners was called to order at 5:00 p.m. by President Capizzano on February 25, 2019 in the Board Room of the Addison Park District Community Recreation Center, 120 East Oak Street, Addison, and DuPage County, Illinois. Those in attendance were Commissioners Frank Angiulo, Tom Reed, Tina Towns, and President Capizzano. Commissioner Gayon was absent.

Also in attendance were Jennifer Hermonson, Executive Director; Ray Chaussey, Superintendent of Parks & Planning; Waseem Khan, IT Manager; Dennis Meschnig, Staff Accountant; Lisa Jeffers, Executive Administrative Assistant & Recording Secretary; Adam Vasquez, Rental & Special Events Supervisor; Joe Patterson, Youth & Leisure Program Supervisor.

2. CHANGE OF AGENDA

No change to the agenda

3. PLEDGE OF ALLEGIANCE Led by President Capizzano

4. PUBLIC COMMENT

No Public was present

5. APPROVAL OF MINUTES

A motion to approve the minutes of the Regular Board Meeting January 28, 2019 is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE THE MINUTES FROM
THE REGULAR BOARD MEETING OF JANUARY 28, 2019. IT WAS SECONDED BY
COMMISSIONER REED

ROLL CALL

AYES: Commissioners Angiulo, Reed,
Towns and President Capizzano

NAYS: None

MOTION CARRIED.

6. NEW BUSINESS

- a) Organization Structure - Executive Director Hermonson explained that the structure that was handed out to the commissioners is only an update of future changes, short and long term, to the organization. She stated that per the attorney we should approve so we can move forward with any updated changes. Approval will be on the long term structure and upon approval she will present both structures to staff.

Questions from the board were taken.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE THE LONG TERM ORGANIZATION STRUCTURE. IT WAS SECONDED BY COMMISSIONER REED

ROLL CALL

AYES: Commissioners Angiulo, Reed,
Towns and President Capizzano

NAYS: None

MOTION CARRIED.

7. ACCOUNTS PAYABLE

- a) Approval of Accounts Payable for February 25, 2019 in the amount of \$102,124.51
A Motion to approve is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE ACCOUNTS PAYABLE FOR FEBRUARY 25, 2019 IN THE AMOUNT OF \$102,124.51. THE MOTION WAS SECONDED BY COMMISSIONER REED.

ROLL CALL

AYES: Commissioners Angiulo, Reed
Towns and President Capizzano

NAYS: None

MOTION CARRIED

- b) Approval of Payables for Ratification through February 25, 2019 in the amount of \$277,090.34 - A motion to approve is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE PAYABLES FOR RATIFICATION THROUGH FEBRUARY 25, 2019 IN THE AMOUNT OF \$277,090.34. THE MOTION WAS SECONDED BY COMMISSIONER REED.

ROLL CALL

AYES: Commissioners Angiulo, Reed,
Towns and President Capizzano

NAYS: None

MOTION CARRIED

9. OPERATIONAL REPORTS

A. Finance and Administration

Dennis Meschnig, Staff Accountant reviewed the following financial reports, with the board of commissioners and staff:

- a. Revenue and Expense Summary
- b. Statement of Revenues, Expenditures, Changes in Fund Balances
- c. Balance Sheet

B. Parks & Planning

Ray Chaussey, Superintendent of Parks & Planning gave an update on the parks department. He reported that they are keeping all of the facilities clear of snow and ice. We're waiting for the weather to break so we can start outdoor projects. Until then we are working on equipment to make sure it's ready to go. He also noted that they continue to do inspections on all of our playgrounds year round and commented that the weather doesn't stop them from repairing parks.

Facilities/Marketing & Communications

Waseem Khan, IT Manager gave a brief report on facilities. Sales at Links & Tees were down compared to last year, due to the weather and days we were closed due to the extreme cold. The "For the Love of Golf" event was held on Friday, February 15th. We changed things up a little this year and had a great turnout. Todd Wilson and the links staff did a great job.

Club Fitness visits were down as well due to the weather and the facility being closed for one and a half days. Member count and pass counts rose due to staff being proactive.

On the marketing side, Francesco is working on setting up meetings throughout the community to strengthen the relationship of the district with other community entities.

Recreation/Marketing & Communications

Adam Vasquez, Rental & Special Events Supervisor gave an update on Recreation programs. It's been business as usual for the Recreation department. Teresa held her Mardi Gras party for the active adults this past Tuesday. The party had 125 attendees. Their St. Patrick's day celebration will be held on Tuesday, March 12th. Athletics spring youth soccer league is starting up with information going out to the schools about the program. The Winter Blues pickleball tournament was held here at the Community Rec Center for the first time with 48 players participating. They had a great turnout and a great time. There will be another tournament coming up on March 16th with another full event registration expected. He gave an update on the daddy daughter date night that was held recently, and an update on the upcoming mom and son superhero night.

Commissioner Angiulo asked a question regarding the frogs swim team.

The upcoming calendar of events was reviewed.

10. EXECUTIVE DIRECTOR REPORT AND COMMISSIONER COMMENTS

- A. Executive Director's Report – Executive Director, Jennifer Hermonson gave a brief update on current district meetings and events.
- B. Board Member Comments

11. EXECUTIVE SESSION (Closed Meeting)

- A. Personnel Pursuant to 5 ILCS 120/2 (c)(1)
- B. Possible Litigation Pursuant to 5 ILCS 120/2 (c)(11)
- C. Land Acquisition Pursuant to 5 ILCS 120/2 (c)(

12. ADJOURNMENT

A MOTION WAS MADE BY COMMISSIONER TOWNS TO ADJOURN THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS. THE MOTION WAS SECONDED BY COMMISSIONER REED.

ROLL CALL

AYES: Commissioners Angiulo, Reed
Towns, and President Capizzano

NAYS: None

MOTION CARRIED.

The regular meeting of the board of commissioners was adjourned at 6:45 p.m.

Respectfully Submitted

By

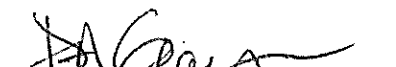
Lisa Jeffers

Recording Secretary



Michael Capizzano, President

Approved this 18th of March, 2019



Deborah Gayon, Secretary