Addison Park District December 4, 2023 Committee of the Whole Meeting Minutes

1. Call to Order

The Committee of the Whole Meeting of the Addison Park District was called to order at 4:30 p.m. by President Capizzano on December 4, 2023, in the board room at 120 E. Oak Street, Addison, IL, DuPage County. Those in attendance were Commissioners Angiulo, Clementi, Ruffolo, Stathopoulos, and President Capizzano.

ROLL CALL: PRESENT: Commissioners Angiulo, Clementi

Ruffolo, Stathopoulos, and President

Capizzano

ABSENT: None

Staff in attendance: Executive Director, Jen Hermonson; Jason Faust, Superintendent of Parks & Planning; Elizabeth Scott, Superintendent of Business Services; Lisa Jeffers, Executive Assistant/Recording Secretary.

Also in attendance was Attorney Patrick Bond.

2. Public Comment

Residents James Dolan and Howard Sinclair were present at the meeting to voice their concerns about the recent activity in Highview Park which is located across from their residences.

3. Approval of Minutes – Committee of the Whole minutes for November 6, 2023.

A MOTION WAS MADE BY COMMISSIONER STATHOPOULOS TO APPROVE THE MINUTES OF NOVEMBER 6, 2023, COMMITTEE OF THE WHOLE MEETING. IT WAS SECONDED BY COMMISSIONER ANGIULO.

ROLL CALL

AYES: Commissioners Angiulo, Clementi, Ruffolo,

Stathopoulos, and President Capizzano

NAYS: None

MOTION CARRIED.

4. Finance Report

a) Debt Services Review – Executive Director Hermonson explained that the numbers will change due to the audit and reconciliations that are not completed yet. She reviewed the board of commissioner's financial questions that were sent to her then took further questions from the board.

After no further questions, Executive Director Hermonson concluded the debt service review.

5. Unfinished Business

a) 4.3 Purchasing Policy – Executive Director Hermonson noted that we are increasing the starting limit on the policy from \$4k to \$5k. Approval will be at the December board meeting.

6. New Business

a) Commissioner Benefits – President Capizzano stated that he would like to look further into the industry standards of this subject and asked for a consensus of the board of commissioners to table the item.

There was a full board consensus to table the Commissioner Benefits for discussion at a future meeting.

7. Project/Goal Updates:

- a) 3-Month Goals
- b) 6-Month Goals
- c) 9-Month Goals

President Capizzano started discussion on the strategic goals. He mentioned that the board will meet and review again the heavily sided votes which resulted in items 2,3, and 4 on the goals sheet. They reviewed the handout from Executive Director Hermonson.

At 5:20 p.m. President Capizzano asked for a brief recess to review the handout. Voice vote was taken to recess the Regular Board meeting at 5:20 p.m.

At 5:23 p.m. President Capizzano reconvened the Regular Board meeting. All commissioners were present.

Review of the strategic goals continued, and discussion took place about a tentative meeting in February to continue reviewing the goals.

8. Board Items:

- a) Board Initiatives:
- b) Board Priorities:
- c) Board Directives:

Attorney Patrick Bond gave a brief review of the priorities of the board regarding the budget. He discussed and gave an example of how the priorities should be structured.

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- 9. <u>Director & Commissioner Comments/Updates</u>
 Executive Director Hermonson gave an update on the district,
- 10. Executive Session
 - a) Possible Litigation pursuant to 5 ILCS 120/2(C)(11)
 - b) Personnel pursuant to 5 ILCS 120/2(C)(1)
 - c) Land Acquisition pursuant to 5 ILCS 120/2(C)(5)
- 11. <u>Items to be referred (BOARD ACTION if necessary)</u>
 None
- 12. Adjournment

A MOTION WAS MADE BY COMMISSIONER RUFFOLO TO ADJOURN THE COMMTTEE IF THE WHOLE MEETING AND CONVENE INTO EXECUTIVE SESSION FOR ITEM B) PERSONNEL PURSUANT TO 5 ILCS 120/2(C)(1). THE MOTION WAS SECONDED BY COMMISSIONER STATHOPOULOS.

Voice vote was taken

AYES: Commissioners Angiulo, Clementi, Ruffolo, Stathopoulos, and President Capizzano

NAYS: NONE

MOTION CARRIED

MEETING ADJOURNED

The community meeting was adjourned at 5:37 p.m.

Respectfully Submitted By Lisa Jeffers Recording Secretary

Michael Capizzand, President
Approved this 8th day of January 2024

Michael Clementi, Secretary