Addison Park District November 6, 2023 Committee of the Whole Meeting Minutes

1. Call to Order

The Committee of the Whole Meeting of the Addison Park District was called to order at 4:30 p.m. by President Capizzano on November 6, 2023, in the craft room at 120 E. Oak Street, Addison, IL, DuPage County. Those in attendance were Commissioners Angiulo, Clementi, Ruffolo, Stathopoulos, and President Capizzano.

ROLL CALL: PRESENT: Commissioners Angiulo, Clementi

Ruffolo, Stathopoulos, and President

Capizzano

ABSENT: None

Staff in attendance: Executive Director, Jen Hermonson; Jason Faust, Superintendent of Parks & Planning; Elizabeth Scott, Superintendent of Business Services; Lisa Jeffers, Executive Assistant/Recording Secretary.

Also in attendance was Attorney Patrick Bond.

2. Public Comment

No public was in attendance.

3. <u>Approval of Minutes</u> – Committee of the Whole minutes for October 16, 2023.

A MOTION WAS MADE BY COMMISSIONER STATHOPOULOS TO APPROVE THE MINUTES OF OCTOBER 16, 2023, COMMITTEE OF THE WHOLE MEETING. IT WAS SECONDED BY COMMISSIONER ANGIULO.

ROLL CALL

AYES: Commissioners Angiulo, Clementi, Ruffolo,

Stathopoulos, and President Capizzano

NAYS: None

MOTION CARRIED.

4. Finance Report

a) Ratifications report for November 1, 2023 – November 30, 2023 – President Capizzano asked if there were any questions on the finance report.

5. <u>Unfinished Business</u>

a) New Surveillance System – The RFP for the security system was completed. Staff is recommending that Encompass complete the installation of the new system. Superintendent of Business Services, Elizabeth Scott, gave a brief overview of the project and what Encompass included in the proposal. There were questions from the board regarding the scope of the proposal.

President Capizzano asked for a consensus of the board to move forward with the project, with formal approval at the November board meeting.

- b) Budget Executive Director Hermonson handed out an updated copy of the questions and budget overview of each department and explained some new positions budgeted for. Also handed out was a copy of the debt fund projections. She gave several explanations and handed out a sample fund balance report.
- c) Strategic Planning Goals President Capizzano reviewed the strategic planning goals that were discussed between the board and the foundation at the special board meeting held. He asked Executive Director Hermonson to review and see what we can do on specific items. Discussion took place.
- d) Lake Manor Park President Capizzano gave an overview of the history of Lake Manor and the current work being done regarding the path. Executive Director Hermonson updated the board on what is being done with the path currently. She noted how prices have risen over the past year for materials.

6. New Business

- a) Ordinance 23-O-03 Combined Annual Budget & Appropriation Ordinance FY 2024 Executive Director Hermonson noted that this will be approved at the November board meeting.
- b) Ordinance Tax Levy 23-O-04 Executive Director Hermonson informed the board that we will hold a public hearing at the November board meeting for the Tax Levy.
- c) Gaming at Links & Tee's Golf Dome Commissioner Stathopoulos collaborated with Executive Director Hermonson to prepare a cost sheet on the possibility of offering video gaming at the golf dome. He gave an overview of what is involved and required.

Executive Director Hermonson reviewed the details of what the district would need to do regarding hiring and installation of the machines.

7. Project/Goal Updates:

- a) 3-Month Goals
- b) 6-Month Goals
- c) 9-Month Goals

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8. Board Items:

- a) Board Initiatives:
- b) Board Priorities:
- c) Board Directives:
- 9. Director & Commissioner Comments/Updates

Executive Director Hermonson gave an update on the district.

Attorney Patrick Bond gave an update on the cell tower at Nike Park.

10. Executive Session

- a) Possible Litigation pursuant to 5 ILCS 120/2(C)(11)
- b) Personnel pursuant to 5 ILCS 120/2(C)(1)
- c) Land Acquisition pursuant to 5 ILCS 120/2(C)(5)
- 11. Items to be referred (BOARD ACTION if necessary)

None

12. Adjournment

A MOTION WAS MADE BY COMMISSIONER RUFFOLO TO ADJOURN THE COMMTTEE IF THE WHOLE MEETING. THE MOTION WAS SECONDED BY COMMISSIONER STATHOPOULOS.

Voice vote was taken AYES: Commissioners Angiulo, Clementi,

Ruffolo, Stathopoulos, and President

Capizzano

NAYS: NONE

MOTION CARRIED

MEETING ADJOURNED

The community meeting was adjourned at 5:41 p.m.

Respectfully Submitted By Lisa Jeffers Recording Secretary

Approved this 4th day of December 2023

Michael Clementi, Secretary