



## Remote Learning Day Camp Emergency Form

Campers Name: \_\_\_\_\_ Birthday: \_\_\_\_\_ Age: \_\_\_\_\_

Home Address: \_\_\_\_\_ Town: \_\_\_\_\_ Home Phone # \_\_\_\_\_

Mother's Name: \_\_\_\_\_ Work # \_\_\_\_\_ Cell # \_\_\_\_\_

Father's Name: \_\_\_\_\_ Work# \_\_\_\_\_ Cell # \_\_\_\_\_

### Other Individuals to contact in case of an emergency:

1. \_\_\_\_\_ (NAME) \_\_\_\_\_ (RELATION) \_\_\_\_\_ (PHONE #)

2. \_\_\_\_\_ (NAME) \_\_\_\_\_ (RELATION) \_\_\_\_\_ (PHONE #)

Please list any health problems (i.e. allergies, asthma, diabetes, epilepsy, vision, or hearing problems)

---

---

Child's Doctor: \_\_\_\_\_ Doctor's Phone# \_\_\_\_\_

Present Medication(if any): \_\_\_\_\_

**Please contact camp director for separate Permission to Dispense Medication Form. If medicine is to be kept at camp, and/or administered here please be sure to give it to the camp director with specific instructions.**

**Emergency Treatment Release:** As a parent and/or guardian, I do herewith authorize the treatment by a qualified and licensed medical doctor of the above minor in the event of a medical emergency which, in the opinion of the attending physician, may endanger his or her life, cause disfigurement, physical impairment or undue discomfort if delayed. This authority is granted only after reasonable effort has been made to reach me. THIS RELEASE FORM IS COMPLETED AND SIGNED OF MY OWN FREE WILL WITH THE SOLE PURPOSE OF AUTHORIZING TREATMENT UNDER EMERGENCY CIRCUMSTANCES IN MY ABSENCE:

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

- Does your child have any physical limitations of which we should be aware?  
• \_\_\_\_\_
- I give permission for my child to watch a PG rated movie: Yes \_\_\_\_\_ No \_\_\_\_\_
- I give permission for staff to assist my child in applying sunscreen if necessary: Yes \_\_\_\_\_ No \_\_\_\_\_
- Please list any additional comments/concerns:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Drop Off and Pick Up procedures**

- A parent/guardian or other authorized individual must sign the participant in and out of camp each day. Proof of identification may be required for dropping off and picking up participants.
- **Early Drop Off is not permitted.** Remote Learning Day Camp begins at 7:00am. Supervision is not provided prior to 7:00am. Remote Learning School provided by school starts by 9:00am.
- **Late Pick Up policy and fee structure.** Children must be picked up at the appropriate time of 6:00pm. A late pickup fee will be charged if your child is not picked up at camp ending time. The fee is \$1 for every minute you're late to pickup child. The fee must be paid by the following business day before your child will be admitted to the program.
- **I read and understand the drop off and pick up procedures, policies, and fee structure.**

Print: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Authorized Pick-up:    {NAME~RELATIONSHIP~PHONE # ~ OR CELL # }**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

- *Authorized persons will be required to provide a picture ID at the time of pick-up. Staff will not release a child without the proof of identification.*

**Unauthorized Pick-up:    {NAME~RELATIONSHIP~PHONE# ~OR CELL # }**

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_

**Camper Behavior Management Plan**

**Expectations for Campers**

- Keep hands and feet to self
- Talk to others with respect
- Listen attentively when spoken to
- Treat all park district materials and property with care
- Be safe while having fun!

**Discipline Procedure**

1. When a child has trouble following the expectations of the camp, park district staff will verbally request that the behavior be discontinued. If it continues, staff will remove child for quiet time. If child continues behavior continues then the behavior/misconduct form(first offense) is filled out by staff and parents are notified.
2. If a child has difficulty following camp expectations on a daily basis, a parent will be contacted. If necessary a conference will parent, child, and program staff will be requested. Behavior/misconduct form will be filled out again for second offense.
3. If a child continues to have trouble following the camp's expectations and the above procedures have been followed, a parent will be contacted and immediately request to remove child from the program. Behavior/misconduct form filled out for third offense. Parent conference will be requested.

*In extreme cases of unacceptable behavior that is physically threatening to other participants or staff, the park district reserves the right to immediately remove participant from program. There will be Zero Tolerance policy if there are any verbal threats or actions toward physical well-being of other campers and staff. This behavior will result in immediate dismissal of the camper. \*No refunds will be issued if your child is removed from the program for disciplinary reasons.\**

Print: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_