

Addison Park District  
September 14, 2020  
Committee of the Whole Meeting  
Minutes

1. Call to Order

The Committee of the Whole Meeting of the Addison Park District was called to order at 4:30 p.m. by Vice President Towns on September 14, 2020 in the Community Rec Center craft room. Those in attendance were Commissioner Mena and Stathopoulos. Commissioner Capizzano and President Angiulo were absent. Vice President Towns conducted the meeting in President Angiulo's absence.

ROLL CALL: PRESENT: Commissioner Mena, Stathopoulos,  
and Vice President Towns

ABSENT: Commissioner Capizzano and  
President Angiulo

Staff in attendance: Executive Director, Jen Hermonson; Superintendent of Recreation, Leslie DeMoss; Marketing & Communications Manager, Jean Stone; and Lisa Jeffers, Executive Administrative Assistant/Recording Secretary.

2. Public Comment

There was no public comment submitted by email.

3. Approval of Minutes

- a) Special Board Meeting minutes and Committee of the Whole minutes for August 10, 2020, and Special Board Meeting minutes for September 9, 2020

A MOTION WAS MADE BY COMMISSIONER STATHOPOULOS TO APPROVE THE MINUTES OF THE AUGUST 10, 2020 SPECIAL BOARD MEETING AND COMMITTEE OF THE WHOLE MEETING, AND THE SPECIAL BOARD MEETING MINUTES OF SEPTEMBER 9, 2020. THE MOTION WAS SECONDED BY COMMISSIONER STATHOPOULOS.

Voice vote was taken

AYES: Commissioners Mena, Stathopoulos,  
and Vice President Towns

NAYS: NONE

4. Finance Report

- a) Bond updates – Executive Director Hermonson gave an update on the bond sales we recently performed. She recapped the memorandum that reflected on the debt structuring and long-term financial planning. Discussion took place and she answered questions from the board.

- \*b) August 1 – August 31, 2020 Account Payables in the amount of \$442,856.55

Account payables includes checks, refunds, purchase card (p-card) and payroll expenses Executive Director Hermonson asked if there were any questions on the account payables reports.

- c) Statement of Overall Revenue & Expenses
- d) Fund Balance Report

Executive Director Hermonson explained that the two finance reports will be included with the September Board packet.

5. Unfinished Business

Election Day Closure – Executive Director Hermonson noted that Election Day is a national holiday this year and the district has been reviewing some options for closing on Election Day at all facilities.

It was brought up that ETC, the company who conducted our survey, would like to do a zoom meeting at our next committee meeting. It was noted that our October committee meeting falls on Columbus Day and suggested that we move it to Monday, October 5<sup>th</sup>. The three present board members came to a consensus to move the October Committee of the Whole meeting to Monday, October 5<sup>th</sup>.

Community Survey Overview – Executive Director Hermonson reviewed the basics of what the final survey results entailed, then she asked Marketing & Communications Manager, Jean Stone to give a brief overview of the results and update the board on the statistics and how ETC operates.

Ms. Stone reviewed the handout of the survey timeline then answered questions from the board.

Resolution 20-R-03 CARE ACT Covid-19 Reimbursement – Executive Director Hermonson explained that DuPage County approved their resolution which now allows us to approve our resolution at the September board meeting.

6. Director & Commissioner Updates

Executive Director Hermonson updated the board on the HR Generalist position noting that an offer was made to someone who will be starting on October 5<sup>th</sup>.

She gave an update on Army Trail Nature Center, discussed the new format for the monthly department reports to the board, and noted that we have resumed our strategic leadership meetings with department heads.

7. Executive Session

- a) Possible Litigation pursuant to 5 ILCS 120/2(C)(11)
- b) Personnel pursuant to 5 ILCS 120/2(C)(1)
- c) Land Acquisition pursuant to 5 ILCS 120/2(C)(5)

8. Items to be referred (BOARD ACTION if necessary)

None

9. Adjournment

A MOTION WAS MADE BY COMMISSIONER STATHOPOULOS TO ADJOURN THE COMMITTEE OF THE WHOLE MEETING. THE MOTION WAS SECONDED BY COMMISSIONER MENA.

Voice vote was taken

AYES: Commissioners Mena, Stathopoulos,  
and Vice President Towns

NAYS: NONE

MOTION CARRIED

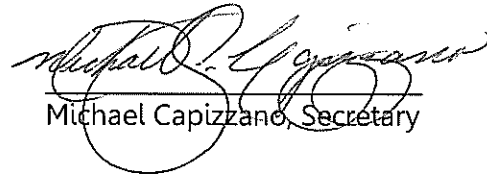
MEETING ADJOURNED

Meeting adjourned at 6:22 p.m.

Respectfully Submitted By  
Lisa Jeffers  
Recording Secretary



Frank Angiulo, President  
Approved this 19<sup>th</sup> day of October 2020



Michael Capizzano, Secretary