

ADDISON PARK DISTRICT
REGULAR BOARD MEETING
MARCH 18, 2019

1. CALL TO ORDER

The Regular Meeting of the Addison Park District, Board of Commissioners was called to order at 6:00 p.m. by President Capizzano on March 18, 2019 in the Board Room of the Addison Park District Community Recreation Center, 120 East Oak Street, Addison, and DuPage County, Illinois. Those in attendance were Commissioners Frank Angiulo, Deborah Gayon, Tom Reed, Tina Towns, and President Capizzano.

Also in attendance were Jennifer Hermonson, Executive Director; Ray Chaussey, Superintendent of Parks & Planning; Waseem Khan, IT Manager; Dennis Meschnig, Staff Accountant; Lisa Jeffers, Executive Administrative Assistant & Recording Secretary; Adam Vasquez, Rental & Special Events Supervisor; Joe Patterson, Youth & Leisure Program Supervisor.

2. CHANGE OF AGENDA

No change to the agenda

3. PLEDGE OF ALLEGIANCE Led by President Capizzano

4. PUBLIC COMMENT

No Public was present

5. CONSENT AGENDA - APPROVAL OF MINUTES

A motion to approve the minutes of the Regular Board Meeting February 25, 2019 and meeting minutes from the Emergency Special Board Meeting on March 1, 2019 is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE THE MINUTES FROM THE REGULAR BOARD MEETING OF FEBRUARY 25, 2019 AND THE EMERGENCY SPECIAL BOARD MEETING ON MARCH 1, 2019. IT WAS SECONDED BY COMMISSIONER REED

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed,
Towns and President Capizzano

NAYS: None

MOTION CARRIED.

- b) Approval of Payables for Ratification through March 18, 2019 in the amount of \$242,280.71 - A motion to approve is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE PAYABLES FOR RATIFICATION THROUGH MARCH 18, 2019 IN THE AMOUNT OF \$242,280.71. THE MOTION WAS SECONDED BY COMMISSIONER REED.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed,
Towns and President Capizzano

NAYS: None

MOTION CARRIED

9. OPERATIONAL REPORTS

A. Finance and Administration

Dennis Meschnig, Staff Accountant reviewed the following financial reports, with the board of commissioners and staff:

- a. Revenue and Expense Summary
- b. Statement of Revenues, Expenditures, Changes in Fund Balances
- c. Balance Sheet

B. Parks & Planning

Executive Director Hermonson mentioned that because of the close dates of meetings staff will give very brief department updates. She gave an update on the parks department and noted that one of the parks members is leaving to pursue another opportunity.

Facilities/Marketing & Communications

Waseem Khan, IT Manager gave a brief report on facilities.

The dome had good numbers this month. The For the Love of Golf event was very successful and we had a great turnout. Staff is working to prepare for the opening of the range and putters peak.

Club Fitness offered student specials during spring break week. For the Love of Fitness event was held on February 13th which was successful. Statistics for memberships and club attendance were reviewed.

On the marketing side he noted that we continue to follow-up with surveys after some of our special events. We also continue to try new initiatives to keep up with current trends. Discussion took place regarding some new social media ideas.

6. NEW BUSINESS

- a) Ordinance 19-01 – To review and direct staff to place the tentative Combined Annual Budget and Appropriation Ordinance for purposes of the Addison Park District for the year beginning May 1, 2019 and Ending April 30, 2020 on display for thirty days, and set a Public Hearing date of April 22, 2019.

Executive Director, Jen Hermonson briefly mentioned that this is the necessary legal documentation to present for 30 days which displays our budget before being approved.

7. UNFINISHED BUSINESS

- a) ADA Transition Plan – Executive Director Hermonson explained the reason for the plan and recommended to update the 2009 report and update the costs. She explained the scope of the plan and the reason for updating. She answered questions from the board regarding the past plan and current report.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE THE ADA TRANSITION PLAN. IT WAS SECONDED BY COMMISSIONER REED

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed,
Towns and President Capizzano

NAYS: None

MOTION CARRIED.

8. ACCOUNTS PAYABLE

- a) Approval of Accounts Payable for March 18, 2019 in the amount of \$67,948.06.
A Motion to approve is requested.

A MOTION WAS MADE BY COMMISSIONER TOWNS TO APPROVE ACCOUNTS PAYABLE FOR MARCH 18, 2019 IN THE AMOUNT OF \$67,948.06. THE MOTION WAS SECONDED BY COMMISSIONER REED.

ROLL CALL

AYES: Commissioners Angiulo, Gayon, Reed
Towns and President Capizzano

NAYS: None

MOTION CARRIED

Recreation/Marketing & Communications

Adam Vasquez, Rental & Special Events Supervisor gave an update on Recreation programs. Teresa held her St. Patrick's day celebration with the highest attendance ever of 162 participants. The recent pickle ball tournament this past weekend only had 27 participants. We are looking to spread the tournaments out in the future so they are not run so close together. The Mom and Son Superhero night had a great turnout with 43 participants. This number was up from last year. Staff is getting ready for the Easter egg hunt and Youth Obstacle Course which will be at the end of April. We are getting the word out about the event to all of the schools.

The upcoming calendar of events was reviewed.

10. EXECUTIVE DIRECTOR REPORT AND COMMISSIONER COMMENTS

- A. Executive Director's Report – Executive Director, Jennifer Hermonson gave a brief update on current district meetings and events.
- B. Board Member Comments

11. EXECUTIVE SESSION (Closed Meeting)

- A. Personnel Pursuant to 5 ILCS 120/2 (c)(1)
- B. Possible Litigation Pursuant to 5 ILCS 120/2 (c)(11)
- C. Land Acquisition Pursuant to 5 ILCS 120/2 (c)(

12. ADJOURNMENT

A MOTION WAS MADE BY COMMISSIONER TOWNS TO ADJOURN THE REGULAR MEETING OF THE BOARD OF COMMISSIONERS. THE MOTION WAS SECONDED BY COMMISSIONER REED.

ROLL CALL


AYES: Commissioners Angiulo, Gayon, Reed
Towns, and President Capizzano

NAYS: None

MOTION CARRIED.

The regular meeting of the board of commissioners was adjourned at 6:44 p.m.

Respectfully Submitted
By
Lisa Jeffers
Recording Secretary



Michael Capizzano, President
Approved this 22nd of April, 2019



Deborah Gayon, Secretary