Addison Park District August 14, 2023 Committee of the Whole Meeting Minutes

1. Call to Order

The Committee of the Whole Meeting of the Addison Park District was called to order at 4:35 p.m. by President Capizzano on June 12, 2023, in the craft room at 120 E, Oak Street, Addison, IL, DuPage County. Those in attendance were Commissioners Ruffolo, Stathopoulos, and President Capizzano.

ROLL CALL: PRESENT: Commissioners Ruffolo,

Stathopoulos, and President

Capizzano

ABSENT: Commissioners Angiulo and

Clementi

Staff in attendance: Executive Director, Jen Hermonson; Jason Faust, Superintendent of Parks & Planning; Elizabeth Scott, Superintendent of Business Services; Lisa Jeffers, Executive Assistant/Recording Secretary.

Public in attendance: Resident Dan Brown

2. Public Comment

Mr. Dan Brown stated that there were some concerns with some dead trees in Cherokee park that pose a safety hazard to patrons walking in the park, and he also inquired about when we will consider putting in a pool.

3. Approval of Minutes – Committee of the Whole minutes for June 12, 2023.

A MOTION WAS MADE BY COMMISSIONER STATHOPOULOS TO APPROVE THE MINUTES OF JUNE 12, 2023, COMMITTEE OF THE WHOLE MEETING. IT WAS SECONDED BY COMMISSIONER RUFFOLO.

ROLL CALL

AYES: Commissioners Ruffolo, Stathopoulos, and

President Capizzano

NAYS: None

MOTION CARRIED.

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- 4. Finance Report Ratifications report for May 1, 2023 May 31, 2023.
- 5. Old Business Golf Netting Outdoor Range Executive Director Hermonson mentioned that this was discussed a while back. The netting was damaged from a storm and insurance is paying for half of the replacement. We currently have one quote and are in the process of getting two more as required. Questions from the board on the timeline for the repair.

Unfinished Business

a) Commissioner Projects – Executive Director Hermonson handed out a memo regarding the project which outlined and reviewed the quotes for the shade structures. Discussion took place to decide on how the commissioners want to move forward with the original plan as previously discussed or break up the funds to do multiple projects.

There was a consensus of the three board commissioners present to stay with the original plan of installing the single shade structure.

6. New Business

- a) OSLAD Grand Resolution of Authorization Executive Director Hermonson explained that this is standard in order to submit an OSLAD grant. We will approve the resolution at the regular board meeting.
- b) Parks Vehicle Purchase Recommendations Executive Director Hermonson explained that in the capital budget some of the current trucks we own were purchased all at the same time. It has been in the budget, so we will purchase a new truck at this time to spread out the purchase time so they all do not go down at the same time.
- c) Links & Tees New Golf Cart Executive Director Hermonson noted again that this was a budgeted item within her approval amount. It is an electric vehicle that is multipurpose for inside and outside use.
- d) Copier Lease Executive Assistant Jeffers noted that our current lease for our copiers expired back in October, and we have been on an extended lease since then. We send out an RFP for quotes on new copiers and after reviewing, we are recommending that we continue to do business with Xerox Midwest Business Solutions.

Executive Director Hermonson noted that the cost is within her approval amount and formal approval from the board is not needed.

e) Addison Parade – Just a reminder that the Addison parade will be held on Sunday, August 27th.

7. Project/Goal Updates:

- a) 3-Month Goals
- b) 6-Month Goals
- c) 9-Month Goals

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8. Board Items:

- a) Board Initiatives:
- b) Board Priorities:
- c) Board Directives:
- 9. Director & Commissioner Comments/Updates

Executive Director Hermonson gave an update on the district.

10. Executive Session

- a) Possible Litigation pursuant to 5 ILCS 120/2(C)(11)
- b) Personnel pursuant to 5 ILCS 120/2(C)(1)
- c) Land Acquisition pursuant to 5 ILCS 120/2(C)(5)
- 11. Items to be referred (BOARD ACTION if necessary)

None

12. Adjournment

A MOTION WAS MADE BY COMMISSIONER RUFFOLO TO ADJOURN THE COMMTTEE IF THE WHOLE MEETING AND PROCEED INTO EXECUTIVE SESSION FOR ITEM A) POSSIBLE LITIGATION PURSUANT TO 5 ILCS 120/2(C)(11) AND ITEM B) PERSONNEL PURSUANT TO 5 ILCS 120/2(C)(1). THE MOTION WAS SECONDED BY COMMISSIONER STATHOPOULOS.

Voice vote was taken AYES: Commissioners Ruffolo, Stathopoulos,

and President Capizzano

NAYS: NONE

MOTION CARRIED

MEETING ADJOURNED

The community meeting was adjourned at 5:52 p.m.

Respectfully Submitted By Lisa Jeffers Recording Secretary

Michael Capiz (ano, President

Approved this 11th day of September 2023

Michael Clementi, Secretary