

Addison Park District
June 10, 2019
Committee of the Whole Meeting
Minutes

1. Call to Order

The Committee of the Whole Meeting of the Addison Park District was called to order at 4:32 p.m. by Vice President Towns on June 10, 2019 in the conference room at the Community Rec Center, 120 E. Oak Street, DuPage County, Illinois. Those in attendance were Commissioners: Capizzano, Reed, Stathopoulos and Vice President Towns. President Angiulo was absent and Vice President Towns conducted the meeting.

ROLL CALL: PRESENT: Commissioners Capizzano, Reed, Stathopoulos and Vice President Towns

ABSENT: None

Also in attendance: Jen Hermonson, Executive Director; Ray Chaussey, Superintendent of Parks & Planning; Dennis Meschnig, Staff Accountant; Leslie DeMoss, Superintendent of Recreation & Revenue Facilities; Lisa Jeffers, Executive Administrative Assistant/Recording Secretary;

2. Public Comment

No public was present

3. Approval of Minutes

- a) Committee of the Whole meeting minutes, May 6, 2019 – A motion to approve is requested.

MOTIONED BY COMMISSIONER STATHOPOULOS TO APPROVE MINUTES FOR THE COMMITTEE OF THE WHOLE MEETING ON MAY 6, 2019. THE MOTION WAS SECONDED BY COMMISSIONER CAPIZZANO.

ROLL CALL

AYES: Commissioners Capizzano, Reed, Stathopoulos and Vice President Towns

NAYS: NONE

MOTION CARRIED

4. Finance Report

- a) Executive Director Hermonson reviewed that we had previously discussed changing the finance reporting to be presented at the committee of the whole meetings and then approved at the board meeting. She explained that we are doing this to be more proactive on questions or changes. Questions regarding the recent pancake breakfast were addressed.
- b) Statement of Overall Revenue & Expenses – Jen explained the new reporting format we will be using going forward with these reports. She noted how some of the information on the report will be included in our APD monthly report which the department heads will be responsible for.
- c) Fund Balance Report – The report was reviewed
- d) Tractor Purchase – Jen explained that this is the second tractor that was discussed at the committee meeting last month. This one includes an enclosed cab to allow us to better utilize in all seasons. Superintendent of Parks, Ray Chaussey explained the bid process with Sourcewell that we use, and also highlighted some of the features on the tractor.
- e) Copier Contract – Jen noted that the current contract on the copiers is currently up as she reviewed the quotes. Our current vendor COTG is the recommended vendor bid.
- f) Tax Objections – We do not have anything official from our attorney's at Bond Dickson so Jen reviewed objections that past years. She thanked Dennis for all of his work to bring the financial numbers down. Dennis answered questions from the board.

5. Policy & Planning Report – There was no report this month.

6. APD Monthly Report – Jen explained that this is the report that we will be working on going forward to make it more data driven. We're going for a more strategic look and reporting.

7. Director & Commissioner Updates - Jen updated the board that she is working on the list of RFP's that the board requested her to look into. She and Ray are also working on the quotes for the pool demo and also working on the plans for the A/C unit in Centennial gym.

Commissioner Stathopoulos had a question regarding the feedback from our booth at Rock-N-Wheels.

8. Executive Session

- a) Personnel Pursuant to 5 ILCS 120/2 (c)(1)
- b) Possible Litigation Pursuant to 5 ILCS 120/2 (c)(11)
- c) Land Acquisition Pursuant to 5 ILCS 120/2 (c)(5)

9. Items to be referred – (Board Action) (if necessary)

10. Adjournment

A MOTION WAS MADE BY COMMISSIONER CAPIZZANO TO ADJOURN THE COMMITTEE OF THE WHOLE MEETING. THE MOTION WAS SECONDED BY COMMISSIONER STATHOPOULOS.

**Voice vote was taken AYES: Commissioners Capizzano, Reed,
Stathopoulos and Vice President Towns**

NAYS: NONE

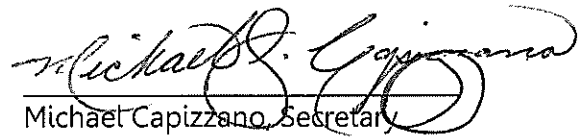
**MOTION CARRIED
MEETING ADJOURNED**

Meeting adjourned at 5:20 p.m.

Respectfully Submitted By
Lisa Jeffers
Recording Secretary



Frank Angiulo, President
Approved this 22nd day of July, 2019



Michael Capizzano, Secretary