

Addison Park District
April 13, 2020
Committee of the Whole Meeting
Minutes

1. Call to Order

The Committee of the Whole Meeting of the Addison Park District was called to order at 4:30 p.m. by President Angiulo on April 13, 2020 via tele-conference due to the COVID-19 Shelter in Place Order. Those in attendance were Commissioners: Reed, Stathopoulos, Towns and President Angiulo. Commissioner Capizzano was absent.

**ROLL CALL: PRESENT: Commissioners Reed, Stathopoulos,
Towns, and President Angiulo**

ABSENT: Commissioner Capizzano

Also, in attendance on the conference call were: Executive Director, Jen Hermonson, Superintendent of Recreation, Leslie DeMoss, and Lisa Jeffers, Executive Administrative Assistant/Recording Secretary.

2. Public Comment

No public submitted any comment via email.

3. Approval of Minutes

a) Committee of the Whole meeting minutes, March 9, 2020 – A motion to approve is Requested.

MOTIONED BY COMMISSIONER REED TO APPROVE MINUTES FOR THE COMMITTEE OF THE WHOLE MEETING ON MARCH 9, 2020. THE MOTION WAS SECONDED BY COMMISSIONER TOWNS.

ROLL CALL

AYES: Commissioners Reed, Stathopoulos,
Towns, and President Angiulo

NAYS: NONE

MOTION CARRIED

4. Finance Report

President Angiulo asked the board to review the reports and ask if there were any questions on the finance reports. Executive Director, Jen Hermonson answered questions regarding the payables.

5. Unfinished Business

- a) Updated PTO Recommendations - Executive Director Hermonson gave a quick re-brief again about the recommendations for updates to the employee PTO time which was first presented back in November. She updated the board on current recommendations and gave a scenario of how we would use the time off no during the current situation.

She reviewed the report as well as the recommendations she is proposing for the changes then answered questions from the board.

6. New Business

- a) Ordinance 2020-01 Combined Budget & Appropriation FY202-2021 - Executive Director Hermonson reviewed the ordinance and noted it has been posted to stay in compliance with the 30-day rule. She explained that if we need to adjust anything due to the current circumstances, we will do so. If there are no changes, we will keep it the same.

Discussion took place on receiving tax funds.

- b) Mowing Bid – Executive Director Hermonson reviewed the memo and information that was in the mowing bid, along with the cost rates. She gave an overview of working with mowing contractors in the past and her knowledge of doing business with them. She proceeded to give the outlines and expectations of the chosen bidder and outlined what will be indicated in the contract. Discussion and questions took place.
- c) Equipment Replacement – Baseball/Softball Field Groomer and T-Mower for Links & Tees – Executive Director Hermonson discussed the condition of the current t-mower at Links & Tess and why we need to replace it. She went over the multiple options we looked at, then discussed the new ball field groomer we are purchasing.

Superintendent of Recreation Leslie DeMoss noted that both machines are ready for purchase. He talked about both pieces of equipment and how he consulted in other park districts on how the machines operate with their needs.

7. Policy & Planning Report

There was nothing to report.

8. Director Report & Commissioner Comments

Executive Director Hermonson gave an update on the bid packet for replacement of the roof at Club Fitness. We are also looking at putting something together for the a/c in the gym. She gave a report on the roof repairs that are needed at this time. She also talked about other projects that were put on hold until we know what is going on regarding programs running.

All senior related activities will be cancelled through May 31st. She has discussed with and will be working on this with Darlene.

Updates on some of the items and projects we are doing right now during the shutdown were given, along with updates on future activities.

Discussion took place on what will happen with current Club Fitness memberships during the time we have been closed. Superintendent of Recreation Leslie DeMoss noted that they will extend the memberships equal to the amount of time we were closed.

9. Executive Session

- a) Personnel Pursuant to 5 ILCS 120/2 (c)(1)
- b) Possible Litigation Pursuant to 5 ILCS 120/2 (c)(11)
- c) Land Acquisition Pursuant to 5 ILCS 120/2 (c)(5)

10. Items to be referred – (Board Action) (if necessary)

11. Adjournment

A MOTION WAS MADE BY COMMISSIONER TOWNS TO ADJOURN THE COMMITTEE OF THE WHOLE MEETING OF THE BOARD OF COMMISSIONERS. THE MOTION WAS SECONDED BY COMMISSIONER STATHOPOULOS.

Voice vote was taken

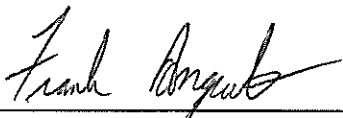
AYES: Commissioners Reed, Stathopoulos,
Towns, and President Angiulo

NAYS: NONE

MOTION CARRIED
MEETING ADJOURNED


Meeting adjourned at 5:35 p.m.

Respectfully Submitted By
Lisa Jeffers
Recording Secretary



Frank Angiulo, President

Approved this 11th day of May 2020



Michael Capizzano, Secretary